



Maratha Vidya Prasarak Samaj's
Smt. Vimalaben Khimji Tejukaya
Arts, Science and Commerce College
Lam Road, Deolali Camp, Nashik, Maharashtra State.

ANNUAL QUALITY ASSURANCE REPORT
(AQAR) FOR THE
ACADEMIC YEAR 2014-15

Submitted to

Director,
National Assessment and Accreditation Council (NAAC)

Bengaluru 560072 (India)

Submitted by

Principal,

S.V.K.T. Arts, Science & Commerce College,
Deolali Camp, Nashik (Maharashtra)

PART – A

1.1	Name of the Institution	S.V.K.T.Arts, Science and Commerce College, Deolali Camp			
1.2	Address	Lam Road, Near Naka No. 6, Deolali Camp			
	City / Town	Deolali Camp			
	State	Maharashtra			
	Pin Code	422 401			
	Institutional emailaddress	svktcollege@yahoo.co.in			
	Contact Nos.	0253-2473131/32			
	Name of Head of the Institution	Dr.Jyotsna Dinkarrao Sonkhaskar			
	Te. No. With STD Code	0253-2473131/32			
	Mobile	+91 9422256758			
	Name of the IQAC Coordinator	Avinash Sudhakar Kale			
	Mobile	+91 9975201656			
	IQAC email address	svktcollege@yahoo.co.in			
1.3	NAAC Track ID	Track ID : MHC013404			
1.4	Website address	www.svktcollege.in			
	Web link of the AQAR	http://www.svktcollege.in/IQAC/AQAR2013-14.pdf			
1.5	Accreditation Details				
Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st cycle	B++	--	2004	2004-2009
2	2 nd cycle	A	3.18	2012	2012-2017
1.6	Date of establishment of IQAC	15.7.2007			
1.7	AQAR of the year	2014-15			
1.8	Details of the previous years' AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:				
	i) AQAR 2012-13	26.March.2014			
	ii) AQAR 2013-14	December 2014			

1.9	Institutional Status	
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University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated Colleges	Yes	<input checked="" type="checkbox"/>	No.	<input type="checkbox"/>				
Constituent College	Yes	<input checked="" type="checkbox"/>	No.	<input type="checkbox"/>				
Autonomous College of UGS	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency Approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co Education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grand-in Aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12(B)	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self financing	<input type="checkbox"/>	Totally self financing	<input type="checkbox"/>				

1.10	Type of Faculty / Programme
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Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI	<input type="checkbox"/>
						(Phy.Edu)			
TEI (Edu)	<input type="checkbox"/>	Enginee- ring	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Mana- gement	<input type="checkbox"/>	Others	<input type="checkbox"/>

1.11	Name of the Affiliating University	Savitribai Phule Pune University, Pune
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1.12	Special status conferred by Central/ State Government :
	UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University	<input type="checkbox"/>	
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE <input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE <input type="checkbox"/>
UGC Special Assistance Programme	<input type="checkbox"/>	DST-FIST <input type="checkbox"/>

UGC Innovative PG Programmes Any Other (Specify) UGC COP Programme **2.0 IQAC Composition and Activities**

2.1	Number of teachers	06
2.2	Number of Administrative / Technical staff	02
2.3	Number of students	02
2.4	Number of Management representatives	02
2.5	Number of Alumni	02
2.6	Number of any other stakeholder and community representatives	03
2.7	Number of Employers / Industrialists	03
2.8	Number of External Experts	02
2.9	Total Number of Members	22
2.10	Number of IQAC meetings held	03
2.11	Number of meetings with various stakeholders	08

Faculty 04 Non-Teaching Staff 01 Students 02

Alumni 01 Any others

2.12	Has IQAC received funding from UGC?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	If yes, mention the amount	30000/-			

2.13 Seminar and Conference (Only quality related)
i) No. of Seminars/ Conferences/ Workshops/ Symposia organized by the IQAC

Total No. 01 International National

State Institutional Level 01

ii) Theme(s) : Quality Assurance in Higher Education.

2.14	Significant Activities and Contributions Made by IQAC
	<ul style="list-style-type: none"> College administration decentralized by different committees constituted as per seven criteria of NAAC. Academic planning and review Self-appraisals filled up by all the staff and analysed at the end of academic year Review of students and staff achievements Monitoring all the criteria of the NAAC. <p>Organized 04 workshops</p>

2.15	Plan of Action by IQAC/Outcome The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year
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Plan of Action	Achievements
<ul style="list-style-type: none"> To hold Workshops for Students. To sensitize stakeholders to NAAC reaccréditation To initiate Academic Audit, Gender Audit for the college. 	<ul style="list-style-type: none"> Workshops were held successfully. Meetings with stakeholders were held. The IQAC discussed the matter and concluded that this activity should be initiated in 2014-15. A committee comprised of teachers and members of the LMC was proposed. A plan was defined.

Academic Calendar of the year attached as Annexure 1.

2.16	Whether the AQAR was placed in statutory body	Yes	✓	No	
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Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- The AQAR (2014-15) was prepared with the help of the AQAR Committee of the College.
- The compiled AQAR was discussed at the IQAC Meeting.
- A draft copy of the AQAR was sent to the Local Management Committee (LMC) for reference and approval.
- The AQAR was then posted on the college website and submitted to NAAC.

PART – B

1.	Curricular Aspects
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1.1	Details about Academic Programmes
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Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	00	0	00	00
PG	02	0	02	00
UG	16	0	01	00
PG Diploma	00	0	00	00
Advanced Diploma	00	0	00	00
Diploma	00	0	00	00
Certificate	00	0		00
Others	00	0	00	00
Total	18	0	03	00

Inter discipliner	02	0	00	00
Innovative	00	0	00	00

UG Arts	07
UG Science	07
UG Commerce	02
PG Arts	01
PG Science	00
PG Commerce	01
M.Phil. Arts	00
M.Phil. Science	00
Ph.D. Arts	00
Ph.D. Science	00
Other	00
Total	18

1.2	i) Flexibility of the curriculum: CBCS/Core/ Elective options/ Open options CBCS ii) Pattern of Programmes
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Pattern	Number of Programmes
Semester	09
Trimester	00
Annual	09

1.3	Feed back from stake holders*
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Alumni ☐ Parents ☐ Employers ☐ Students ☒

Mode of feed back Online ☐ Manual ☒

* Analysis of feedback (2014-2015) Annexure 2

Summary of Feedback on teachers

Grade	Score	Number of	% of teachers
SCIENCE			
Excellent	90-100	35	18.82
Good	70-89.99	147	79.03
Average	50-69.99	3	1.61
Below Average	30 – 49.99	1	0.54
Total		186	100
ARTS			
Excellent	90-100	32	68.09
Good	70-89.99	15	31.91
Total		47	100
COMMERCE			
Excellent	90-100	30	60
Good	70-89.99	20	40
Average	50-69.99	--	
Below Average	30 – 49.99	--	
Total		50	100

1.4	Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.	Syllabus for UG classes has been updated for Second Year for all subjects (as per directives of the University of Pune).
1.5	Any new Department/Centre introduced during the year. If yes, give details	NIL

CRITERION – II

TEACHING, LEARNING AND EVALUATION

2.1	Permanent Faculty:	Total	Assistant Professors	Associate Professors	Professors	Others
	Grant	28	11	17	0	00
	Non-Grant	05	05	-	-	00
	Total	33	16	17	0	33

2.2	Number of Permanent Faculty with Ph.D.	09(G+NG)+04 registered
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2.3	Number of Faculty Positions Recruited (R) and Vacant (V) during the year	Assistant Professors		Associate Professors		Professors		Others		Total	
		R	V	R	V	R	V	R	V	R	V
	Grant –in –aid	11	--	17	--	--	--	--	--	28	--
	Non Grant	05	--			--	--	--	--	05	--

2.4	Number of Guest, Visiting and Temporary Faculty	---	01	---
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2.5	Faculty participation in conferences and symposia
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Number of Faculty	International	National level	State level
Attended Seminars	05	13	10
Presented papers	03	12	06
Resource Persons	--	04	04

2.6	Innovative processes adopted by the Institution in Teaching and Learning.
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2.7	Total Number of actual teaching days during this academic year	239
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2.8	Examination/ Evaluation Reforms initiated by the Institution (e.g. Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MCQs)
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- Open Book Tests
- Bar Coding
- Photocopy

2.9	Number of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop	06	01	---
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2.10	Average percentage of attendance of students	75%
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2.11	Course/ Program wise distribution of pass percentage
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Program	Course	Total number of students appeared	Division			
			Distinction No.s (%)	1 st Class Nos. (%)	2 nd Class Nos. (%)	Pass Class Nos. (%)
ARTS FACULTY : UNDERGRADUATE PROGRAMS						
B.A. Economics	UG	37	27.02	24.32	24.32	18.91
B.A. English	UG	27	00.00	25.92	14.81	40.74
B.A. History	UG	22	11.36	11.36	25.00	15.91
B.A. Psychology	UG	16	18.75	50.00	06.25	00.00
B.A. Political Science	UG	25	08.00	20.00	44.00	20.00
SCIENCE FACULTY : UNDERGRADUATE PROGRAMS						
B.Sc. Chemistry	UG	37	10.08	21.62	--	--
B.Sc. Microbiology	UG	08	00.00	12.05	--	--
COMMERCE FACULTY : UNDERGRADUATE PROGRAMS						
B.Com Cost & Work a/c	UG	64	21.28	28.07	28.07	29.82
B.Com Marketing	UG	75	19.18	49.31	26.03	05.48
COMMERCE FACULTY : POST GRADUATE PROGRAMS						
M.Com. Administration	PG	40	15.15	57.57	27.27	00.00

2.12	How does IQAC contribute/ Monitor/ Evaluate the Teaching & Learning Process.
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- The teaching-learning process in the college is monitored by the Heads of Departments.
- The IQAC monitors the different committees formed to execute matters such as Timetables, Examinations, Assessment schedules and Revaluation of answer papers.

- These committees report directly to the Chairperson of the IQAC (Principal of the College).
- The IQAC Coordinator is usually involved in meetings concerning these issues.
- Teacher evaluations (UGC API for CAS) are a purview of the IQAC. Any guidance required in this matter is referred to the IQAC.
- Examination results are compiled, evaluated and informed to the Principal at the end of the year.
- Interventions regarding improvement are made accordingly.

2.13	Initiatives undertaken towards faculty development
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Faculty / Staff Development Programs	Number of Faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Program	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	02
Others	00
TOTAL	10

Sr No	Name of Teacher	Course	Place	Level	Institution	Dates
1	Dr S.Y. Sardar	Faculty development programm	Nashik	District Level	MCED/ DST- NIMAT	18/12/2014 to 30/12/2014
2	Mr.A.S. Kale	Faculty development programm	Nashik	District Level	MCED/ DST- NIMAT	18/12/2014 to 30/12/2014
3	Mr. V.R. Kakulte	Faculty development programm	Nashik	District Level	MCED/ DST- NIMAT	18/12/2014 to 30/12/2014
4	Mr.D.M. Kokate	Faculty development programm	Nashik	District Level	MCED/ DST- NIMAT	18/12/2014 to 30/12/2014

Sr No	Name of Teacher	Course	Place	Level	Institution	Dates
5	Mr A.S. Kale	Summer School in ICT	Nashik	Uni. Level	KTHM College Nashik	5/5/2015 to 22/05/2015
6	Mr. Kakulte V.R.	Summer School in ICT	Nashik	Uni. Level	KTHM College Nashik	5/5/2015 to 22/05/2015

2.14	Details of Administrative and Technical Staff
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Category	Number of permanent employees	Number of vacant positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	21	28	00	10
Technical Staff	00	00	00	--

CRITERION – III

RESEARCH, CONSULTANCY AND EXTENSION

3.1	Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
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- Research has always been one of the strengths of the college.
- The Research Committee has been strengthened and active researchers included in this Committee.
- Separate Academic Research Coordinator (ARC) is appointed for conveying information about research related activities.
- All research proposals are screened, approved and submitted to various funding agencies (UGC, University of Pune,) for financial support.
- To supplement research facilities, laboratories are continuously upgraded.
- The Research Committee organizes research work presentations of teachers/students.
- Institute allow staff to attend seminars, conferences, workshops etc

3.2	Details regarding Major projects
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	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3	Details regarding Minor Projects
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	Completed	Ongoing	Sanctioned	Submitted
Number	--	04	--	--
Outlay in Rs. Lakhs	--	400000/-	--	--

3.4	Details on Research Publication
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	International	National	Others
Peer Review Journals	05	---	---
Non-Peer Review Journals	03	02	---
e-Journals	02	---	---
Conference proceedings	03	07	---

3.5 Details on Impact factor of publicationsRange Average ☒ h-index Nos. of SCOPUS **3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	04	BCUD/UGC	4,00,000	2,32,500
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	04	--	4,00,000	2,32500

3.7 No. of books publishedi) With ISBN No. Chapters in Edited Books ii) Without ISBN No. **3.8 No. of University Departments receiving funds from**
 UGC-SAP CAS DST-FIST
 DPE DBT Scheme/ funds
3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any other (Specify)

3.10	Revenue generated through consultancy	---
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3.11	No. of conferences organized by the Institution
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Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12	No. of faculty served as experts, chairpersons or resource persons	13
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3.13	No. of collaborations
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International National Any other

3.14	No. of linkages created during this year	---
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3.15	Total budget for research for current year in lakhs
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From Funding Agency	2,32,500
From Management of University/ College	---
Total...	2,32,500

3.16	No. of patents received this year	
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Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

3.17	No. of research awards/ recognitions received by faculty and research fellows of the institute in the year
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Total	International	National	State	University	District	College
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3.18	No. of faculty from the Institution who are Ph.D. Guides and students registered under them	04	09
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3.19	No. of Ph.D. awarded by faculty from the Institution	01
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3.20	No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
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JRF SRF Project Fellows Any other

3.21	No. of students participated in NSS events
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University Level 08 State Level --

National Level 01 International Level --

3.22	No. of students participated in NCC events.
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University Level -- State Level --

National Level 04 International Level --

3.23	No. of Awards won in NSS
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University Level -- State Level --

National Level -- International Level --

3.24	No. of Awards won in NCC
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University Level -- State Level --

National Level -- International Level --

3.25	No. of Extension activities organized
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University Level -- College forum --

NCC 01 NSS 02

Any other 02

Vidyarthini Manch =01; NSS = 04; Staff Academy = 02; Nirbhay Kanya Abhiyan = 01; Soft Skills = 01

Value education workshop=01 AIDS Awareness Workshop =01

3.26	Major activities during the year in the sphere of extension activities and Institutional Social Responsibility.
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- Tree Plantation in campus and adopted village
- Joint Camp of NSS at Trimbakeshwar for the Preparation of Kumbha Mela
- Ganesh Idol collection during Ganesh Visarjan
- Disaster Management program
- Counseling for HSC students in the college
- Blood Donation camp
- Traffic awareness program by organizing rally
- River cleaning programme for Kumbhamela
- Joint Yoga Training Program for NCC cadets.

CRITERION – IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	acres	00	Not applicable	acres
Class rooms	28	00	00	00
Laboratories	06	01	00	00
Seminar Halls	02	00	00	00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05	05	College, UGC	10
Value of the equipment purchased during the year (Rs. in Lakhs)	41,462	9,28,973	College, UGC	9,70,435
Others	-	-	-	-

4.2 Computerization of administration and Library

- The college office has strengthened the use of the specialized software (management of the data regarding students, teachers, all Government Resolutions, roll calls, etc.).
- The Library is making efficient use of its LIB software for accession

4.3 Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10124	873303.15	530	92580	10654	965883.15
Reference Books	1246	446122.31	514	72892	1760	519014.31
e-Books	97000	5000	--	--	97000	5000
Journals	56	28340	03	2320	59	30660
e-Journals	3000	5000	--	--	3000	5000
Digital Database	01	Free	--	--	01	free
CD & Video	220	32359	--	--	220	32359
Others (specify)	Braille books 36	10581	--	--	36	10581

4.4	Technology up-gradation (overall)
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	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	21	01	15	15	--	01	13	--
Added	05	nil	02	02	--	Nil	Nil	--
Total	26	01	17	17	--	01	13	--

4.5	Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-governance etc).	NIL
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4.6	Amount spent on maintenance in lakhs.
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i)	ICT	4,55,200.00
ii)	Campus Infrastructure and facilities	Nil
iii)	Equipments	36,200.00
iv)	Others	---
Total...		4,91,400.00

CRITERION –V

STUDENT SUPPORT AND PROGRESSION

5.1	Contribution of IQAC in enhancing awareness about Student Support Services
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The IQAC hold meeting with the college office, heads of various departments and faculties ,to discuss the enhancement of students welfare including smoother admission process, scholarships, courses available in various departments, examination procedures, canteen facilities, NSS, NCC, Earn and Learn Scheme etc.

These discussion have led to..

- Awareness regarding various facilities provided to students in the college.
- Awareness regarding to prevention of ragging and sexual harassment in the campus
- Refinement in admission process.
- Online scholarship application.

5.2	Efforts made by the Institution for tracking the progression
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Progression is tracked department-wise for postgraduate departments

5.3	(a) Total number of Students
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UG	PG	Ph. D.	Others
1398	153	--	--

(b) No. of students outside the state	Nil
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(c) No. of International students

No.	%
708	45.68

Men

No.	%
842	54.32

Women

Last Year 13-14							This Year 14-15						
General	SC	ST	OBC	NT	Phy. Challen-ged	Total	General	SC	ST	OBC	NT	Phy. Challen-ged	Total
725	404	15	285	21	---	1855	750	310	31	400	60		1551

Demand ratio 1:1

Dropout % 0

5.4	Details of student support mechanism for coaching for competitive examinations (If any):
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- The Competitive Examination Cell has been conducting the programme for the last several years.
- Dr. Amol Kategaonkar conducted the coaching for the competitive examinations this year.
- Four teachers coached our students during this period.
- 40 students participated in the program.

No. of students beneficiaries

14

5.5	No. of students qualified in these examination
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NET

SET/SLET

04

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Other

5.6	Details of student counseling and career guidance
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Psychology department conducts tests for career guidance.

The activities that are carried out are as

- Counseling,
- Psychological tests,
- Counseling of students after testing of aptitude,
- Problem analysis
- Guidance for problem solving
- Career guidance

No. of students benefitted

40

5.7	Details of campus placement
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On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	---	--	12

5.8	Details of gender sensitization programmes :
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Gender sensitization programmes especially for girls are regularly conducted through..

- Vidyarthini Manch
- Nirbhay Kanya Abhiyan

5.9	Students Activities
5.9.1	No. of students participated in Sports, Games and other events

State / University Level	18	National Level	03
International Level	--		

No. of students participated in cultural events

State / University Level	--	National Level	--
International Level	--		

5.9.2	No. of medals/ awards won by students in Sports, Games and other events
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Sports :

State / University Level	--	National Level	--
International Level	--		

Cultural :

State / University Level	--	National Level	--
International Level	--		

5.10 Scholarships and Financial support

	Number of students	Amount
Financial support from institution	005	21,000.00
Financial support from government	801	39,40.277.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organized / initiatives**Fairs :**

State / University Level	01	National Level	--
International Level	--		

Exhibition :

State / University Level	--	National Level	--
International Level	--		

5.12 No. of social initiatives undertaken by the students**04**

- Literacy campaign
- AIDS Awareness rally
- Environment and save fuel programmes
- Participation in Disaster Management Programme
- Completed Civil Defense Basic Course.

NSS

- Tree plantation
- Cleanliness Abhiyan

NCC:

- Conducted blood donation camp
- Tree plantation in college campus and Cleanliness campaign
- Volunteering as 'Police Mitra' during Ganesh festival, Navaratri and at MVP's National Marathon
- Participation in save fuel campaign

5.13	Major grievances of students (if any) redressed
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In the academic year 2014-15, students' grievances were received and addressed. The grievances were mainly regarding library facilities, cleanliness of classrooms, washroom and other facilities, etc.

These grievances were redressed by: giving instruction to library and office staff for better services to students, hiring services for maintaining hygienic conditions in the college, improvement of the infrastructure, repairs, etc. respectively

Few complaints were related with travelling and bus facilities and separate bus stop for girls' students, hostel facilities for girls and boys would be provided. But due to lack of space and infrastructure hostel for girls and boys cannot be provided hence this problem was forwarded to the management of the institution. Separate request letter thorough our Principal was send to the manager of state transport for providing additional buses and separate bus stop .

CRITERION – VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1	State the Vision and Mission of the Institution
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- **Vision**

Our vision as an educational institution is to contribute in nation building by imparting academic excellence, social awareness and inculcating moral and ethical values amongst the students, representing different strata of society.

- **Mission**

The mission is to enhance the level of education in rural areas and support students from underprivileged, rural and defence background in acquiring education which is appropriate for meeting the current challenges.

6.2	Does the Institution have a management Information System ?	Yes
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6.3	Quality improvement strategies adopted by the institution for each of the following
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6.3.1	Curriculum Development
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- Teachers of the college were involved in curriculum development.
- The syllabus Restructuring process for the Second Year courses of the Savitribai Phule Pune University was done this year.
- Teachers were involved at the Board of Studies and Resource Persons at Syllabus Detailing Workshops.

6.3.2	Teaching and Learning
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- The Credit and Semester System initiated last year was continued smoothly this year too. Teachers of the college adapted the system successfully.
- Students were encouraged to participate in State Level and University level competitions, such as State Level Quiz and Debate competitions. Interactive sessions with outside resource persons.
- Experts through several programs (soft-skill development, elocutions and debates and interactions with scientists and academicians through different forums conducted by the college) were continued regularly to broaden students' perspective outside the common curriculum or prescribed syllabus.

6.3.3	Examination and Evaluation
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- Teachers assess students in their own innovative manner through extra tests, quizzes, group discussions, seminar presentations, assignments etc. at the departmental level.

6.3.4	Research and Development
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- Students are encouraged to participate in research oriented activities. Students assist their teachers in their research project work.
- Students are also encouraged to participate in State level research competitions such as the *AVISHKAR* (a research project competition conducted at the State level through the respective Universities).
- Teachers this year have continued to submit research proposals and procure funding from the UGC, the University and other funding agencies. This trend has seen an increase this year.

6.3.5	Library, ICT and Physical Infrastructure / Instrumentation
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- With the intention of creating on-line library access to all stakeholders, the Librarian has initiated this access through providing passwords to each department to check library books and their availability.
- Instrumentation has also continued to increase

6.3.6	Human Resource Management
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- Interdepartmental transfers of non-teaching staff are necessitated to encourage gathering of work experience in all areas / departments. Such transfers are regulated by the Principal.
- Those teachers appointed for the Grant-in-aid courses and those who are in the probation period are also assessed for their annual performances before continuing their sources.

6.3.7	Faculty and Staff Recruitment
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- The Institute (Sanstha) has initiated the process of appointing administrative and other non-teaching staff this year.
- The Roster has been updated and presented to the University and State Government.

6.3.8	Industry Interaction / Collaboration
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- Interactions and collaborations are facilitated through research projects and consultancy.
- Our college has tie up with Shivananda Industry at Deolali Camp.
- We have collaboration with Ashvamedh Envirolab .
- Special Lectures, Memorial Lectures and Alumni in Industry, who help the institution with placement and counselling.

6.3.9	Admission of Students
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- Since student's strength has not been a major problem for the college, strategy changes have not been necessary.
- On-line application system is to be practiced in this year.

6.4	Welfare Schemes for
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Teaching	*
Non teaching	*
Students	**

- * Teachers and non teaching staff have the option of loans from MVP Sevak Society and College teachers's Society. Sevak Kalyan fund is collected from each employee by sanstha. Medical facilities are provided by Sanstha at a very reasonable cost in it's well equipped Medical college.
- ** For students Medi claim policy, Medical check up, Anti ragging cell, counselling cell, grievance redressal cell , placement cell, etc are provided.

6.5	Total Corpus Fund Generated	5720.00
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6.6	Whether annual financial audit has been done	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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6.7	Whether Academic and Administrative Audit (AAA) has been done ?	Yes
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Audit Type	External		Internal	
Academic	<input checked="" type="checkbox"/>	--	<input checked="" type="checkbox"/>	--
Administrative	<input checked="" type="checkbox"/>	--	<input checked="" type="checkbox"/>	--

6.8	Does the University / Autonomous College declares results within 30 days ?
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For UG Programme Yes ☐ No. ☒

For PG Programmes Yes ☐ No. ☒

6.9	What efforts are made by the University / Autonomous College for Examination Reforms
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Not Applicable

6.10	What efforts are made by the University to promote autonomy in the affiliated / Constituent Colleges
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Not Applicable

6.11	Activities and support from the Alumni Association
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- The Alumni activities are supported and conducted at the Departmental level. Yearly meeting is called to interact with them.
- We take their suggestions , experience for welfare of present students as well as for college.

6.12	Activities and support from the Parent – Teacher Association
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- Parent-Teacher meetings / activities are supported and conducted at the Departmental level whenever there are some important issues related to students , syllabus etc.
- Meetings are arranged at the beginning of academic year.

6.13	Development Programmes for support staff
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‘Staff Academy’ is conducted in the college for imparting and exchanging knowledge other than their field of teaching.

6.14	Initiatives taken by the Institution to make the campus Eco-Friendly
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- Green Campus
- Clean’ generators for power back-up
- Vermi composting of campus waste.
- Installation of Sprinklers and drip system for irrigation of plants.
- Rain water harvesting

CRITERION – VII

INNOVATIONS AND BEST PRACTICES

7.1	Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
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- The faculty members use ICT for effective teaching. The student centered practice of teaching through class presentations, group discussions, has created a very positive impact on learning of the students.
- Book bank Scheme is made available to economically weaker students. Departments organize lectures of renowned visiting faculty in the college.
- The faculty members inspire and guide the students to prepare research projects for *Avishkar*.

7.2	Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.
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As per the action plan chalked out at the beginning of academic year 2014-2015,

- Few departments organized workshop / seminars,
- The lectures of guest faculty were organized in the college.
- A few teachers applied for minor research project to UGC and BCUD for research grants. Workshops, field visits and excursion tours for the students were arranged by the faculty.
- Blood donation camps, cleanliness campaigns, rallies to save environment and traffic safety, street plays against female feticide etc. were organized in campus and off the campus.

7.3	Give two Best Practices of the institution (<i>please see the format in the NAAC Self-study Manuals</i>)	Attached in Annexure III
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7.4	Contribution to environmental awareness / protection
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- The students of National Service Scheme with help of the Programme Officer and other faculty members plan the activities to protect environment. The seeds and trees are planted in collaboration with the panchayat members of the adopted village.
- Collection of Plaster of Paris Ganesh Idol during Ganesh Visarjan Festival

7.5	Whether environmental audit was conducted?	Yes		No	✓
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7.6	Any other relevant information the institution wishes to add. (for example SWOC Analysis)
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❖ **Strengths**

- Well qualified, disciplined and dedicated faculty.
- ICT –enabled well equipped departments.
- Student –centric activities.
- Gender and environment sensitive approach of management, faculty and students.
- Education to underprivileged and marginalized class of society.
- Computerized admission, examination, library and other services.
- Wide range of co-curricular and extension activities.
- Researchers with good no of research projects and publications
- Best learning resources in the library and departments.
- Soft Skills development programme of students.
- Excellent co-ordination between Management, Principal, Heads of the Departments, faculty and administrative staff.

❖ **Weakness**

- Restricted space for infrastructural expansion.

❖ **Opportunities**

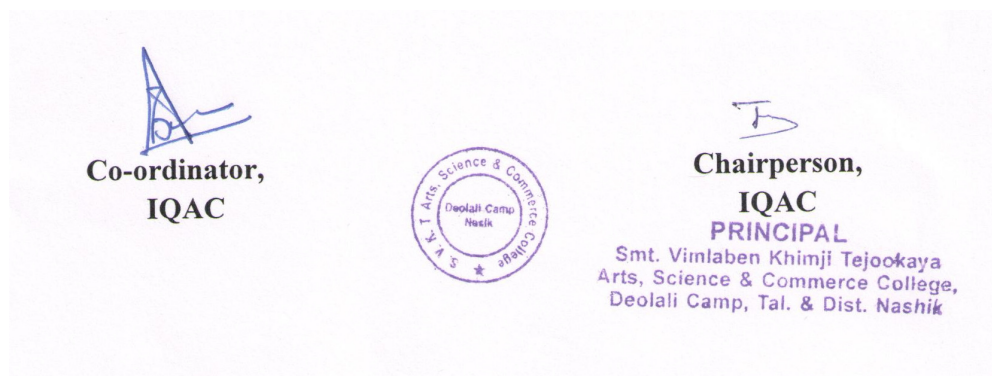
- Establish linkages with industry.
- Start more PG courses and research centre
- Start Self-financed courses.

❖ **Challenges**

- Delay in recruitment of staff because of government policies
- Strengthen the PG programmes.
- Enhancing teaching learning practices to support placement and progression of students.

8	Plans of institution for the next year
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- Preparations for the upcoming 3rd Cycle of NAAC Reaccreditation of the College.
- Continuation of Best Practices.
- Conducting academic and gender audits.
- Campus development program.
- Organize state and national level seminars and conferences.
- Make maximum use of ICT in teaching.
- Encourage the faculty members to apply for funding of research projects from UGC and BCUD.
- Organize student-centered activities in the college.
- Organize extension activities in the college.
- Encourage faculty to present papers in seminar and conferences and publish research papers in renowned journals.
- Proposals for PG of Hindi , English Marathi and for UG BA&B.Com courses from Yashwantrao Chavan Maharashtra Open University, Nashik.



ANNEXURE - I

ACADEMIC CALENDAR 2014-2015

Month	Activity
May 2014	<ul style="list-style-type: none"> • Advertisements for BA,,B.Com and B.Sc.. Admissions (Newspapers & College Website) • Printing of Admission Forms and Prospectus
June 2014	<ul style="list-style-type: none"> • Publication and distribution of Timetables (2014-15) • Results of 12th Standard • Admissions for UG classes • Declaration of Results by the University • Commencement of UG classes
July 2014	<ul style="list-style-type: none"> • Admissions for PG classes • Submission of proposals to BCUD (SSPU)
August 2014	<ul style="list-style-type: none"> • <i>IQAC Meeting</i> • Compilation of Students Results for 2014-15 • Commencement of PG classes
September 2014	<ul style="list-style-type: none"> • Internal Examination for BSc
October 2014	<ul style="list-style-type: none"> • Internal Examinations for PG • Commencement of University Examinations (UG)
Oct.-Nov. 2014	<ul style="list-style-type: none"> • Diwali Vacation
November 2014	<ul style="list-style-type: none"> • Commencement of 2nd Term (UG)
December 2014	<ul style="list-style-type: none"> • IQAC Meeting • Seminars and conferences organization
January 2015	<ul style="list-style-type: none"> • Commencement of MA & M,Com Sem II / IV • <i>Kala Mandal</i> Annual Program, Sports week, youth week • Seminars & Workshops (UGC,BCUD) • Study tours, field visits
February 2015	<ul style="list-style-type: none"> • Internal Examination for UG classes, 12th std. annual practical exams • Collection of information for '<i>Sarathya</i>' (College Magazine)
March 2015	<ul style="list-style-type: none"> • IQAC Meeting for all staff (orientation for accreditation) • Internal Examinations for PG classes • University Examination for UG (practical) • Submission of Expenses for the Departments
April 2015	<ul style="list-style-type: none"> • Laboratory stock checking • End of academic year
May 2015	<ul style="list-style-type: none"> • University Examination for PG

ANNEXURE - II

ANALYSIS OF FEED BACK

The feedback of student about their teacher was taken for the year 2014-15 from the students of UG an PG courses of Arts, Commerce and Science.

The statistical analysis was carried out for each question, for each factor and total score was calculated.

Grade	Score	Number of teachers	% of teachers
FACULTY OF SCIENCE			
Excellent	90-100	35	18.82
Good	70-89.99	147	79.03
Average	50-69.99	03	1.61
Below Average	30-49.99	01	0.54
Total		186	100
FACULTY OF ARTS			
Excellent	90-100	32	68.09
Good	70-89.99	15	31.91
Total		47	100
FACULTY OF COMMERCE			
Excellent	90-100	30	60
Good	70-89.99	20	40
Average	50-69.99	--	--
Below Average	30 – 49.99	--	--
Total		50	100

ANNEXURE - III

BEST PRACTICES

Best Practice I :

HEALTH SERVICES (Blood Group and Haemoglobin Check up)

Goal:

- To check health problems of students and staff
- To provide services to Community
- To keep students and staff healthy and physically fit for the academic work

1. The Context:

The college is proud to have high number of girl students admitted to various UG/PG programmes run by it. Most of these girl students have low socio economic status, rural and illiterate family background. These girls are in the adolescence phase of life cycle which needs higher iron intake due to excessive bleeding during menstrual cycle . This is a major cause for anaemia amongst them. Low dietary intake of iron, blood loss due to Hookworm infestation and Malaria are the other causes of iron deficiency. This can adversely influence their physical well being and academic performance.

Considering the above, the management of our college has adopted the policy of compulsory haemoglobin and blood group check up. Our college is committed to fulfil its social responsibility by conducting such kind of activity.

2. The Practice:

This practice includes haemoglobin & blood group check up of girl students followed by remedial measures.

Estimation of haemoglobin and blood group of all girls' students of college is done every year. The detail history of each student regarding menstrual problems & other health problems is taken. Proper medicines, tonics and De-worming tablets are given to all students. The college alumni, teaching and non teaching staff of the college, doctors from Nasik city, philanthropic individuals and organizations from and around Nasik city, generously donate iron and nutritional supplement tablets and tonics for the students. Follow-up of students is taken every month to observe

improvement and problems are solved by counselling. Healthy eating habits are imbibed in students. Awareness against ill effects of junk food is also created.

3. Evidence of Success:

This practice has succeeded in developing awareness about anaemia. It has improved haemoglobin percentage in the anaemic girl students. The girl students have been de-wormed. The blood group of every girl student has been identified. It has helped to identify Rh^{-ve} girls. Such girls are high risk future mothers so parent counselling is done to avoid complications during pregnancy and delivery. Importance of Anti-D injection is explained to them. In Future our plan is to install a sanitary napkin vending machine to provide low cost safe sanitary napkins to the girl students. The girl students have expressed their satisfaction about the practice. Overall effect of this practice is all round development, improved attendance and excellent academic performance of girl students.

4. Problems Encountered and Resources Required:

Most of the girl students studying in the college have poor, rural and uneducated family background. Hence, initially, efforts have to be taken to create awareness about anaemia, Rh^{-ve} factor of blood group. The college management has made haemoglobin percentage check up, blood group determination in free of cost. The practice requires the resources like sterile syringes with needles, surgical spirit, medicinal cotton, dietary iron and nutritional supplement tablets and tonics, weighing machine, height chart, distilled water and trained medical personnel.

Best Practice 2 :

Pre-Placement Preparation Activity

Goal:

- To assist students develop/clarify their academic and career interests, and to set their short and long-term goals.
- To assist students develop and implement successful job search strategies.
- To inspire students with life-long career decision-making skills.
- Improvement of the students communication skills and overall personality development by inviting experts from other fields for seminars/classes.
- To guide students in obtaining final placement in reputed companies.

The Context:

- The Placement Cell of the college is well organized and facilitates the employment of students in participating companies and industries. In an effort to prepare to students for the placement camps / sessions,

The Practice:

- Teachers of the Commerce, English and Science Department conduct sessions on various subjects such as Microbiology, Chemistry, soft skills, tally, e-commerce , retailing , etc.

Evidence of Success

- The evidence of success of this program is the development of confidence among students to face interview in different companies.

Problems Encountered and Resources Required

- No problems were encountered in conducting these activities.
- However, with proper organization, we hope to increase these type of activities by widening the scope of the topics to include other skill sets.