Maratha Vidya Prasarak Samaj's

Smt. Vimalaben Khimji Tejukaya

Arts, Science and Commerce College

Lam Road, Deolali Camp, Nashik, Maharashtra State.

ANNUAL QUALITY ASSURANCE REPORT

(AQAR) FOR THE ACADEMIC

YEAR 2015-16

Submitted to

Director,

National Assessment and Accreditation Council (NAAC)
Bengaluru 560072 (India)

Submitted by

Principal

S.V.K.T. Arts, Science & Commerce College,
Deolali Camp, Nashik (Maharashtra) Pin - 422401

PART – A

1.	Details of the Institution	

1.1	Name of the Institution	S.V.K.T.Arts, Science and Commerce College, Deolali Camp

1.2	Address	Lam Road, Near Naka No. 6, Deolali Camp
	City / Town	Deolali Camp
	State	Maharashtra
	Pin Code	422 401
	Institutional email address	svktcollege@yahoo.co.in
	Contact Nos.	0253-2473131/32
	Name of Head of the Institution	Dr.Jyotsna Dinkarrao Sonkhaskar
	Te. No. With STD Code	0253-2473131/32
	Mobile	+91 9422256758
	Name of the IQAC Coordinator	Avinash Sudhakar Kale
	Mobile	+91 9975201656
	IQAC email address	svktcollege@yahoo.co.in

1.3	NAAC Track ID	Track ID : MHC013404

1.4	Website address	www.svktcollege.in
	Web link of the AQAR	http://www.svktcollege.in/IQAC/ AQAR2015-16.pdf

1.5	Accreditation Details	

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st cycle	B++	--	2004	2004-2009
2	2nd cycle	A	3.18	2012	2012-2017

1.6	Date of establishment of IQAC	15.7.2007

1.7	AQAR of the year	2015-16

1.8	Details of the previous years' AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:	
	i) AQAR 2012-13	26.March.2014
	ii) AQAR 2013-14	December 2014
	iii) AQAR 2014-15	04 June 2016

1.9	Institutional Status	

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated Colleges   Yes ☑   No. ☐

Constituent College   Yes ☑   No. ☐

Autonomous College of UGC   Yes ☐   No ☑

Regulatory Agency Approved Institution   Yes ☐   No ☑

Type of Institution   Co Education ☑   Men ☐   Women ☐

        Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grand-in Aid ☐   UGC 2(f) ☑   UGC 12(B) ☑

       Grant-in-aid + Self financing ☐   Totally self financing ☐

1.10	Type of Faculty / Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phy.Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐   Others ☐

1.11	Name of the Affiliating University	Savitribai Phule Pune University, Pune

1.12	Special status conferred by Central/ State Government : UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University   —

University with Potential for Excellence   —   UGC-CPE   —

DST Star Scheme   —   UGC-CE   —

UGC Special Assistance Programme   —   DST-FIST   —

UGC Innovative PG Programmes [—]   Any Other (Specify) [—]

UGC COP Programme [—]

2.0	**IQAC Composition and Activities**

2.1	Number of teachers	06
2.2	Number of Administrative / Technical staff	02
2.3	Number of students	02
2.4	Number of Management representatives	02
2.5	Number of Alumni	02
2.6	Number of any other stakeholder and community representatives	03
2.7	Number of Employers / Industrialists	03
2.8	Number of External Experts	02
2.9	Total Number of Members	22
2.10	Number of IQAC meetings held	03
2.11	Number of meetings with various stakeholders	08

Faculty [04]   Non-Teaching Staff [01]   Students [02]

Alumni [01]   Any others [   ]

2.12	**Has IQAC received funding from UGC?**	Yes	✓	No	
	If yes, mention the amount	30000/-			

2.13	**Seminar and Conference (Only quality related)** **i) No. of Seminars/ Conferences/ Workshops/ Symposia organized by the IQAC**

Total No. [--]   International [   ]   National [   ]

State [   ]   Institutional Level [---]

2.14	**Significant Activities and Contributions Made by IQAC** • College administration decentralized different committees constituted as per seven criteria of NAAC. • Academic planning and review • Self-appraisals filled up by all the staff and analysed at the end of academic year • Review of students and staff achievements • Monitoring all the criteria of the NAAC.

2.15	**Plan of Action by IQAC/Outcome** The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and and the outcome achieved by the end of the year

Plan of Action	Achievements
• To hold student centric workshops.	• Workshops were held successfully.
• To sensitize stakeholders to NAAC reaccreditation	• Meetings with stakeholders were held.
• To initiate Academic Audit, Gender Audit for the college.	• The IQAC discussed the matter and concluded that this activity will be initiated in 2016-17. A committee comprised of teachers and members of the LMC was proposed. A plan was defined.

Academic Calendar of the year attached as *Annexure 1.*

2.16	**Whether the AQAR was placed in statutory body**	Yes	✓	No	

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken
- The Management of the Institute has expressed satisfaction after persuading overall activities undertaken during AQAR 2015-16 preparation.
- The Management has assured institutional support and sustained cooperation to the college regarding the transaction of various functions and activities.
- Suitable suggestion have been made to augment research activities, publications, consultancy services and possibility of patent generation.
- Special focus is being given to the infrastructural needs.
- The Management has expressed limitations regarding vacant positions of teaching and non teaching due to government policies.
- The AQAR was then posted on the college website and submitted to NAAC.

PART – B

1.	Curricular Aspects

1.1	Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programme	Number of value added / Career Oriented programmes
Ph.D.	00	0	0	00
PG	02	0	0	00
UG	16	0	0	00
PG Diploma	00	0	0	00
Advanced Diploma	00	0	0 0	00
Diploma	00	0	0	00
Certificate	00	0		00
Others	00	0	0	00
Total	**18**	**0**	**0**	**00**

Inter discipliner	00	0 0	0 0	00
Innovative	00	0	0	00

UG Arts	07
UG Science	07
UG Commerce	02
PG Arts	01
PG Science	00
PG Commerce	01
M.Phil. Arts	00
M.Phil. Science	00
Ph.D. Arts	00
Ph.D. Science	00
Other	00
Total	**18**

1.2	**Flexibility of the curriculum**: CBCS/Core/ Elective options/ Open options CBCS

i) As per the guidelines of the University Choice Based Credit System   is implemented by the College for both the years of all PG Courses .

ii) As per the regulations of the University, college offers flexibility of combination of subjects .

Iii) Students are provided flexibility within available subjects to opt for courses of his choice from the programme.

.iv)   College has implemented University's prescribed choice based skill development programme for second year PG students.

Pattern	Number of Programmes
Semester	09
Trimester	00
Annual	09

1.3	**Feed back from stake holders***

Alumni ☐   Parents ☐   Employers ☐   Students ☑

Mode of feed back   Online ☐   Manual ☑

* Analysis of feedback (2015-2016) Annexure 2

Summary of Feedback on teachers

Grade	Score	Number of students	% of teachers
SCIENCE			
Excellent	90-100	35	18.82
Good	70-89.99	147	79.03
Average	50-69.99	3	1.61
Below Average	30 – 49.99	1	0.54
Total		**186**	**100**
ARTS			
Excellent	90-100	32	68.09
Good	70-89.99	15	31.91
Total		**47**	**100**
COMMERCE			
Excellent	90-100	30	60
Good	70-89.99	20	40
Average	50-69.99	--	
Below Average	30 – 49.99	--	
Total		**50**	**100**

1.4	Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
	• Introduction and implementation of credit system at second year PG courses.
	• Regular evaluation for each course in credit system.
	• Revision of syllabi at third year BA/ B.Com / B.Sc. courses.

1.5	**Any new Department/Centre introduced during the year. If yes, give details.**
	The college has started a study centre of Yashwantrao Chavan Maharashtra Open University Nasik. Under this following courses has been introduced.
	• **UG courses**
	Bachelor of Arts
	Bachelor of Commerce
	• **PG Courses**
	Master in Hindi, English, Marathi.

CRITERION – II
TEACHING, LEARNING AND EVALUATION

2.1	Permanent Faculty:	Total	Assistant Professors	Associate Professors	Professors	Others
	Grant	31	10	18	0	03
	Non-Grant	08	08	-	-	00
	Total	39	18	18	0	03

2.2	Number of Permanent Faculty with Ph.D.	10(G+NG)+07 registered

2.3	Number of Faculty Positions Recruited (R) and Vacant (V) during the year	Assistant Professors		Associate Professors		Professors		Others		Total	
		R	V	R	V	R	V	R	V	R	V
	Grant –in –aid	10	04	18	--	--	--	03	--	31	04
	Non Grant	08	--		--	--	--	--	--	08	--

2.4	Number of Guest, Visiting and Temporary Faculty	---	---	---

2.5	Faculty participation in conferences and symposia

Number of Faculty	International	National level	State level
Attended Seminars	16	37	15
Presented papers	10	15	05
Resource Person	01	02	04

2.6	**Innovative processes adopted by the Institution in Teaching and Learning**. PPT presentation, Seminars, Demonstrations, Use of charts, Models, Problem solving, study tours-books, educational CDs, Smart board teaching,assignments.Projects and surveys. Virtual lectures,

2.7	Total Number of actual teaching days during this academic year	242

2.8	**Examination/ Evaluation Reforms initiated by the Institution** : (e.g. Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MCQs)

• Group discussion	• Topic wise tests
• Oral test	• Bar Coding
• Continuous evaluation	• Photocopy
• Home assignments	• Quiz and debates
• MCQ	• Projects and surveys
• Double valuation	• CCTV camera surveillance

2.9	Number of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop	04	--	---

2.10	Average percentage of attendance of students	More than 75%

2.11	Course/ Program wise distribution of pass percentage

Program	Course	Total number of students appeared	Division				
			Distin-ction Nos (%)	1st Class Nos. (%)	2nd Class Nos. (%)	Pass Class Nos. (%)	
ARTS FACULTY : UNDERGRADUATE PROGRAMS							
B.A. Economics	UG	24	(1) 4.17%	(8) 33.33%	(8) 33.33%	(4) 16.67%	87.05%
B.A. English	UG	22	(1) 4.54%	(3) 13.64%	(4) 18.18%	(5) 22.72%	59.00%
B.A. History	UG	29	(1) 3.45%	(4) 13.79%	(6) 20.69%	(6) 20.69%	58.62%
B.A. Psychology	UG	15	(02) 13.33%	(09) 60%	(02) 13.33%	(0) 00%	86.67%
B.A. Political Science	UG	23	(01) 4.35%	(05) 21.74%	(07) 30.43%	(04) 17.39%	73.91%
SCIENCE FACULTY : UNDERGRADUATE PROGRAMS							
B.Sc. Chemistry	UG	25	(03) 12%	(04) 16%	(01) 04%	(0) 00%	32.00%
B.Sc. Microbiology	UG	14	(01) 7.14%	(01) 7.14%	(0) 00%	(0) 00%	14.28%
COMMERCE FACULTY : UNDERGRADUATE PROGRAMS							
B.Com Cost & Work a/c	UG	76	(14) 19.08%	(23) 29.60%	(13) 16.45%	(13) 17.10%	82.89%

Program	Course	Total number of students appeared	Division				
			Distin-ction Nos (%)	1st Class Nos. (%)	2nd Class Nos. (%)	Pass Class Nos. (%)	
B.Com Marketing	UG	27	(9) 33.33%	(12) 44.44%	(4) 14.81%	(1) 3.70%	96.29%
COMMERCE FACULTY : POST GRADUATE PROGRAMS							
M.Com. Adminis-tration	PG	48	(02) 4.16%	(23) 47.19%	(22) 41.67%	(01) 2.08%	63.63%
ARTS FACULTY : POST GRADUATE PROGRAMS							
M.A. Economics	P.G.	11	(0)	(02) 18.18%	(05) 45.45%	(0)	63.63%

2.12	How does IQAC contribute/ Monitor/ Evaluate the Teaching & Learning Process.

- The teaching-learning process in the college is monitored by the Heads of Departments.
- The IQAC monitors the execution of different committees working on matters like Timetables, Examinations, Assessment schedules and Revaluation of answer papers.
- These committees report directly to the Chairperson of the IQAC (Principal of the College).
- Meetings on important matters are called and monitored by the IQAC Coordinator.
- Teacher evaluations (UGC API for CAS) are a purview of the IQAC. Any guidance required in this matter is referred to the IQAC.
- At the end of the year examination results are compiled, evaluated and put up to the Principal.
- Interventions regarding improvement are made accordingly.

2.13	Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	Number of Faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Program	--
HRD programmes	--

Faculty / Staff Development Programs	Number of Faculty benefitted
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	00
TOTAL	**03**

Sr No	Name of Teacher	Course	Place	Level	Institution	Dates
1	Kategaonkar A.H.	Refresher course	Pune	University	SSPU	16/11/2015 to 6/12/2015
2	Dr. Singh S.B.	Short term course	Aurangabad	University	BAMU	1/06/2015 to 7/06/2015
3	Pawar M.N	Orientation	Pune	Uninersity	SSPU	18/04/2016 to 15/05 2016

2.14	Details of Administrative and Technical Staff

Category	Number of permanent employees	Number of vacant positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	21	28	00	11
Technical Staff	01	00	00	--

CRITERION – III
RESEARCH, CONSULTANCY AND EXTENSION

3.1	Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research has always been one of the strengths of the college.
- The Research Committee has been strengthened and active researchers included in this Committee.
- Separate Academic Research Coordinator (ARC) is appointed for conveying information about research related activities.
- All research proposals are screened, approved and submitted to various funding agencies (UGC, University of Pune,) for financial support.
- To supplement research facilities, laboratories are continuously upgraded.
- Institute allows staff to attend seminars, conferences, workshops and present their research work.
- Various sessions are conducted by the faculty members to encourage and create awareness about the research among the students,
- Students are encouraged to participate in various research activities. Students of our college participated and presented their research work in 'AVISHKAR' competition at University level.

3.2	Details regarding Major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3	Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	04	01	01
Outlay in Rs. Lakhs	--	400000/-	155000/-	

3.4	Details on Research Publication

	International	National	Others
Peer Review Journals	02	--	---

Non-Peer Review Journals	--	--	---
e-Journals	--	03	---
Conference proceedings	--	07	---

3.5	Details on Impact factor of publications

Range ☐   Average ☐   h-index 1   Nos. of SCOPUS ☐

3.6	Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2 years	UGC /BCUD	550000	57280
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total			**550000**	**57280**

3.7	No. of books published

i) With ISBN No.   02   Chapters in Edited Books   -

ii) Without ISBN No.   02

3.8	No. of University Departments receiving funds from

UGC-SAP ☐   CAS ☐   DST-FIST ☐

DPE ☐   DBT Scheme/ funds ☐

3.9	For colleges

Autonomy ☐   CPE ☐   DBT Star Scheme ☐

INSPIRE [ ]   CE [ ]   Any other [ ]
(Specify)

3.10	Revenue generated through consultancy	---

3.11	No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	01	01	**02**	---
Sponsoring agencies	---	---	---	**---**	---

3.12	No. of faculty served as experts, chairpersons or resource persons	04

3.13	No. of collaborations

International [ ]   National [ ]   Any other [04]

3.14	No. of linkages created during this year	---

3.15	Total budget for research for current year in lakhs

From Funding Agency [57280]

From Management of University/ College [---]

Total… [57280]

3.16	No. of patents received this year	

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

3.17	No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
--	--	--	--	--	--	--

3.18	**No. of faculty from the Institution who are Ph.D. Guides and students registered under them**	04	08

3.19	**No. of Ph.D. awarded by faculty from the Institution**	01

3.20	**No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF ☐ SRF ☐ Project Fellows ☐ Any other ☐

3.21	**No. of students participated in NSS events**

University Level   04   State Level   02

National Level   01   International Level   --

3.22	**No. of students participated in NCC events.**

University Level   03   State Level   --

National Level   --   International Level   --

3.23	**No. of Awards won in NSS**

University Level   --   State Level   01

National Level   --   International Level   --

3.24	**No. of Awards won in NCC**

University Level   --   State Level   --

National Level   --   International Level   --

3.25	**No. of Extension activities organized**

University Level   --   College forum   01

NCC   04   NSS   01

Any other   01

• *Vidyarthini Manch =01* • Staff Academy = 04 • Value education workshop • *Kali Umaltana*	• *Nirbhay Kanya Abhiyan* • Workshop on AIDS awareness • Cyber crime • Women empowerment

3.26	**Major activities during the year in the sphere of extension activities and Institutional Social Responsibility.**

- Tree Plantation in college campus and adopted village.
- Collection of Donation for 'National Foundation for Communal Harmony',New Delhi.(Flag day)
- Joint Camp of NSS at Trimbakeshwar for the Preparation of *Kumbha Mela*
- Ganesh Idol collection *Nirmalya* Collection during *Ganesh Visarjan*
- Lecture was organized on 'Cancer awareness '
- Blood Donation camp
- General Health checkup camp was organized by Institution's

  Dr. Vasantrao Pawar Medical College Adgaon,Nashik.

- Traffic awareness program by organizing rally
- River cleaning programme during *Kumbhamela*
- Joint Yoga Training Program for NCC cadets.
- Medical checkup was conducted for Thalassemia at college level.
- Fund was collected from staff and students for the draught affected farmers and donated to NAAM foundation
- Visit to *'Gandhi Tirth',* at Jalgaon by entire staff to imbibe the principles of Mahatma Gandhi.
- Collection and donation of food grains to *'Gharkul'*, a home for special girl students by college staff and students.
- Rally was organized to create awareness about fuel and water conservation.
- One day workshop on 'Employability'
- Celebration of 'Consumer Day'.

- To create sensitivity among students about specially challenged people college has organized lecture on the occasion of 'World Handicappe Day'

- Celebration of 'World Human Rights Day'

- 'World Yoga Day' was celebrated.

- Counseling by the department of Psychology for underprivileged children.

- 'Laughter Therapy' lecture was conducted by *'Bahhishaal Shikshan Kendra'* for stress management.

CRITERION – IV
INFRASTRUCTURE AND LEARNING RESOURCES

4.1	Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	00	Not applicable	5 acres
Class rooms	28	00	00	28
Laboratories	06	01	00	07
Seminar Halls	02	00	00	02
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	05	21	College, UGC	26
Value of the equipment purchased during the year (Rs. in Lakhs)	9,70,435	547020	College, UGC	1517455
Others	-	-	-	-

4.2	Computerization of administration and Library

- The college office has strengthened the use of the specialized software (for management of the data regarding students, teachers, all Government Resolutions, roll calls, etc.).
- The central library of college is fully computerized.
- The **'inflibnet'** network for e- journals.
- Electronic storage for e-journals and e –books.
- Bar coding of all text books and reference books. Books are issued and returned is automated through bar code.
- The OPAC system is implemented.
- The Library is making efficient use of its LIB software for accession

4.3	Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10654	965883.15	267 1063 (S) Total 1330	61499 174815 (S) Total 236314	11984	1202197.15
Reference Books	1760	519014.31	317	56022	2077	575036.31

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
e-Books	97000	5000	-	-	97000	5000
Journals	59	30660	01	815	60	31475
e-Journals	3000	5000	-	-	3000	5000
Digital Database	01	Free	-	-	01	--
CD & Video	220	32359	02	960	222	33319
Others (specify)(Braille books)	36	10581	-	-	36	10581

4.4	Technology up-gradation (overall)

	Total Computers	**Computer Labs**	**Internet**	**Browsing Centres**	**Computer Centres**	**Office**	**Depart-ments**	**Others**
Existing	26	01	15	15	--	01	13	--
Added	02	--	02	02	--	01	Nil	--
Total	28	01	17	17	--	02	13	--

4.5	Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-governance etc).	**NIL**

4.6	Amount spent on maintenance in lakhs.

   i)   ICT (Implementation of SMS system)   15000 = 00

   ii) Campus Infrastructure and facilities | Nil |

   iii) Equipments | 633969= 00 |

   iv) Others | --- |

   v) **Total…** | **648969 = 00** |

CRITERION –V
STUDENT SUPPORT AND PROGRESSION

5.1	Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC in conjunction with the collage staff including the heads of the various department and faculty hold a meeting to discuss the enhancement of the student support services such as

- ➢ **Commuting facilities**
  - Students were informed regarding concessional pass and Parking slots.
  - Separate parking is available
  - Separate bus stop for girl students.
- ➢ **Financial support**
  - Scholarship
  - Prizes sponsored by philanthropic persons, and organization .
  - Earn and learn Scheme
  - Various schemes for economically backward scholar students.
- ➢ **Library Facilities**
  - Separate Reading rooms for girls and boys
  - Departmental library
  - E learning centre
  - Book bank scheme
  - Braille books for visually challenged students
- ➢ **Grievances Redressal cell.**
  - *'Vishakha Samiti'* for girls and ladies staff
  - Grievances cell for students.
- ➢ **Health and Personal Hygiene**
  - Drinking water (Water purifier) and cooler
  - Separate wash rooms for gents and ladies.
  - Health check up camp for students.
  - Anti drug awareness camp.
- ➢ **Recreation**
  - Indoor and outdoor facilities
  - Various cultural events for students.
  - Ladies common room
  - Canteen Facilities.
- ➢ **Discipline and security**
  - Anti ragging committee
  - Awareness regarding prevention against sexual harassment.
  - Discipline committee

- CCTV surveillance on campus .
- **Communication Facilities**
  - SMS Facility
  - College web site
  - Common and departmental notice boards.
  - Intercom service.
- **For Physically Challenged Students**
  - Braille books.
  - Ramp facility.

5.2	**Efforts made by the Institution for tracking the progression**

- Feedback evaluating teachers by students
- Feedback on syllabus by teachers.
- Promotion of students research activities.
- Invitation for campus interview and orientation programs organized for students.
- Student mentor system.
- Career counseling.
- Cultural programs and co curricular activities.
- *'Vidyarthini manch'* for female students.
- Organization of lecture series and events for personality development.

5.3	**(a) Total number of Students**

UG	PG	Ph. D.	Others
1309	121	--	--

(b) No. of students outside the state	Nil

(c) No. of International students   Nil

No.	%		No.	%	
586	41 %	Men	844	59.00	Women

Last Year 14-15							**This Year 15-16**						
General	SC	ST	OBC	NT	Phy. Challen -ged	Total	General	SC	ST	OBC	NT	Phy. Challen -ged	Total
750	310	31	400	60	01	1551	623	228	66	421	91	02	1430

Demand ratio 1:1   **Dropout %   0**

5.4	Details of student support mechanism for coaching for competitive examinations (If any):

- The Competitive Examination Cell has been conducting the programme for the last several years.
- Dr.Pratap Dhondge conducted the coaching for the competitive examination this year.
- Four teachers coached our students during the year 2015-16
- 200 students participated in the program.
- No. of students beneficiaries   25

5.5	No. of students qualified in these examination

NET   ---   SET/SLET   --   GATE   ---   CAT   ---

IAS/IPS etc   ---   State PSC   --   UPSC   ---   Other   ---

5.6	Details of student counseling and career guidance

Psychology department conducts tests for career guidance.

The activities that are carried out are as

a) Counseling,

b) Psychological tests,

c) Counseling of students after testing of aptitude,

d) Problem analysis

e) Guidance for problem solving

f) Career guidance

No. of students benefitted   20

5.7	Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	20	03	10

5.8	**Details of gender sensitization programmes :**

Gender sensitization programmes especially for girls are regularly conducted through..
- *Vidyarthini Manch*
- *Nirbhay Kanya Abhiyan*
- Women empowerment

5.9	**Students Activities**

5.9.1	No. of students participated in Sports, Games and other events

State / University Level | 18 | National Level | 03 |

International Level | -- |

No. of students participated in cultural events

State / University Level | -- | National Level | -- |

International Level | -- |

5.9.2	**No. of medals/ awards won by students in Sports, Games and other events**

Sports :
State / University Level | -- | National Level | -- |

International Level | -- |

Cultural :
State / University Level | -- | National Level | -- |

International Level | -- |

5.10	**Scholarships and Financial support**

	Number of students	**Amount**
Financial support from institution	---	----
Financial support from government	479	3016443
Financial support from other sources		--
Number of students who received International/ National recognitions	--	--

5.11	Student organized / initiatives

Fairs :

State / University Level   `--`   National Level   `--`

International Level   `--`

Exhibition :

State / University Level   `--`   National Level   `--`

International Level   `--`

5.12	No. of social initiatives undertaken by the students	04

- Literacy campaign
- AIDS Awareness rally
- Environment and save fuel programmes
- Participation in Disaster Management Programme
- Completed Civil Defense Basic Course.
- Food grain distribution to '*Gharkul*'
- Collection of fund for '*NAAM*' foundation

➢ **NSS:**
- Active participation in tree plantation
- Blood donation
- River cleanliness campaign during *Kumbha-Mela*
- Social awareness (Rally) camping.
- Village development activities.

➢ **NCC:**
- Conducted blood donation camp
- Tree plantation in college campus and Cleanliness campaign
- Volunteering as 'Police Mitra' during Ganesh festival, Navaratri and at MVP's National Marathon
- Participation in save fuel campaign
- Active participating for security and discipling during '**Kumbha mela'** at Nashik

5.13	Major Grievances of Students (if any) Redressed

During the academic year 2015-16 about ten student grievances were received through-out the year.

The grievance were mainly regarding;
i)   Time table and bus timing
ii)   Library facilities,
iii)   Cleanliness of class rooms, drinking water, wash rooms
iv)   Behavior and response of office staff   towards students
v)   Use of IT labs. Infrastructure .etc

The grievance were discussed by the students grievance and redressel cell in the presence of Principal, Student Welfare Officer and resolved by...
i)   Making suitable changes in time table
ii)   Giving instruction to the library personal and the office staff for better services to student.
iii)   IT lab will be used by student without any charge.
iv)   Services for maintaining hygienic conditions in the collage, improvement   of infrastructure and repairing,.
v)   Regular, fresh and clean drinking water with purifier provided to student.
vi)   Letters were sent to the manger of state transport for providing additional buses and also separate buses for girl student.

CRITERION – VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1	State the Vision and Mission of the Institution

- **Vision**

Our vision as an educational institution is to contribute in nation building by imparting academic excellence, social awareness and inculcating moral and ethical values amongst the students, representing different strata of society.

- **Mission**

    The mission is to..

- Enhance the level of education in rural areas
- Support students from underprivileged, rural and defence background
- Equip students with necessary skills to compete in a technologically advanced global scenario.
- Acquiring education which is appropriate for meeting the current challenges.

6.2	Does the Institution have a management Information System ?	Yes

6.3	Quality improvement strategies adopted by the institution for each of the following

6.3.1	Curriculum Development

- Three teachers of the college were involved in curriculum development.
- Three teachers were involved at the Board of Studies and Resource Persons at Syllabus Detailing Workshops.

6.3.2	Teaching and Learning

- Use of ICT tools such as Smart Boards, LCD projectors audio video CDs, Internet, Educational software, e-books .
- Group discussion, quiz, paper presentation.
- Audio visual tools and films by English department for effective teaching.
- Research projects, Epidemiological survey.
- Department of History , Botany, Zoology, Microbiology, English , Geography, Chemistry organize study and Industrial Tours.

6.3.3	Examination and Evaluation

- Teachers assess students in their own innovative manner through extra tests, quizzes, group discussions, seminar presentations, assignments etc. at the departmental level.
- PG students are evaluated as per credit based evaluation, assignments, review of research papers and seminars.

6.3.4	Research and Development

- College has well equipped science research lab.
- The College has 04 recognized Ph.D. guides under which 08 students have registered and 01 student is awarded Ph.D. Degree till date.
- 04ongoing Minor research projects in Chemistry, Microbiology and commerce Departments.
- Provision of financial assistance for attending International, National, and State level seminars/ Conferences / Workshops by management.
- Students are also encouraged to participate in State level research competitions such as the *AVISHKAR* (a research project competition conducted at the State level through the respective Universities).

6.3.5	Library, ICT and Physical Infrastructure / Instrumentation

- The college has
  - Books – 584
  - SSBS (*Siddhivinayak Book Bank Scheme*)- 1063
  - e- journals – 6000+
  - Journals – 53
  - News paper -16
  - e- books- 135000+
  - CDs - 222

- With the intention of creating on-line library access to all stakeholders, the Librarian has initiated this access through providing passwords to each department to check library books and their availability.
- Instrumentation has also continued to increase

6.3.6	Human Resource Management

- Interdepartmental transfers of non-teaching staff are necessitated to encourage gathering of work experience in all areas / departments. Such transfers are regulated by the Principal.

- Those teachers appointed for the Grant-in-aid courses and those who are in the probation period are also assessed for their annual performances before continuing their sources.

- Students feedback is sought for comprehensive evaluation of faculty.

- For faculty improvement the head of the institution peruses the report and make necessary appraisal of all faculties and non teaching staff.

- Reports are submitted to the management for necessary action.

- Faculty attends Refresher, Orientation, Short term courses, Faculty Development programme to update their knowledge.

6.3.7	Faculty and Staff Recruitment

- The Institute (*Sanstha*) has initiated the process of appointing administrative and other non-teaching staff this year as per the norms of UGC and State Govt.

- The Roster has been updated and presented to the University and State Government.

6.3.8	Industry Interaction / Collaboration

- Interactions and collaborations are facilitated through research projects and consultancy.

- Our college has tie up with Shivananda Industry, Santakripa hospitals, Mahindra and Mahindra,Cantonment School,Padsad (school for deaf and Dumb),Gharkul (for special child).

- Collaboration with Ashvamedh Envirolab .

- Special Lectures, Memorial Lectures and Alumni in Industry, who help the institution with placement and counselling.

6.3.9	Admission of Students

- Since student's strength has not been a major problem for the college, strategy changes have not been necessary.

- On-line application system is to be practiced in this year.

- Merit and category quota is followed as per Government rules.

6.4	**Welfare Schemes for**

Teaching	06*
Non teaching	06*
Students	10**

* Teaching and non teaching staff have the option of

- Loans from MVP Sevak Society and College teachers's Society.
- Sevak Kalyan fund.
- Medicalim facilities

- Group LIC.
- PF and Gratuity.
- Felicitations of meritorious and retired employees.

** For students

- Medical check up,
- Anti ragging cell,
- Counselling cell,
- Grievance redressal cell ,
- Placement cell.
- Vidyarthi Kalyan Nidhi

- Poor boys fund
- Earn and Learn Scheme.
- Scholarship for Meritorial Students.
- Vidyarthi Suraksha Nidhi

6.5	**Total Corpus Fund Generated**	**5720.00**

6.6	**Whether annual financial audit has been done**	**Yes**	✓	**No**	

6.7	**Whether Academic and Administrative Audit (AAA) has been done ?**	**Yes**

Audit Type	External		Internal	
Academic	✓	--	✓	--
Administrative	✓	--	✓	--

6.8	**Does the University / Autonomous College declares results within 30 days ?**

For UG Programme   Yes [ ]   No. [✓]

For PG Programmes   Yes [ ]   No. [✓]

6.9	What efforts are made by the University / Autonomous College for Examination Reforms

Not Applicable

6.10	What efforts are made by the University to promote autonomy in the affiliated / Constituent Colleges

Not Applicable

6.11	Activities and support from the Alumni Association

- The Alumni activities are supported and conducted at the Departmental level. Yearly meeting is called to interact with them.
- We take their suggestions, experience for welfare of present students as well as for college.

6.12	Activities and support from the Parent – Teacher Association

- Parent-Teacher meetings / activities are supported and conducted at the Departmental level whenever there are some important issues related to students, syllabus etc.
- Meetings are arranged at the beginning of academic year.

6.13	Development Programmes for support staff

- 'Staff Academy' is conducted in the college for imparting and exchanging knowledge other than their field of teaching.
- Informal training is given for the faculty by computer lab.

6.14	Initiatives taken by the Institution to make the campus Eco-Friendly

- Green Campus
- Clean' generators for power back-up
- Vermi composting of campus waste.
- Installation of Sprinklers and drip system for irrigation of plants.
- Rain water harvesting.
- Digitalization of record
- Online admission and examination forms.
- E- mail and SMS services for notices.
- College web site for communication to students and staff.
- Cleanliness and sanitation.

CRITERION – VII
INNOVATIONS AND BEST PRACTICES

7.1	Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of ICT for effective teaching by faculty.
- Paper presentations, group discussions for effective teaching and learning.
- Book bank Scheme for economically weaker students.
- Lectures of renowned visiting faculties.
- Donation of books by alumni of Microbiology students.
- Collection and donation of funds for draught affected farmers to 'NAAM Foundation'
- Collection of food grains for 'Gharkul' , a home for special adult girls.
- Donation of funds to 'National Foundation for Communal Harmony,New Delhi' for soldiers welfare.
- Self employment courses for needy girls and women

7.2	Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

As per the action plan chalked out at the beginning of academic year 2015-2016,

- Few departments organized workshop / seminars,
- The lectures of guest faculty were organized in the college.
- Teachers applied for minor research project to UGC and BCUD for research grants.
- Organized workshops, field visits and excursion tours for the students .
- Blood donation camps, cleanliness campaigns, rallies to save environment and traffic safety were organized in campus and off the campus.

7.3	Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)	Attached in Annexure III

7.4	Contribution to environmental awareness / protection

- Plantation of trees and sowing of seeds in collaboration with the panchayat members of the adopted village.

- Collection of Plaster of Paris Ganesh Idol during Ganesh Visarjan Festival
- Collection of waste (nirmalya) during 'Si Sinhastha kumbhamela'
- Distribution of cotton bags to devotees of Sinhastha kumbhamela'
- Collection of plastic wastes from devotees of Sinhastha Kumbhamela.

| 7.5 | Whether environmental audit was conducted? | Yes | | No | ✓ |

| 7.6 | **Any other relevant information the institution wishes to add. (for example SWOC Analysis)** |

❖ **Strengths**

- Well qualified, disciplined and dedicated faculty.
- ICT –enabled well equipped departments.
- Student –centric activities.
- Gender and environment sensitive approach of management, faculty and students.
- Education to underprivileged and marginalized class of society.
- Computerized admission, examination, library and other services.
- Extended intercom system for easy communication.
- Instalment of CCTV for smooth administration.
- Bulk SMS service for effective communication with students.
- Wide range of co-curricular and extension activities.
- Researchers with good no of research projects and publications
- Best learning resources in the library and departments.
- Soft Skills development programme of students.
- Significant recruitment of college students in defence departments.
- Excellent co-ordination between Management, Principal, Heads of the Departments, faculty and administrative staff.

❖ **Weakness**

- Restricted space for infrastructural expansion**.**
- Higher student-teacher ratio
- Vacant non-teaching / teaching posts due to the Government policies
- Insufficient collaborations and consultancy activities
- Insufficient number of specialized trainers and coaches for sports
- Effective MIS is yet to be developed

❖ **Opportunities**
- Establish linkages with industry.

- Add More PG courses and research centre
- Implementation of Self-financed courses.
- Strengthening of parent teacher association.
- Planning for more MOU with Industries and Institutions.

❖ **Threats**

- Due to enhance affluence and growing inclination for shortcuts and spurious study material, students lack sincerity and hard work.
- Due to increasing working students, less attendance and less interactions between students and teachers.
  Job oriented courses course are gaining more importance at the detriment of arts, social sciences and basic sciences.

8	Plans of institution for the next year

- Preparations for the upcoming 3rd Cycle of NAAC Reaccreditation of the College.
- Continuation of Best Practices.
- Conducting academic and gender audits.
- Campus development program.
- Organization of State and National level seminars and conferences.
- Maximum use of ICT in teaching.
- Encourage faculty members for UGC and BCUD research projects
- Strengthen PG programmes.
- Enhancing teaching learning practices to support placement and progression of students.
- Organize student-centered activities in the college.
- Organize extension activities in the college.
- Encourage faculty to present research papers in seminar and conferences and publish research papers in renowned journals.

Co-ordinator,
IQAC

Chairperson,
IQAC
PRINCIPAL
Smt. Vimlaben Khimji Tejookaya
Arts, Science & Commerce College,
Deolali Camp, Tal. & Dist. Nashik

Co-ordinator,   **Chairperson,**
IQAC   **IQAC**

ANNEXURE - I
ACADEMIC CALENDAR 2015-2016

Month	Activity
May 2015	• Advertisements for BA, B.Com and B.Sc... Admissions (Newspapers & College Website) • Printing of Admission Forms and Prospectus
June 2015	• Publication and distribution of Timetables (2015-16) • Results of 12th Standard • Admissions for UG classes • Declaration of Results by the University • Commencement of UG classes
July 2015	• Admissions for PG classes • Submission of proposals to BCUD (SSPU)
August 2015	• *IQAC Meeting* • Compilation of Students Results for 2014-15 • Commencement of PG classes
September 2015	• Internal Examination for BSc
October 2015	• Internal Examinations for PG • Commencement of University Examinations (UG)
Oct.-Nov. 2015	• Diwali Vacation
November 2015	• Commencement of 2nd Term (UG)
December 2015	• IQAC Meeting • Seminars and conferences organization
January 2016	• Commencement of MA & M,Com Sem II / IV • *Kala Mandal* Annual Program, Sports week, youth week • Seminars & Workshops (UGC,BCUD) • Study tours, field visits
February 2016	• Internal Examination for UG classes,12th std. annual practical exams • Collection of information for '*Sarathya*' (College Magazine)
March 2016	• IQAC Meeting for all staff (orientation for accreditation) • Internal Examinations for PG classes • University Examination for UG (practical) • Submission of Expenses for the Departments
April 2016	• Laboratory stock checking • End of academic year
May 2016	• University Examination for PG

ANNEXURE - II
ANALYSIS OF FEED BACK

The feedback of students about their teacher was collected for the year 2015-16

The statistical analysis was carried out for each question, for each factor and total score was calculated.

Grade	Score	Number of teachers	% of teachers
FACULTY OF SCIENCE			
Excellent	90-100	35	18.82
Good	70-89.99	147	79.03
Average	50-69.99	03	1.61
Below Average	30–49.99	01	0.54
Total		186	100
FACULTY OF ARTS			
Excellent	90-100	32	68.09
Good	70-89.99	15	31.91
Total		47	100
FACULTY OF COMMERCE			
Excellent	90-100	30	60
Good	70-89.99	20	40
Average	50-69.99	--	--
Below Average	30 – 49.99	--	--
Total		50	100

ANNEXURE - III
BEST PRACTICES

Best Practice I :

Drinking water testing of college Staff and Students

Goal :
- To check portability of drinking water.
- To provide services to Community
- To keep students and staff healthy and physically fit for the academic work

1. **The Context**:
   - Water used for drinking purpose is a source of many waterborne diseases.
   - Prior checking is always helpful for prevention of these waterborne diseases.
   - This saves health, time and money of the individual.

2. **The Practice**:
   This practice includes..
   - Collection of water samples from staff and students in sterile containers provided by Microbiology department of the college
   - Its testing in the Microbiology lab for presence of pathogenic bacteria
   - Filling up of form and distribution of quality certificate.
   - Suggestions are given for treatment of water if sample is found positive .

3. **Evidence of Success**:
   - This practice developed awareness about drinking water quality among staff and students.
   - Since no fee is charged ,it saved time and money of the individuals which is not affordable when done form commercial agencies.
   - Practical skills of final year students of Microbiology were improved.

4. **Problems Encountered and Resources Required**
   - Additional media, chemicals and glass wares are needed when large of samples are collected , which stretch annual budget of the department.

Best Practice 2 :

Drought Relief Fund to NAAM Foundation

Goal :

- To help reduce the Number of Farmers suicides and increase water levels in the drought affected areas.

1. The Context:

Maharashtra has been affected by severe drought for last few years resulting in consecutive crop failures and increased number of Farmers suicides, NAM Foundation is working for generating self employment for the widows and family members of farmers those who have committed suicide and increasing the water table of the drought effected area.

2. The Practice:

Self employment generation amongst family members of the farmers who have committed suicide by training them in professions like sewing. Water conservation by increasing depth of rivers and nallas in the drought affected areas. Our staff and students donated generously and a sum of rupees one lakh was donated to NAM foundation.

3. Evidence of Success:

Decrease in farmers suicides and increased water table in the drought affected areas

4. Problems Encountered and Resources Required:

Nil.

Other Best Practices

- Cleanliness campaign
- Road safety – NSS and NCC
- Blood donation, Hemoglobin and Blood group check up camp.
  Health awareness programms like yoga, meditation, sex education, thalessemia, anti drug addiction, & laughter therapy
- Environmental awareness rallies