



Maratha Vidya Prasarak Samaj's  
**Smt. Vimalaben Khimji Tejookaya [SVKT]**  
**Arts, Science and Commerce College**  
Lam Road, Deolali Camp, Nashik, Maharashtra State.

## ANNUAL QUALITY ASSURANCE REPORT (AQAR) FOR THE ACADEMIC YEAR 2016-17

**Submitted to**  
**Director,**  
National Assessment and Accreditation Council (NAAC)  
Bengaluru 560072 (India)

**Submitted by**  
**Principal**  
S.V.K.T. Arts, Science & Commerce College,  
Deolali Camp, Nashik (Maharashtra) Pin – 422401

## PART – A

<b>1.</b>	<b>Details of the Institution</b>
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<b>1.1</b>	<b>Name of the Institution</b>	S.V.K.T.Arts, Science and Commerce College, Deolali Camp
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<b>1.2</b>	<b>Address</b>	Lam Road, Near Naka No. 6, Deolali Camp
	<b>City / Town</b>	Deolali Camp
	<b>State</b>	Maharashtra
	<b>Pin Code</b>	422 401
	<b>Institutional emailaddress</b>	svktcollege@yahoo.co.in
	<b>Contact Nos.</b>	0253-2473131/32
	<b>Name of Head of the Institution</b>	Dr. Vijay Jagannath Medahne
	<b>Te. No. With STD Code</b>	0253-2473131/32
	<b>Mobile</b>	+91 9422256758
	<b>Name of the IQAC Coordinator</b>	Avinash Sudhakar Kale
	<b>Mobile</b>	+91 9975201656
	<b>IQAC email address</b>	svktcollege@yahoo.co.in

<b>1.3</b>	<b>NAAC Track ID</b>	<b>Track ID : MHC013404</b>
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<b>1.4</b>	<b>Website address</b>	www.mvpsvktcollege.in
	<b>Web link of the AQAR</b>	http://www.mvpsvktcollege.in/IQAC AQAR2016-17.pdf

<b>1.5</b>	<b>Accreditation Details</b>	
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<b>Sr. No.</b>	<b>Cycle</b>	<b>Grade</b>	<b>CGPA</b>	<b>Year of Accreditation</b>	<b>Validity Period</b>
1	1 <sup>st</sup> cycle	B++	--	2004	2004-2009
2	2 <sup>nd</sup> cycle	A	3.10	2012	2012-2017

<b>1.6</b>	<b>Date of establishment of IQAC</b>	15.7.2007
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<b>1.7</b>	<b>AQAR of the year</b>	<b>2016-17</b>
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<b>1.8</b>	<b>Details of the previous years' AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:</b>	
	i) AQAR 2012-13	26.March.2014
	ii) AQAR 2013-14	December 2014
	iii) AQAR 2014-15	04 June 2016
	iv) AQAR 2015-16	20 <sup>th</sup> October 2016

<b>1.9</b>	<b>Institutional Status</b>	
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University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated Colleges Yes ☒ No. ☐

Constituent College Yes ☒ No. ☐

Autonomous College of UGS Yes ☐ No ☒

Regulatory Agency Approved Institution Yes ☐ No ☒

Type of Institution Co Education ☒ Men ☐ Women ☐

Financial Status Urban ☒ Rural ☐ Tribal ☐  
 Grand-in Aid ☒ UGC 2(f) ☐ UGC 12(B) ☐

Grant-in-aid + Self financing ☐ Totally self financing ☐

<b>1.10</b>	<b>Type of Faculty / Programme</b>
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Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI ☐  
 (Phy.Edu)

TEI ☐ Engineering ☐ Health Science ☐ Mana- gement ☐ Others ☐  
 (Edu)

<b>1.11</b>	<b>Name of the Affiliating University</b>	<b>Savitribai Phule Pune University, Pune</b>
<b>1.12</b>	<b>Special status conferred by Central/ State Government : UGC/CSIR/DST/DBT/ICMR etc</b>	

Autonomy by State/Central Govt./University ☐

College with Potential for Excellence ☐ UGC-CPE ☐  
 DST Star Scheme ☐ UGC-CE ☐

<b>2.0</b>	<b>IQAC Composition and Activities</b>
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2.1	Number of teachers	06
2.2	Number of Administrative / Technical staff	02
2.3	Number of students	02
2.4	Number of Management representatives	02
2.5	Number of Alumni	02
2.6	Number of any other stakeholder and community representatives	03
2.7	Number of Employers / Industrialists	03
2.8	Number of External Experts	02
2.9	Total Number of Members	22
2.10	Number of IQAC meetings held	02
2.11	Number of meetings with various stakeholders	03

Faculty  Non-Teaching Staff  Students   
 Alumni  Any others

<b>2.12</b>	<b>Has IQAC received funding from UGC?</b>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	If yes, mention the amount	3,00,000/-			

<b>2.13</b>	<b>Seminar and Conference (Only quality related)</b>
	<b>i) No. of Seminars/ Conferences/ Workshops/ Symposia organized by the IQAC</b>

Total No.  International  National   
 State  Institutional Level

2.14	<b>Significant Activities and Contributions Made by IQAC</b> <ul style="list-style-type: none"> <li>Decentralisation of College administration</li> <li>Different committees constituted as per seven criteria of NAAC.</li> <li>Academic planning and review</li> <li>Filling up of Self-appraisals from all the staff and analysed at the end of academic year.</li> <li>Review of students and staff achievements.</li> <li>Monitoring all the criteria of the NAAC.</li> </ul>
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2.15	<b>Plan of Action by IQAC/Outcome</b> The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.
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Plan of Action	Achievements
<ul style="list-style-type: none"> <li>To hold student centric workshops.</li> <li>To sensitize stakeholders to NAAC reaccreditation</li> <li>To initiate Academic Audit, Gender Audit for the college.</li> </ul>	<ul style="list-style-type: none"> <li>Workshops like special guidance scheme, soft skills , fearless girl campaign ,Disaster Management, etc. were held successfully.</li> <li>Meetings with stakeholders were held.</li> <li>The IQAC discussed the matter and concluded that this activity will be initiated during this year. A committee comprised of teachers and members of the LMC was constituted.</li> </ul>

*Academic Calendar of the year attached as Annexure 1.*

2.16	Whether the AQAR was placed in statutory body	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Management ☒ Syndicate ☐ Any other body ☐

**Provide the details of the action taken**

- The Management of the Institute has expressed satisfaction after persuaing overall activities undertaken during AQAR 2016-17 .
- The Management has assured institutional support and sustained cooperation to the college regarding the transaction of various functions and activities.
- Suitable suggestion have been made to augment research activities, publications, consultancy services and possibility of patent generation.
- Special focus is being given to the infrastructural needs.
- The Management has expressed limitations regarding vacant positions of teaching and non teaching staff due to government policies.

**PART – B****CRITERIA - I****CURRICULAR ASPECTS**

<b>1.</b>	<b>Curricular Aspects</b>
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<b>1.1</b>	<b>Details about Academic Programmes</b>
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<b>Level of the Programme</b>	<b>Number of existing Programmes</b>	<b>Number of programmes added during the year</b>	<b>Number of self-financing programmes</b>	<b>Number of value added / Career Oriented programmes</b>
Ph.D.	00	0	00	00
PG	02	0	02	00
UG	16	0	02*	00
PG Diploma	00	0	00	00
Advanced Diploma	00	0	00	00
Diploma	00	0	00	00
Certificate	00	0		00
Others	00	0	00	00
<b>Total</b>	<b>16</b>	<b>0</b>	<b>04</b>	<b>00</b>

Inter disciplinary	00	0	00	00
Innovative	00	0	00	00

\*TYBSc. Physics and Botany

UG Arts	08
UG Science	06
UG Commerce	02
PG Arts	01
PG Science	00
PG Commerce	01
M.Phil. Arts	00
M.Phil. Science	00
Ph.D. Arts	00
Ph.D. Science	00
Other	00
<b>Total</b>	<b>18</b>

<b>1.2</b>	<b>Flexibility of the curriculum:</b> CBCS/Core/ Elective options/ Open options CBCS i) As per the guidelines of the University Choice Based Credit System is
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	<p>implemented by the College for both the years of all PG Courses .</p> <p>ii) As per the regulations of the University, college offers combination of subjects to UG.</p> <p>Iii ) Students are provided flexibility within available subjects to opt for courses of his choice from the programme.</p> <p>.iv) College has implemented University's prescribed choice based skill development programme for second year PG students.</p>
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Pattern	Number of Programmes
Semester	09
Trimester	00
Annual	09

1.3	Feed back from stake holders*
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Alumni ☐ Parents ☐ Employers ☐ Students ☒

Mode of feed back      Online ☐      Manual ☒

#### Summary of Feedback on teachers

Grade	Score	Number of students	% of teachers
<b>SCIENCE</b>			
Very Good	90-100	30	20
Good	70-89.99	117	78
Average	50-69.99	3	2
Below Average	30 – 49.99	0	00
<b>Total</b>		<b>150</b>	<b>100</b>
<b>ARTS</b>			
Excellent	90-100	49	49
Good	70-89.99	51	51
<b>Total</b>		<b>100</b>	<b>100</b>
<b>COMMERCE</b>			
Excellent	90-100	27	54
Good	70-89.99	23	46
Average	50-69.99	--	
Below Average	30 – 49.99	--	
<b>Total</b>		<b>50</b>	<b>100</b>

1.4	<p>Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.</p> <ul style="list-style-type: none"><li>• Introduction and implementation of credit system at PG courses in 2013-14.</li><li>• Regular evaluation for each course in credit system</li></ul>
1.5	<p>Any new Department/Centre introduced during the year. If yes, give details.</p> <p><b>UG courses</b></p> <p>T.Y. BSc. Physics,T.Y.B.Sc. Botany has been introduced during this year.</p>



## CRITERION – II

### TEACHING, LEARNING AND EVALUATION

2.1	Permanent Faculty:	Total	Assistant Professors	Associate Professors	Professors	Others
3	Grant	33	11	19	0	03*
	Non-Grant	10	10	-	-	00
	Total	43	21	19	0	03

\* Principal, Librarian, Physical Director

2.2	Number of Permanent Faculty with Ph.D.	08(G+NG)+05 registered
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2.3	Number of Faculty Positions Recruited (R) and Vacant (V) during	Assistant Professors		Associate Professors		Professors		Others		Total	
		R	V	R	V	R	V	R	V	R	V
	Grant –in –aid	13*	--	17***	03					30	03
	Non Grant	--	--	--	--	--	--	--	--	--	--

\* Including Librarian and Phy. Director

\*\* Including Principal

2.4	Number of Guest, Visiting and Temporary Faculty	---	---	---
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2.5	Faculty participation in conferences and symposia
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Number of Faculty	International	National level	State level
Attended Seminars	16	37	15
Presented papers	10	15	05
Resource Person	01	02	04

2.6	<b>Innovative processes adopted by the Institution in Teaching and Learning.</b> PPT presentation, Seminars, Demonstrations, Use of charts, Models, Problem solving, study tours, books, educational CDs, Smart board teaching, assignments. Projects and surveys. Virtual lectures,
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2.7	Total Number of actual teaching days during this academic year	235
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<b>2.8</b>	<b>Examination/ Evaluation Reforms initiated by the Institution :</b> (e.g. Open Book Examination, Bar Coding, Double Valuation, Provision of Photocopy, Online MCQs)		
	<table border="1"> <tr> <td data-bbox="387 324 890 649"> <b>Group discussion</b> <ul style="list-style-type: none"> <li>• Oral test</li> <li>• Continuous evaluation</li> <li>• Home assignments</li> <li>• MCQ</li> <li>• Double valuation</li> </ul> </td><td data-bbox="890 324 1399 649"> <ul style="list-style-type: none"> <li>• Topic wise tests</li> <li>• Bar Coding</li> <li>• Photocopy</li> <li>• Quiz and debates</li> <li>• Projects and surveys</li> <li>• CCTV surveillance</li> </ul> </td></tr> </table>	<b>Group discussion</b> <ul style="list-style-type: none"> <li>• Oral test</li> <li>• Continuous evaluation</li> <li>• Home assignments</li> <li>• MCQ</li> <li>• Double valuation</li> </ul>	<ul style="list-style-type: none"> <li>• Topic wise tests</li> <li>• Bar Coding</li> <li>• Photocopy</li> <li>• Quiz and debates</li> <li>• Projects and surveys</li> <li>• CCTV surveillance</li> </ul>
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<b>2.9</b>	Number of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop	--	--	---
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<b>2.10</b>	Average percentage of attendance of students	More than 75 %
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<b>2.11</b>	Course/ Program wise distribution of pass percentage
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Program	Course	Total number of students appeared	Division				
			Distinction No.s (%)	1 <sup>st</sup> Class Nos. (%)	2 <sup>nd</sup> Class Nos. (%)	Pass Class Nos. (%)	
ARTS FACULTY : UNDERGRADUATE PROGRAMS							
B.A. Economics	UG	16	(2) 4.17%	(0) 00%	(3) 18.75%	(9) 56.25%	87.50%
B.A. English	UG	13	(1) 7.69%	(1) 7.69%	(2) 15.38%	(2) 15.38%	61.53%
B.A. History	UG	13	(03) 23.07%	(4) 30.76%	(2) 15.38%	(2) 15.38%	84.61%
B.A. Psychology	UG	26	(03) 13.33%	(12) 60%	(02) 13.33%	(0) 00%	73.07%
B.A. Political Science	UG	10	(01) 10%	(01) 10%	(07) 70%	(0) 00%	90%
SCIENCE FACULTY : UNDERGRADUATE PROGRAMS							
B.Sc. Chemistry	UG	18	(09) 50%	(03) 16.67%	(00) 00%	(0) 00%	66.67%
B.Sc. Microbiology	UG	16	(03) 18.75%	(02) 12.5%	(01) 6.25%	(0) 00%	37.50%

<b>B.Sc. Botany</b>	UG	04	(03) 75.00%	(01) 25.00%	(00) 00%	(00) 00%	100%
<b>B.Sc. Physics</b>	UG	07	(05) 71.42%	(02) 28.58%	(00) 00%	(00) 00%	100%
<b>COMMERCE FACULTY : UNDERGRADUATE PROGRAMS</b>							
<b>B.Com Cost &amp; Work a/c</b>	UG	71	(11) 15.49%	(22) 30.99%	(18) 21.12%	(12) 16.90%	88.73%
<b>B.Com Marketing</b>	UG	53	(20) 37.33%	(21) 39.62%	(16) 30.18%	(03) 5.66%	98.39%
<b>COMMERCE FACULTY : POST GRADUATE PROGRAMS</b>							
M.Com. Administration	PG	33	(06) 18.18%	(19) 57.58%	(7) 21.12%	(01) 00%	96.96%
<b>ARTS FACULTY : POST GRADUATE PROGRAMS</b>							
M.A.Economics	P.G.	10	(0) 0.00%	(08) 80%	(02) 20%	(0) 00%	100%

<b>2.12</b>	How does IQAC contribute/ Monitor/ Evaluate the Teaching & Learning Process.
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- The teaching-learning process in the college is monitored by the Heads of Departments.
- The IQAC monitors the execution of different committees working on matters like Timetables, Examinations, Assessment schedules and Revaluation of answer papers.
- These committees report directly to the Chairperson of the IQAC (Principal of the College).
- Meetings on important matters are called and monitored by the IQAC Coordinator.
- Teacher evaluations (UGC API for CAS) are a purview of the IQAC. Any guidance required in this matter is referred to the IQAC.
- At the end of the year examination results are compiled, evaluated and put up to the Principal.
- Interventions regarding improvement are made accordingly.

**2.13** Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programs</b>	<b>Number of Faculty benefitted</b>
Refresher courses	01
UGC – Faculty Improvement Program	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	00
<b>TOTAL</b>	<b>03</b>

**2.14** Details of Administrative and Technical Staff

<b>Category</b>	<b>Number of permanent employees</b>	<b>Number of vacant positions</b>	<b>Number of permanent positions filled during the year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	06	17	00	11
Technical Staff	16	10	00	--

### CRITERION – III

### RESEARCH, CONSULTANCY AND EXTENSION

<b>3.1</b>	<b>Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution</b>
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- Research has always been one of the strengths of the college.
- The Research Committee has been strengthened and active researchers included in this Committee.
- Separate Academic Research Coordinator (ARC) is appointed for conveying information about research related activities.
- All research proposals are screened, approved and submitted to various funding agencies (UGC, University of Pune,) for financial support.
- To supplement research facilities, laboratories are continuously upgraded.
- Institute allows staff to attend seminars, conferences, workshops and present their research work.
- Various sessions are conducted by the faculty members to encourage and create awareness about the research among the students,
- Students are encouraged to participate in various research activities. Students of our college participated and presented their research work in 'AVISHKAR' competition at University level.

<b>3.2</b>	<b>Details regarding Major projects</b>
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	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

<b>3.3</b>	<b>Details regarding Minor Projects</b>
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	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	--	--
Outlay in Rs. Lakhs	--	2.65	--	--

<b>3.4</b>	<b>Details on Research Publication</b>
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	International	National	Others
Peer Review Journals	03	02	---
Non-Peer Review Journals	--	--	---
e-Journals	02	02	---
Conference proceedings	01	03	---

**3.5 Details on Impact factor of publications**Range  Average  h-index  Nos. of SCOPUS **3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
<b>Total</b>				

**3.7 No. of books published**i) With ISBN No.  Chapters in Edited Books ii) Without ISBN No. **3.8 No. of University Departments receiving funds from**UGC-SAP  CAS  DST-FIST DPE  DBT Scheme/  
funds **3.9 For colleges**Autonomy  CPE  DBT Star Scheme INSPIRE  CE  Any other (Specify)

<b>3.10</b>	<b>Revenue generated through consultancy</b>	---
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<b>3.11</b>	<b>No. of conferences organized by the Institution</b>
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Level	International	National	State	University	College
Number	---	02	01	00	---
Sponsoring agencies	---	BCUD	BCUD	---	---

<b>3.12</b>	<b>No. of faculty served as experts, chairpersons or resource persons</b>	00
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<b>3.13</b>	<b>No. of collaborations</b>
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International  National  Any other  03

<b>3.14</b>	<b>No. of linkages created during this year</b>	
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<b>3.15</b>	<b>Total budget for research for current year in lakhs</b>
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From Funding Agency	--
From Management of University/ College	---
Total...	----

<b>3.16</b>	<b>No. of patents received this year</b>	
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Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

<b>3.17</b>	<b>No. of research awards/ recognitions received by faculty and research fellows of the institute in the year</b>
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Total	International	National	State	University	District	College
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<b>3.18</b>	<b>No. of faculty from the Institution who are Ph.D. Guides and students registered under them</b>	03	10
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<b>3.19</b>	<b>No. of Ph.D. awarded by faculty from the Institution</b>	00
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<b>3.20</b>	<b>No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)</b>
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JRF  SRF  Project Fellows  Any other

<b>3.21</b>	<b>No. of students participated in NSS events</b>
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University Level  -- State Level  04

National Level  -- International Level  --

<b>3.22</b>	<b>No. of students participated in NCC events.</b>
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University Level  04 State Level  --

National Level  01 International Level  --

<b>3.23</b>	<b>No. of Awards won in NSS</b>
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University Level  -- State Level  --

National Level  -- International Level  --

<b>3.24</b>	<b>No. of Awards won in NCC</b>
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University Level  01 State Level  --

National Level  00 International Level  --

<b>3.25</b>	<b>No. of Extension activities organized</b>
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University Level  -- College forum  00

NCC  -- NSS  05

Any other  01



<b>3.26</b>	<b>Major activities during the year in the sphere of extension activities and Institutional Social Responsibility.</b>
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- Tree Plantation in college campus and adopted village.
- Ganesh Idol collection *Nirmalya* Collection during *Ganesh Visarjan*
- Blood Donation camp .
- General Health checkup camp was organized by Institution's Dr. Vasantao Pawar Medical College Adgaon, Nashik.
- Traffic awareness program by organizing rally
- Rally was organized to create awareness about fuel and water conservation.
- Celebration of 'Consumer Day'.
- Celebration of 'World Human Rights Day'.
- 'World Yoga Day' was celebrated.

## CRITERION – IV

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 Details of increase in infrastructure facilities

Facilities	Existing 2015-16	Newly created 2016-17	Source of Fund	Total
Campus area	5650 sq. Mt.	00	Not applicable	5650 sq. Mt.
Class rooms	28	00	00	00
Laboratories	06	01	00	07
Seminar Halls	02	00	00	00
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	05	19	College, UGC	26
Value of the equipment purchased during the year (Rs. in Lakhs)	16,94190	2,45,355	College, UGC	19,39,545
Others( Chemical, glass wares etc)	1,82,553	1,83,968	College, UGC	3,66,521

#### 4.2 Computerization of administration and Library

- The college office has strengthened the use of the specialized software (for management of the data regarding students, teachers, all Government Resolutions, roll calls, etc.).
- The central library of college is fully computerized.
- The ‘INFLIBNET’ network for e- journals.
- Electronic storage for e-journals and e –books.
- Bar coding of all text books and reference books. Books are issued and returned is automated through bar code.
- The OPAC system is implemented.
- The Library is making efficient use of its IT soft developers software for accession

<b>4.3</b>	<b>Library Services</b>
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	Existing (2015-16)		Newly added (2016-17)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15257	12,90,794	338	72915	15595	13,63,649
	1063( S)*	174815 (S)*	--	--	1063	17,61,55
Others (Poetry, Novel, drama etc.)	989	11,0364	70	7856	1059	1,18'220
Reference Books	4205	17,28,844	201	98781	4406	18,27,625
e-Books	97000	5000 (nlist)	97000	5750 (nlist)	97000	5000
Journals	53	35648	62	40174	62	40174
e-Journals	6000	5000	6000	5750	3000	5000
Digital Database	-	-			-	--
CD & Video	02	960	222	3259	222	33319
Others (specify)(Braille books)	36	10581	--	--	36	10581

<b>4.4</b>	<b>Technology up-gradation (overall)</b>
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	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	26	01	15	15	--	01	13	--
Added	01	--	02	02	--	Nil	Nil	--
Total	27	01	17	17	--	01	13	--

<b>4.5</b>	<b>Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-governance etc).</b>
------------	---

<b>NIL</b>
------------

<b>4.6</b>	<b>Amount spent on maintenance in lakhs.</b>	
i)	ICT ( SMS system,computer repairing, Internet monthly subscription etc.)	75,774
ii)	Campus Infrastructure and facilities	6,20,478
iii)	Equipments and Others	57,526
	<b>Total...</b>	<b>7,53,778</b>

**CRITERION –V**  
**STUDENT SUPPORT AND PROGRESSION**

<b>5.1</b>	<b>Contribution of IQAC in enhancing awareness about Student Support Services</b>
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The IQAC in conjunction with the collage staff including the heads of the various department and faculty hold a meeting to discuss the enhancement of the student support services such as

➤ **Commuting facilities**

- Students were informed regarding concessional pass and Parking slots.
- Separate parking is available for staff and students.
- Separate bus stop for girl students.

➤ **Financial support**

- Scholarship
- Prizes sponsored by philanthropic persons, and organization .
- Earn and learn Scheme
- Various schemes for economically backward scholar students.

➤ **Library Facilities**

- Separate Reading rooms for girls and boys
- Departmental library
- E learning centre
- Book bank scheme
- Braille books for visually challenged students

➤ **Grievances Redressal cell.**

- ‘Vishakha Samiti’ for girls and ladies staff
- Grievances redressal cell for students.

➤ **Health and Personal Hygiene**

- Drinking water (Water purifier) and cooler
- Separate wash rooms for gents and ladies.
- Health check up camp for students of (FY BA/B.Com/ B.Sc. and MA MCom).
- Anti drug awareness camp.

➤ **Recreation**

- Indoor and outdoor sports facilities
- Various cultural events for students.
- Ladies common room
- Canteen Facilities.

➤ **Discipline and security**

- Anti ragging committee
- Awareness regarding prevention against sexual harassment.
- Discipline committee
- CCTV surveillance on campus .

➤ **Communication Facilities**

- SMS Facility
- College web site
- Common and departmental notice boards.
- Intercom service.

➤ **For Physically Challenged Students**

- Braille books.
- Ramp facility.

<b>5.2</b>	<b>Efforts made by the Institution for tracking the progression</b>
	<ul style="list-style-type: none"><li>• Evaluation of feedback by teachers taken from students</li><li>• Feedback on syllabus by teachers.</li><li>• Promotion of students research activities.</li><li>• Invitation for campus interview and orientation programs organized for students.</li><li>• Student mentor system.</li><li>• Career counselling.</li><li>• Cultural programs and co curricular activities.</li><li>• ‘Vidyarthini manch’ for female students.</li><li>• Organization of lecture series and events for personality development.</li></ul>

**5.3 (a) Total number of Students**

UG	PG	Ph. D.	Others	Total
1624	132	--	--	1756

(b) No. of students outside the state	Nil
---------------------------------------	-----

(c) No. of International students	Nil
-----------------------------------	-----

No.	%	Men	No.	%	Women
828	47 %		928	53.8	

Last Year 15-16							This Year 16-17						
General	SC	ST	OBC	NT	Phy. Challen- ged	Total	General	SC	ST	OBC	NT	Phy. Challen- ged	Total
623	228	66	421	91	02	1430	742	278	70	526	122	00	1738

**Demand ratio 1:1****Dropout % 0****5.4 Details of student support mechanism for coaching for competitive examinations (If any):**

- The Competitive Examination Cell has been conducting programmes every year.
- Teachers guide our students during the year
- No. of students beneficiaries 25

**5.5 No. of students qualified in these examination**

NET	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	SET/SLET	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	GATE	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	CAT	<span style="border: 1px solid black; padding: 2px 10px;">---</span>
IAS/IPS etc	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	State PSC	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	UPSC	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	Other	<span style="border: 1px solid black; padding: 2px 10px;">---</span>

<b>5.6</b>	<b>Details of student counselling and career guidance</b>
------------	---

Psychology department conducts tests for career guidance.

The activities that are carried out are as

- a) Counseling,
- b) Psychological tests,
- c) Counselling of students after testing of aptitude,
- d) Problem analysis
- e) Guidance for problem solving
- f) Career guidance

No. of students benefitted

20
----

<b>5.7</b>	<b>Details of campus placement</b>
------------	------------------------------------

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	20	03	10

<b>5.8</b>	<b>Details of gender sensitization programmes :</b>
------------	---

Gender sensitization programmes especially for girls are regularly conducted through..

- *Vidyarthini Manch*
- *Nirbhay Kanya Abhiyan*

<b>5.9</b>	<b>Students Activities</b>
------------	----------------------------

5.9.1	No. of students participated in Sports, Games and other events
-------	--

State / University / Zonal Level

1
---

National Level

01
----

International Level

--
----

No. of students participated in cultural events

State / University Level

--
----

National Level

--
----

International Level

--
----



<b>5.9.2</b>	<b>No. of medals/ awards won by students in Sports, Games and other events</b>
--------------	--

**Sports :**

State / University Level	--	National Level	--
International Level	--		

**Cultural :**

State / University Level	--	National Level	--
International Level	--		

<b>5.10</b>	<b>Scholarships and Financial support</b>
-------------	---

	Number of students	Amount
Financial support from institution	---	----
Financial support from government	765	12,75,637
Financial support from other sources		--
Number of students who received International/ National recognitions	--	--

<b>5.11</b>	<b>Student organized / initiatives</b>
-------------	--

**Fairs :**

State / University Level	--	National Level	--
International Level	--		

**Exhibition :**

State / University Level	--	National Level	--
International Level	--		

<b>5.12</b>	<b>No. of social initiatives undertaken by the students</b>	<b>04</b>
-------------	---	-----------

- Literacy campaign
- AIDS Awareness rally
- Environment and save fuel programmes
- Participation in Disaster Management Programme

➤ **NSS:**

- Active participation in tree plantation
- Blood donation
- Social awareness (Rally) camping.
- Village development activities.

➤ **NCC:**

- Conducted blood donation camp
- Tree plantation in college campus and Cleanliness campaign
- Volunteering as 'Police Mitra' during Ganesh festival, Navaratri and at MVP's National Marathon
- Participation in save fuel campaign

<b>5.13</b>	<b>Major Grievances of Students (if any) Redressed</b>
-------------	--

During the academic year 2016-17 about five student grievances were received through-out the year.

The grievance were mainly regarding;

- i) Time table and bus timing
- ii) Library facilities,
- iii) Cleanliness of class rooms, drinking water, wash rooms
- iv) Use of IT labs. Infrastructure .etc

The grievances were discussed by the 'student's grievance and redressal' cell in the presence of Principal, Student Welfare Officer and resolved by...

- i) Making suitable changes in time table
- ii) IT lab will be used by student without any charge.

- iv) Services for maintaining hygienic conditions in the collage, improvement of infrastructure and repairing,.
- v) Regular, fresh and clean drinking water with purifier provided to student.
- vi) Letters were sent to the manger of state transport for providing additional buses and also separate buses for girl student.

## **CRITERION – VI**

### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

<b>6.1</b>	<b>State the Vision and Mission of the Institution</b>
------------	--

- **Vision**

Our vision as an educational institution is to contribute in nation building by imparting academic excellence, social awareness and inculcating moral and ethical values amongst the students, representing different strata of society.

- **Mission**

The mission is to..

- Enhance the level of education in rural areas
- Support students from underprivileged, rural and defence background
- Equip students with necessary skills to compete in a technologically advanced global scenario.
- Acquiring education which is appropriate for meeting the current challenges.

<b>6.2</b>	<b>Does the Institution have a management Information System?</b>	<b>Yes</b>
------------	---	------------

<b>6.3</b>	<b>Quality improvement strategies adopted by the institution for each of the following</b>
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<b>6.3.1</b>	<b>Curriculum Development</b>
--------------	-------------------------------

- Three teachers of the college were involved in curriculum development.
- Three teachers were involved as the Board of Studies and Resource Persons at Syllabus Detailing Workshops.

<b>6.3.2</b>	<b>Teaching and Learning</b>
--------------	------------------------------

- Use of ICT tools such as Smart Boards, LCD projectors audio video CDs, Internet, Educational software, e-books.
- Group discussion, quiz, paper presentation.
- Audio visual tools and films by English department for effective teaching.
- Research projects, Epidemiological survey.
- Department of History, Botany, Zoology, Microbiology, English, Geography, and Chemistry organize study tours and Industrial visits.

### 6.3.3 Examination and Evaluation

- Teachers assess students in their own innovative manner through extra tests, quizzes, group discussions, seminar presentations, assignments etc. at the departmental level.
- PG students are evaluated as per credit based evaluation, assignments, review of research papers, seminars and projects.

### 6.3.4 Research and Development

- College has well equipped science labs.
- The College has 04 recognized Ph.D. guides under which 08 students have registered and 01 student is awarded Ph.D. Degree till date.
- 04 ongoing Minor research projects in Chemistry, Microbiology and commerce Departments.
- Provision of financial assistance for attending International, National, and State level seminars/ Conferences / Workshops by management.
- Students are also encouraged to participate in State level research competitions such as the AVISHKAR (a research project competition conducted at the State level through the respective Universities).

### 6.3.5 Library, ICT and Physical Infrastructure / Instrumentation

- The college has
  - Books – 15595
  - Journals – 62
  - SSBS (*Siddhivinayak Book Bank Scheme*)- 1063
  - News paper -16
  - e- books- 135000+
  - CDs - 222
  - e- journals – 6000+
- With the intention of creating on-line library access to all stakeholders, the Librarian has initiated this access through providing passwords to each department to check library books and their availability.
- Instrumentation has also continued to increase

<b>6.3.6</b>	<b>Human Resource Management</b>
--------------	----------------------------------

- Interdepartmental transfers of non-teaching staff are necessitated to encourage gathering of work experience in all areas / departments. Such transfers are regulated by the Principal.
- Those teachers appointed for the Grant-in-aid courses and those who are in the probation period are also assessed for their annual performances before continuing their sources.
- Students feedback is sought for comprehensive evaluation of faculty.
- For faculty improvement the head of the institution peruses the report and make necessary appraisal of all faculties and non teaching staff.
- Reports are submitted to the management for necessary action.
- Faculty attends Refresher, Orientation, Short term courses, Faculty Development programme to update their knowledge.

<b>6.3.7</b>	<b>Faculty and Staff Recruitment</b>
--------------	--------------------------------------

- The Institute has initiated the process of appointing administrative and other non-teaching staff this year as per the norms of UGC and State Govt.
- The Roster has been updated and presented to the University and State Government.

<b>6.3.8</b>	<b>Industry Interaction / Collaboration</b>
--------------	---

- Interactions and collaborations are facilitated through research projects and consultancy.
- Our college has tie up with Shivananda Industry, Santakripa hospitals, Mahindra and Mahindra, Cantonment School, Padsad (school for deaf and Dumb), Gharkul (for special child).
- Collaboration with Ashvamedh Envirolab .
- Special Lectures, Memorial Lectures and Alumni in Industry, who help the institution with placement and counselling.

<b>6.3.9</b>	<b>Admission of Students</b>
--------------	------------------------------

- Since student's strength has not been a major problem for the college.
- On-line application system is to be practiced in this year.
- Merit and category quota is followed as per Government rules.

**6.4 Welfare Schemes for**

Teaching	06*
Non teaching	06*
Students	10**

\* Teaching and non teaching staff have the option of

- Loans from MVP Sevak Society and College teachers's Society.
- Sevak Kalyan fund.
- Medicalim facilities
- Group LIC.
- PF and Gratuity.
- Felicitations of meritorious and retired employees.

\*\* For students

- Medical check up,
- Anti ragging cell,
- Counselling cell,
- Grievance redressal cell ,
- Placement cell.
- Vidyarthi Kalyan Nidhi
- Poor boys fund
- Earn and Learn Scheme.
- Scholarship for Meritorial Students.
- Vidyarthi Suraksha Nidhi

<b>6.5</b>	<b>Total Corpus Fund Generated</b>	<b>44,37,651=00</b>
------------	------------------------------------	---------------------

<b>6.6</b>	<b>Whether annual financial audit has been done</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b>	<input type="checkbox"/>
------------	---	------------	-------------------------------------	-----------	--------------------------

<b>6.7</b>	<b>Whether Academic and Administrative Audit (AAA) has been done ?</b>	<b>Yes</b>
------------	--	------------

<b>Audit Type</b>	<b>External</b>		<b>Internal</b>	
Academic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>6.8</b>	<b>Does the University / Autonomous College declares results within 30 days?</b>
------------	--

For UG Programme      Yes ☐      No. ☒

For PG Programmes      Yes ☐      No. ☒

<b>6.9</b>	<b>What efforts are made by the University / Autonomous College for Examination Reforms</b>
------------	---

Not Applicable

<b>6.10</b>	<b>What efforts are made by the University to promote autonomy in the affiliated / Constituent Colleges</b>
-------------	---

Not Applicable

<b>6.11</b>	<b>Activities and support from the Alumni Association</b>
-------------	---

- The Alumni activities are supported and conducted at the Departmental level. Yearly meeting is called to interact with them.
- We take their suggestions, experience for welfare of present students as well as for college.

<b>6.12</b>	<b>Activities and support from the Parent – Teacher Association</b>
-------------	---

- Parent-Teacher meetings / activities are supported and conducted at the Departmental level whenever there are some important issues related to students, syllabus etc.
- Meetings are arranged at the beginning of academic year.

<b>6.13</b>	<b>Development Programmes for support staff</b>
-------------	---

- ‘Staff Academy’ is conducted in the college for imparting and exchanging knowledge other than their field of teaching.
- Informal training is given for the faculty by computer dept.

<b>6.14</b>	<b>Initiatives taken by the Institution to make the campus Eco-Friendly</b>
-------------	---

- Green Campus
- Clean’ generators for power back-up
- Vermi composting of campus waste.
- Installation of Sprinklers and drip system for irrigation of plants.
- Rain water harvesting.
- Digitalization of record
- Online admission and examination forms.
- E- mail and SMS services for notices.
- College web site for communication to students and staff.
- Cleanliness and sanitation.



## CRITERION – VII

### INNOVATIONS AND BEST PRACTICES

<b>7.1</b>	<b>Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.</b>
------------	---

- Use of ICT for effective teaching by faculty.
- Paper presentations, group discussions for effective teaching and learning.
- Book bank Scheme for economically weaker students.
- Lectures of renowned visiting faculties.

<b>7.2</b>	<b>Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.</b>
------------	---

As per the action plan chalked out at the beginning of academic year 2016-2017,

- Chemistry and commerce departments organized workshop / seminars,
- The lectures of guest faculty were organized in the college.
- Teachers applied for minor research project to UGC and BCUD for research grants.
- Organized workshops, field visits and excursion tours for the students .
- Blood donation camps, cleanliness campaigns, rallies to save environment and traffic safety were organized in campus and off the campus.

<b>7.3</b>	<b>Give two Best Practices of the institution (<i>please see the format in the NAAC Self-study Manuals</i>)</b>	Attached in Annexure III
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<b>7.4</b>	<b>Contribution to environmental awareness / protection</b>
------------	---

Plantation of trees and sowing of seeds in collaboration with the panchayat members of the adopted village.

- Collection of Plaster of Paris Ganesh Idol during Ganesh Visarjan Festival
- Collection of plastic wastes from devotees during Ganesh Visarjan.

<b>7.5</b>	<b>Whether environmental audit was conducted?</b>	Yes	✓	No	
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<b>7.6</b>	<b>Any other relevant information the institution wishes to add. (for example SWOC Analysis)</b>
------------	--

❖ **Strengths**

- Well qualified, disciplined and dedicated faculty.
- ICT –enabled well equipped departments.

- Student –centric activities.
- Gender and environment sensitive approach of management, faculty and students.
- Education to underprivileged and marginalized class of society.
- Computerized admission, examination, library and other services.
- Extended intercom system for easy communication.
- Instalment of CCTV for smooth administration.
- Bulk SMS service for effective communication with students.
- Wide range of co-curricular and extension activities.
- Researchers with good no. of research publications
- Best learning resources in the library and departments.
- Soft Skills development programme implementation for students.
- Guidance for recruitment of college students in defence departments.
- Excellent co-ordination between Management, Principal, Heads of the Departments, faculty and administrative staff.

❖ **Weakness**

- Restricted space for infrastructural expansion.
- Vacant non-teaching / teaching posts due to the Government policies
- Insufficient collaborations and consultancy activities
- Effective MIS is yet to be developed

❖ **Opportunities**

- Establish linkages with industry.
- Add More PG courses and research centre
- Implementation of Self-financed courses.
- Strengthening of parent teacher association.
- Planning for more MOU with Industries and Institutions.

❖ **Threats**

- Due to enhance affluence and growing inclination for shortcuts and spurious study material, students lack sincerity and hard work.
- Job oriented courses are gaining more importance at the detriment of arts, social sciences and basic sciences.

8	<b>Plans of institution for the next year</b>
---	---


- Preparations for the upcoming 3<sup>rd</sup> Cycle of NAAC Reaccreditation of the College.
- Continuation of Best Practices.
- Conducting academic and gender audits.
- Campus development program.
- Organization of State and National level seminars and conferences.
- Maximum use of ICT in teaching.
- Encourage faculty members for UGC and BCUD research projects
- Strengthen PG programmes.
- Enhancing teaching learning practices to support placement and progression of students.
- Organize more student-centered activities in the college.
- Organize extension activities in the college.
- Encourage faculty to present research papers in seminar and conferences and publish research papers in renowned journals.



**Co-ordinator,  
IQAC**



**Co-ordinator,  
IQAC**



**Chairperson,  
IQAC  
PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali-Camp, (Nashik)

**Chairperson,  
IQAC**

## ANNEXURE - I

## ACADEMIC CALENDAR 2016-2017

Month	Activity
May 2016	<ul style="list-style-type: none"> <li>• Advertisements for BA, B.Com and B.Sc... Admissions (Newspapers &amp; College Website)</li> <li>• Printing of Admission Forms and Prospectus</li> </ul>
June 2016	<ul style="list-style-type: none"> <li>• Publication and distribution of Timetables (2016-17)</li> <li>• Results of 12<sup>th</sup> Standard</li> <li>• Admissions for UG classes</li> <li>• Declaration of Results by the University</li> <li>• Commencement of UG classes</li> </ul>
July 2016	<ul style="list-style-type: none"> <li>• Admissions for PG classes</li> <li>• Submission of proposals to BCUD (SSPU)</li> </ul>
August 2016	<ul style="list-style-type: none"> <li>• <i>IQAC Meeting</i></li> <li>• Compilation of Students Results for 2015-16</li> <li>• Commencement of PG classes</li> </ul>
September 2016	<ul style="list-style-type: none"> <li>• Internal Examination for BSc</li> </ul>
October 2016	<ul style="list-style-type: none"> <li>• Internal Examinations for PG</li> <li>• Commencement of University Examinations (UG)</li> </ul>
Oct.-Nov. 2016	<ul style="list-style-type: none"> <li>• Diwali Vacation</li> </ul>
November 2016	<ul style="list-style-type: none"> <li>• Commencement of 2<sup>nd</sup> Term (UG)</li> </ul>
December 2016	<ul style="list-style-type: none"> <li>• IQAC Meeting</li> <li>• Seminars and conferences organization</li> </ul>
January 2017	<ul style="list-style-type: none"> <li>• Commencement of MA &amp; M,Com Sem II / IV</li> <li>• <i>Kala Mandal (Arts Circle)</i> Annual Program, Sports week, youth week</li> <li>• Seminars &amp; Workshops (UGC, BCUD)</li> <li>• Study tours, field visits</li> </ul>
February 2017	<ul style="list-style-type: none"> <li>• Internal Examination for UG classes, 12<sup>th</sup> std. annual practical exams</li> <li>• Collection of information for '<i>Sarathya</i>' (College Magazine)</li> </ul>

March 2017	<ul style="list-style-type: none"><li>• IQAC Meeting for all staff (orientation for accreditation)</li><li>• Internal Examinations for PG classes</li><li>• University Examination for UG (practical)</li><li>• Submission of Expenses for the Departments to office for coming academic year.</li></ul>
April 2017	<ul style="list-style-type: none"><li>• Laboratory stock checking</li><li>• End of academic year</li></ul>
May 2017	<ul style="list-style-type: none"><li>• University Examination for PG</li></ul>

## ANNEXURE - II

### ANALYSIS OF FEED BACK

The feedback of students about their teacher was collected for the year 2016-17

The statistical analysis was carried out for each question, for each factor and total score was calculated.

Grade	Score	Number of students	%
<b>FACULTY OF SCIENCE</b>			
Excellent	90-100	35	18.82
Good	70-89.99	147	79.03
Average	50-69.99	03333333333333	1.61
Below	30-49.99	01	0.54
<b>Total</b>		186	100
<b>FACULTY OF ARTS</b>			
Excellent	90-100	32	68.09
Good	70-89.99	15	31.91
<b>Total</b>		47	100
<b>FACULTY OF COMMERCE</b>			
Excellent	90-100	30	60
Good	70-89.99	20	40
Average	50-69.99	--	--
Below	30 – 49.99	--	--
<b>Total</b>		50	1000

## ANNEXURE - III

### BEST PRACTICES

#### Best Practice I :

#### Drinking Water Testing of College Staff and Students

**Goal:**

- To check portability of drinking water.
- To provide services to Community
- To keep students and staff healthy and physically fit for the academic work

**1. The Context:**

- Water used for drinking purpose is a source of many waterborne diseases.
- Prior checking is always helpful for prevention of these waterborne diseases.
- This saves health, time and money of the individual.

**2. The Practice:**

This practice includes..

- Collection of water samples from staff and students from their houses in sterile containers provided by Microbiology department of the college
- Its testing in the Microbiology lab for presence of pathogenic bacteria
- Filling up of form and distribution of quality certificate.
- Suggestions are given for treatment of water if sample is found positive .

**3. Evidence of Success:**

- This practice developed awareness about drinking water quality among staff and students.
- Since no fee is charged ,it saved time and money of the individuals which is not affordable when done form commercial agencies.
- Practical skills of final year students of Microbiology were improved.

**4. Problems Encountered and Resources Required:**

- Additional media, chemicals and glass wares are needed when large of samples are collected , which stretch annual budget of the department.

## **Best Practice II :** **Collection of Ganesh idols and *Nirmalya***

### **Goal :**

- To collect Ganesh idols and *Nirmalya* (waste flowers and other materials) during *Ganesh visarjan*
- To use the same for recycling and decomposition and develop awareness among citizen for ecofriendly Ganapati *visarjan*.

### **1. The Context:**

- Ganesh idols and *nirmalya* are immersed in rivers and other water bodies, during *Ganesh visarjan*.
- This causes pollution of water bodies, proper disposal and recycling will check pollution.

### **2. The Practice:**

This practice includes..

- Collection of Ganesh idols and *nirmalya* during *Ganesh visarjan* with the help of N.S.S volunteer, Handing over the same to N.M.C officials for composting and recycling.

### **5. Evidence of Success:**

- The number of idols collected and the volume of *Nirmalya* collected is increasing each year.
- Citizen voluntarily donated idols.
- Less pollution of river water physically, chemically and biologically.

### **6. Problems Encountered and Resources Required**

- Although the response is increasing, a large population is reluctant in handing over Ganesh idols, due to superstitions and religious beliefs.
- Mass campaigning is needed among students and citizens through governmental and nongovernmental organisations to encourage Ganesh idol donation.