



MARATHA VIDYA PRASARAK SAMAJ'S  
**Shrimati Vimlaben Khimji Tejookaya**  
**ARTS, SCIENCE AND COMMERCE COLLEGE**  
**(S.V.K.T. College)**

Lam Road, Deolali Camp, Naka No. 6, Nashik - 422 401. (M.S) INDIA

NAAC Re-Accredited "A" Grade with CGPA 3.10

HONOURED WITH "CHHATRAPATI SHIVAJI MAHARAJ VANASHREE PURASKAR-2017"

**Dr. Vijay J. Medhane**  
M.Sc., Ph.D.  
Principal

Affiliated to Savitribai Phule Pune University  
Id No. PU/NS/ASC/029 (1984)

College Code No.: 0168  
Center Code No.: 0168

Junior College Index No.  
J-13.07.007

**DVV Clarification**

**6.5.3 .Quality assurance initiatives of the institution include**

1. Regular meeting of internal Quality Assurance Cell IQAC , Feedback Collected Analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. Any Other Quality audit recognized by state , national or international Agencies

**HEI Input:**

2 of the above

**DVV Suggested Input:**

1 .of the above

**Change Input:**


1.of the above

For the change input all the supporting documents Certified & Attested by Principal are provided.

**Supporting Documents:**

- 1.NAAC accreditation Certificate
- 2.IQAC formation
- 3.IQAC meeting
- 4.Annual Report Link
- 5.Collaborative work Link

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)

  
Dr. Vijay Medhane  
**PRINCIPAL**  
(Principal)  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)

• College Phone No. : (0253) 2473132, 2473131, Fax: 2473132 • e-mail id : [s.v.k.t.college@mvpsvktcollege.ac.in](mailto:s.v.k.t.college@mvpsvktcollege.ac.in)

• Principal e-mail id : [vjmedhane1664@gmail.com](mailto:vjmedhane1664@gmail.com), [vj\\_medhane@rediffmail.com](mailto:vj_medhane@rediffmail.com)

Central Office : Maratha Vidya Prasarak Samaj, Nashik, Shivaji Nagar, Gangapur Road, Nashik - 422 002.

• Phone No. : (0253) 2574511, 2573422 • Fax No. : (0253) 2579863 • e-mail id : [ndmvpsamajnashik@yahoo.co.in](mailto:ndmvpsamajnashik@yahoo.co.in) • website : [www.mvp.edu.in](http://www.mvp.edu.in)



**MVP Samaj's**

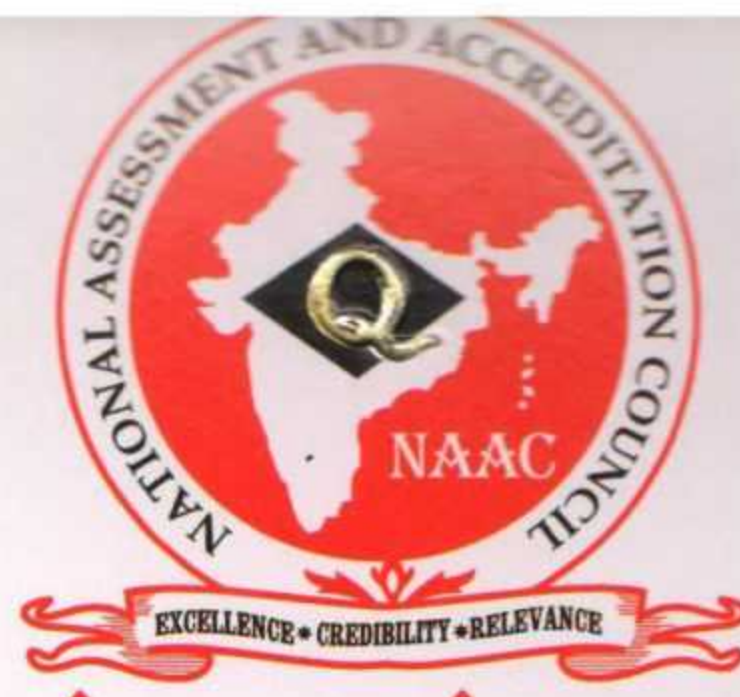
**SVKT Arts Science and Commerce College, Deolali Camp, Nashik**

**6.5.3 Quality Assurance Initiatives of the Institution:**

**Links of the Accreditation Certificate, Annual Reports and Collaborative Work**

**1. Accreditation Certificate**

<https://mvpsvktcollege.ac.in/accreditation-certificates/>



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Maratha Vidya Prasarak Samaj's  
Smt. Vimlaben Khimji Tejookaya  
Arts, Science & Commerce College  
Deolali Camp, Nashik, affiliated to University of Pune, Maharashtra as  
Accredited  
with CGPA of 3.10 on four point scale  
at A grade  
valid up to March 09, 2017*

*Date : March 10, 2012*



*Harman*  
Director





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6.5.3 Notification of formation and composition of IQAC attested by Principal.

**NOTICE**

As per the guidelines of NAAC for the formation of Internal Quality Assurance Cell (IQAC), following stake holders are hereby informed that you are appointed as a member of IQAC. All are requested to meet Co-ordinator of IQAC to understand the duties and responsibilities. Your efforts to maintain & improve overall quality of the college in every area will be highly appreciated.

**Dr. V.J. Medhane**

Principal

**ATTESTED**

**PRINCIPAL**

Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)

• College Phone No. : (0253) 2473132, 2473131, Fax : 2473132 • e-mail id : svktcollege@yahoo.co.in • website : www.mvpsvktcollege.ac.in

• Principal e-mail id : vjmedhane1664@gmail.com, vj\_medhane@rediffmail.com

Central Office : Maratha Vidya Prasarak Samaj, Nashik, Shivaji Nagar, Gangapur Road, Nashik - 422 002.

• Phone No. : (0253) 2574511, 2573422 • Fax No. : (0253) 2579863 • e-mail id : ndmvpsamajnashik@yahoo.co.in • website : www.mvp.edu.in



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**INTERNAL QUALITY ASSURANCE CELL [IQAC] YEAR 2019-20**

Chairperson	
1	Prin.Dr. V.J. Medhane
Teachers to Represent all Levels	
1	Dr.S.B.Singh
2	Dr.K.R.Labhade
3	Dr.S.L.Erande
4	Mr. D.T. Jadhav
5	Mr. V.G.Gaikwad
6	Cpt. P.C.Gangurde
7	Mr. S.S.Kawale
8	Dr. K.H.Rakibe
Management Representative	
1	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj , Nashik
Senior Administrative Officers	
1	Dr. V.D. Kapadi [Faculty Incharge- Arts]
2	Dr.S.L.Bhoj [ Faculty Incharge- Commerce]
3	Mr. D.S.Shinde [Faculty Incharge- Science]
4	Mr. S.S.Murkute, Librarian
5	Dr. S.B. Andhale , CEO
6	Mr. S.D.Jadhav, Phy. Director
One Nominee Each from Local Society, Alumni, Student	
1.	Ms. Godse Asha Chandrabhan (Social worker)
2.	Mr. Khandu Medhe (Alumni)
3	Mr. Shubham Phatangare (Student representative)
Nominee Each from Employers /Industrialists/Stakeholders	
	Mr. Maharaj Birmane
Coordinator of the IQAC	
	Mr. A.S.Kale

**ATTESTED**

*Molhu*

**PRINCIPAL**

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## Minutes of the meeting of 2015-16

Held on 30 July 2015.

**Venue:-** IQAC Room

**Date:-** 30/07/2015

**Time:-** 11 To 12.30

• **Agenda of the meeting: -**

- 1) Review of the earlier meeting.
- 2) To establish WI-FI & CCTV surveillance systems on the campus.
- 3) To take follow up of the admission process
- 4) Initiatives for social work during *Kumbh Mela*.
- 5) Increasing ICT infrastructure.
- 6) Review ATR of the feed back from students and other stake holders

• **Members Present: -**

- Dr.J.D.Sonkhaskar Principal & Chairperson
- Mr. Murlidhar Patil Management Representative
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. S.S.Saundankar Co-ordinator {IQAC}
- Dr. K.R.Labahde Member
- Dr. S.B.Singh Member
- Dr.S.Y.Sardar Member
- Mr. S.L.Bhoj Member
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative

Leave of absence was granted to following members.

- 1) Mr. Murlidhar Patil Management Representative
- 2) Mr. Sanjay Godse: - Alumni Representative





IQAC Co-ordinator welcomed and briefed the committee about the agenda.

IQAC members after exchange of ideas & thoughts approved it.

• **Agenda: - 1**

IQAC Co-ordinator read the minutes of earlier meeting conducted and minutes were reviewed by the members and then approved.

• **Agenda: - 2**

To take follow up of admission process

**Resolution: -**

In the view of beginning of academic year, admission process has been started .For smooth conduct of admission process different committees are formed and to them various duties were allotted . Admission software developer appointed by the institute was informed to make certain changes in it.

Proposed by: - S.S.Saudankar

Seconded by: - S.L.Bhoj

• **Agenda: -3**

To establish Wi-Fi & CCTV surveillance systems on the campus.

**Resolution: -**

The teacher representative Dr.S.B.Singh recommended for upgrading the campus to Wi-Fi and also to establish CCTV network for classroom, corridor & ground.

Proposed by: - Dr.S.B.Singh

Seconded by: - Dr.K.N.Gaikwad

• **Agenda: - 4**

Initiatives for social work during *Kumbh Mela*.

**Resolution: -**

The IQAC made an appeal to NCC/ NSS/ BSW to be proactive in upcoming '*Sinnastha Kumbhmela*' specially for protecting the environment and helping for maintaining the law and order and developing of awareness of health and hygiene among pilgrims.

Proposed by: - Dr.K.N.Gaikwad

Seconded by: - S.L.Bhoj

• **Agenda: - 5**

Increasing ICT infrastructure.



**Resolution: -**

Due to increased need of computers & internet Ms. S.A.Adke suggested to provide additional computers, internet connections to the departments.

Proposed by:- Dr.S.Y.Sardar

Seconded by: - K.R.Labhade

- **Agenda: - 6**

Review of ATR

**Resolution: -**

The status of action taken for perspective plan and Feedback given by the student had been reviewed on the background of 3<sup>rd</sup> cycle of reaccreditation to be done soon. As a first step towards reaccreditation the issues of preparations for self-study report (ssr) were discussed in the meeting and then the criterion wise committee were formed. The faculty members of the IQAC committee were assigned criterion to the faculty.

Proposed by . Dr. V.B.Gaikwad

Seconded by- Dr. J.D.Sonkhaskar

**Agenda: -7**

Any other issues.

The discussion on making proposal for availing grant for solar-energy panel was made & it was decided unanimously to do this activity when university will release such notification.

Proposed by- Dr. K.N.Gaikwad

Seconded by- Ms. S.A.Adke

Vote of thanks was proposed by the Co-ordinator.



ATTESTED  
  
 PRINCIPAL  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)





**Minutes of the meeting**  
**Held on 12 Dec, 2015**

**Venue:** - IQAC Room

**Date:** -12/12/2015

**Time:** - 10.30 am

• **Agenda of the meeting:** -

- 1) To read & review minutes of the earlier meeting.
- 2) Collection of fund for NAAM foundation.
- 3) To plan for division of work amongst smaller groups for Submission of AQAR for the academic year 2014-15.
- 4) To prepare committees for annual function.
- 5) Any other issues arise with the permission of the chair

• **Members Present:** -

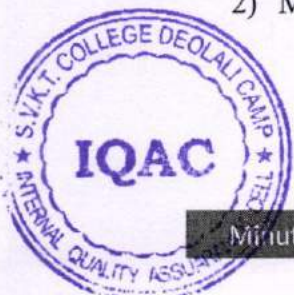
- Dr.V.J.Medhane Principal & Chairperson
- Mr. Murlidhar Patil Management Representative
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. A.S.Kale Co-ordinator {IQAC}
- Dr. K.R.Labahde Member
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative
- Mr. Sanjay Godse- Alumni Representative
- Miss. Komal Phadol Student representative

Student Representative

Leave of Absence was granted to

- 1) Dr. V.B.Gaikwad – Academic Expert
- 2) Mr. Murlidhar Patil – Management Representative

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)





IQAC Co-ordinator welcomed & briefed the committee members about the agenda. Members after exchange of ideas & thoughts made following resolutions.

- **Agenda :- 1**

To review minutes of earlier meeting.

IQAC Co-ordinator read minutes of the meeting held on 30 July 2015 & minutes were reviewed by the members & then approved.

- **Agenda :-2**

Collection of funds *NAAM* foundation.

In order to inculcate social responsibility among students Dr. J.D.Sonkhaskhar suggested to collect funds from student & staff for donation to NAAM foundation who is working for supporting to widows of farmers who committed suicide due to debt. It was unanimously accepted by all the members & time line was set for collection of funds.

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mrs. S.A.Adke

- **Agenda :- 3**

To plan division of work amongst smaller group for Submission of AQAR for the academic year 2014-15.

**Resolution:-**

Subcommittee of the criterion were briefed regarding collection & analysis of information about each criterion. The work was divided in smaller task & assigned to the individuals. Criterion Co-ordinator were assigned duties to guide members and take periodic review of the work & report accordingly.

Proposed by – A.S.Kale

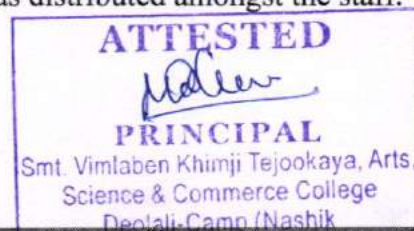
Seconded by- Mr. K.R.Labhade

- **Agenda :- 4**

To prepare committees of annual function.

**Resolution:-**

To value students' cultural activities, annual function is playing key role in the college. IQAC members suggested to conduct such function. For smooth working of the task different committees were designed and work was distributed amongst the staff.



Proposed by- Miss. Komal Phadol student representative

Seconded by – Mr. Sanjay Godse – Alumni Representative

• **Agenda :- 5**

Any other issues.

Mrs. D.H.Shende suggested for renewal of membership of INBLIBNET. The directions were given to library advisory committee to take into the matter.

The vote of thanks was proposed by IQAC Co-ordinator.



**Minutes of the meeting held on 4 April 2016**



**Venue:** - IQAC Room

**Date:** - 04/04/2016

**Time:** - 11 To 12.30

• **Agenda of the meeting:** -

- 1) To review and confirm minutes of earlier meeting.
- 2) Appreciation of the efforts by the faculty.
- 3) To adopt online admission process for upcoming academic year.
- 4) Any other issues by the permission of chair

• **Members Present:-**

- Dr.V.J.Medhane Principal & Chairperson
- Mr. A.S.Kale Co-ordinator {IQAC}
- Dr. K.R.Labahde Member
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative
- Miss. Komal Phadol Student Representative

Leave of Absence was granted to

- 1) Dr. V.B.Gaikwad – Academic Expert
- 2) Mr. Murlidhar Patil – Management Representative
- 3) Mr. Maharaj Birmani Expert from Industry

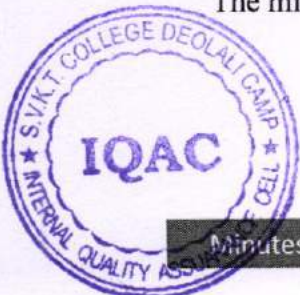
IQAC Co-ordinator welcomed and briefed the committee members about the agenda followed by issues discussed during last meeting.

**Agenda :- 1**

To review minutes of earlier meeting.

The minutes of previous meeting conducted on 12/12/2015 were read by the Co-Ordinator.

The minutes were reviewed by the committee members and then approved.



**ATTESTED**  
*M. V. K.*  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejokaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)



National conference was conducted by department of economics.

State level conference was conducted by department of economics.

Disaster management workshop was conducted by dept. of student welfare.

IQAC members, after exchange of Ideas and thoughts made following resolutions.

- **Agenda:- 2** Appreciation of the efforts by the faculty

Principal and IQAC members appreciated the efforts for the faculty and support staff for conducting various activities during the year. IQAC members praised Vivek Gamne for participating RD parade during republic day through NCC.

- **Agenda :- 3**

To adopt online admission process for upcoming year.

**Resolution:-**

The issues related with online admission process were discussed in the meeting it was unanimously resolved to conduct online admissions for all classes. The task was assigned to IQAC Co-ordinator for further action.

Proposed by: Dr.V.J.Medhane

Seconded by:- Mr..K.R.Labhade

**Agenda :- 4**

Any other issues with permission of the chair

Dr.K.N.Gaikwad suggested to apply for solar panel installation scheme sponsored by SPPU in coming academic year for generation electricity under renewable energy source.

The vote of thanks was proposed by Co-ordinator of the IQAC.

  
 Coordinator  
 IQAC  
 S.V.K.T. College,  
 Deolali Camp (Nashik)

  
 PRINCIPAL  
 Smt.Vimlaben Khimji Jadhokaya,  
 Arts,Science & Commerce College  
 Deolali Camp, (Nashik)





### Minutes of the meeting of 2015-16

Held on 30 July 2015.

**Venue:-** IQAC Room

**Date:-** 30/07/2015

**Time:-** 11 To 12.30

• **Agenda of the meeting: -**

- 1) Review of the earlier meeting.
- 2) To establish WI-FI & CCTV surveillance systems on the campus.
- 3) To take follow up of the admission process
- 4) Initiatives for social work during *Kumbh Mela*.
- 5) Increasing ICT infrastructure.
- 6) Review ATR of the feed back from students and other stake holders

• **Members Present: -**

- |                       |                           |
|-----------------------|---------------------------|
| • Dr.J.D.Sonkhaskar   | Principal & Chairperson   |
| • Mr. Murlidhar Patil | Management Representative |
| • Mr. Maharaj Birmani | Expert from Industry      |
| • Dr. V.B.Gaikwad     | Academic Expert           |
| • Mr. S.S.Saundankar  | Co-ordinator {IQAC}       |
| • Dr. K.R.Labahde     | Member <i>BS</i>          |
| • Dr. S.B.Singh       | Member                    |
| • Dr.S.Y.Sardar       | Member                    |
| • Mr. S.L.Bhoj        | Member <i>BS</i>          |
| • Mr. V.C.Badwar      | Member                    |
| • Ms. S.A.Adke        | Member                    |
| • Dr. K.N.Gaikwad     | Member                    |
| • Mr. A.L.Gawale      | Office representative     |

Leave of absence was granted to following members.

- 1) Mr. Murlidhar Patil Management Representative
- 2) Mr. Sanjay Godse: - Alumni Representative





IQAC Co-ordinator welcomed and briefed the committee about the agenda.

IQAC members after exchange of ideas & thoughts approved it.

• **Agenda: - 1**

IQAC Co-ordinator read the minutes of earlier meeting conducted and minutes were reviewed by the members and then approved.

• **Agenda: - 2**

To take follow up of admission process

**Resolution: -**

In the view of beginning of academic year, admission process has been started .For smooth conduct of admission process different committees are formed and to them various duties were allotted . Admission software developer appointed by the institute was informed to make certain changes in it.

Proposed by: - S.S.Saudankar

Seconded by: - S.L.Bhoj

• **Agenda: -3**

To establish Wi-Fi & CCTV surveillance systems on the campus.

**Resolution: -**

The teacher representative Dr.S.B.Singh recommended for upgrading the campus to Wi-Fi and also to establish CCTV network for classroom, corridor & ground.

Proposed by: - Dr.S.B.Singh

Seconded by: - Dr.K.N.Gaikwad

• **Agenda: - 4**

Initiatives for social work during *Kumbh Mela*.

**Resolution: -**

The IQAC made an appeal to NCC/ NSS/ BSW to be proactive in upcoming '*Sinnastha Kumbhmela*' specially for protecting the environment and helping for maintaining the law and order and developing of awareness of health and hygiene among pilgrims.

Proposed by: - Dr.K.N.Gaikwad

Seconded by: - S.L.Bhoj

• **Agenda: - 5**

Increasing ICT infrastructure.





**Resolution: -**

Due to increased need of computers & internet Ms. S.A.Adke suggested to provide additional computers, internet connections to the departments.

Proposed by:- Dr.S.Y.Sardar

Seconded by: - K.R.Labhade

• **Agenda: - 6**

Review of ATR

**Resolution: -**

The status of action taken for perspective plan and Feedback given by the student had been reviewed on the background of 3<sup>rd</sup> cycle of reaccreditation to be done soon. As a first step towards reaccreditation the issues of preparations for self-study report (ssr) were discussed in the meeting and then the criterion wise committee were formed. The faculty members of the IQAC committee were assigned criterion to the faculty.

Proposed by . Dr. V.B.Gaikwad

Seconded by- Dr. J.D.Sonkhaskar

**Agenda: -7**

Any other issues.

The discussion on making proposal for availing grant for solar-energy panel was made & it was decided unanimously to do this activity when university will release such notification.

Proposed by- Dr. K.N.Gaikwad

Seconded by- Ms. S.A.Adke

Vote of thanks was proposed by the Co-ordinator.







**Minutes of the meeting**  
**Held on 12 Dec, 2015**

**Venue:** - IQAC Room

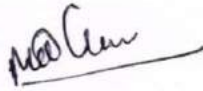

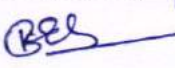

**Date:** -12/12/2015

**Time:** - 10.30 am

• **Agenda of the meeting:** -

- 1) To read & review minutes of the earlier meeting.
- 2) Collection of fund for NAAM foundation.
- 3) To plan for division of work amongst smaller groups for Submission of AQAR for the academic year 2014-15.
- 4) To prepare committees for annual function.
- 5) Any other issues arise with the permission of the chair

• **Members Present:** -

- |                       |                           |   |
|-----------------------|---------------------------|---|
| • Dr.V.J.Medhane      | Principal & Chairperson   |   |
| • Mr. Murlidhar Patil | Management Representative |   |
| • Mr. Maharaj Birmani | Expert from Industry      |   |
| • Dr. V.B.Gaikwad     | Academic Expert           |   |
| • Mr. A.S.Kale        | Co-ordinator {IQAC}       |  |
| • Dr. K.R.Labahde     | Member                    |  |
| • Dr. S.B.Singh       | Member                    |   |
| • Mr. S.L.Bhoj        | Member                    |  |
| • Mr. V.C.Badwar      | Member                    |   |
| • Ms. S.A.Adke        | Member                    |   |
| • Dr. K.N.Gaikwad     | Member                    |   |
| • Mr. A.L.Gawale      | Office representative     |   |
| • Mr. Sanjay Godse-   | Alumni Representative     |   |
| • Miss. Komal Phadol  | Student representative    |   |

Student Representative

Leave of Absence was granted to

- 1) Dr. V.B.Gaikwad – Academic Expert
- 2) Mr. Murlidhar Patil – Management Representative



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**PRINCIPAL**  
Smt. Vimlaben Khimji Tejokaya, Arts,  
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Deolali-Camp (Nashik)

IQAC Co-ordinator welcomed & briefed the committee members about the agenda. Members after exchange of ideas & thoughts made following resolutions.

• **Agenda :- 1**

To review minutes of earlier meeting.

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• **Agenda :-2**

Collection of funds *NAAM* foundation.

In order to inculcate social responsibility among students Dr. J.D.Sonkhaskhar suggested to collect funds from student & staff for donation to NAAM foundation who is working for supporting to widows of farmers who committed suicide due to debt. It was unanimously accepted by all the members & time line was set for collection of funds.

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mrs. S.A.Adke

• **Agenda :- 3**

To plan division of work amongst smaller group for Submission of AQAR for the academic year 2014-15.

**Resolution:-**

Subcommittee of the criterion were briefed regarding collection & analysis of information about each criterion. The work was divided in smaller task & assigned to the individuals. Criterion Co-ordinator were assigned duties to guide members and take periodic review of the work & report accordingly.

Proposed by – A.S.Kale

Seconded by- Mr. K.R.Labhade

• **Agenda :- 4**

To prepare committees of annual function.

**Resolution:-**

To value students' cultural activities, annual function is playing key role in the college. IQAC members suggested to conduct such function. For smooth working of the task different committees were designed and work was distributed amongst the staff.



Proposed by- Miss. Komal Phadol student representative

Seconded by – Mr. Sanjay Godse – Alumni Representative

• **Agenda :- 5**

Any other issues.

Mrs. D.H.Shende suggested for renewal of membership of INBLIBNET. The directions were given to library advisory committee to take into the matter.

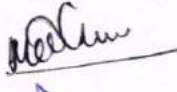



The vote of thanks was proposed by IQAC Co-ordinator.



**Minutes of the meeting held on 4 April 2016****Venue:** - IQAC Room**Date:** - 04/04/2016**Time:** - 11 To 12.30**• Agenda of the meeting: -**

- 1) To review and confirm minutes of earlier meeting.
- 2) Appreciation of the efforts by the faculty.
- 3) To adopt online admission process for upcoming academic year.
- 4) Any other issues by the permission of chair

**• Members Present:-**

- Dr.V.J.Medhane Principal & Chairperson 
- Mr. A.S.Kale Co-ordinator {IQAC} 
- Dr. K.R.Labahde Member 
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member 
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative
- Miss. Komal Phadol Student Representative

Leave of Absence was granted to

- 1) Dr. V.B.Gaikwad – Academic Expert
- 2) Mr. Murlidhar Patil – Management Representative
- 3) Mr. Maharaj Birmani Expert from Industry

IQAC Co-ordinator welcomed and briefed the committee members about the agenda followed by issues discussed during last meeting.

**Agenda :- 1**

To review minutes of earlier meeting.

The minutes of previous meeting conducted on 12/12/2015 were read by the Co-Ordinator.

The minutes were reviewed by the committee members and then approved.



National conference was conducted by department of economics.

State level conference was conducted by department of economics.

Disaster management workshop was conducted by dept. of student welfare.

IQAC members, after exchange of Ideas and thoughts made following resolutions.

• **Agenda:- 2** Appreciation of the efforts by the faculty

Principal and IQAC members appreciated the efforts for the faculty and support staff for conducting various activities during the year. IQAC members praised Vivek Gamne for participating RD parade during republic day through NCC.

• **Agenda :- 3**

To adopt online admission process for upcoming year.

**Resolution:-**

The issues related with online admission process were discussed in the meeting it was unanimously resolved to conduct online admissions for all classes. The task was assigned to IQAC Co-ordinator for further action.

Proposed by: Dr.V.J.Medhane

Seconded by:- Mr..K.R.Labhade

**Agenda :- 4**

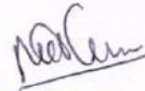
Any other issues with permission of the chair

Dr.K.N.Gaikwad suggested to apply for solar panel installation scheme sponsored by SPPU in coming academic year for generation electricity under renewable energy source.

The vote of thanks was proposed by Co-ordinator of the IQAC.

  
Coordinator  
IQAC  
S.V.K.T. College,  
Deolali Camp (Nashik)



  
**PRINCIPAL**  
Smt.Vimlaben Khimji Tejookaya,  
Arts,Science & Commerce College  
Deolali Camp, (Nasik)





## Minutes of The Meeting Of 2016-17

Held On 18 July 2016

**Venue:** - IQAC Room

**Date:** -18 July 2016

**Time:** -11 To 12.30 pm

• **Agenda of the meeting:** -

- 1) To review and confirm minutes of last meeting.
- 2) To review result analysis and ATR
- 3) Status of online admission process.
- 4) To enhance the value added and skill-oriented activities.
- 5) To install Wi-Fi network facility and firewall security on the campus.
- 6) Apply for solar system to the university.
- 7) Any other issues with the permission of chair

• **Members Present:** -

- Dr. Smt. J.D.Sonkhaskar Principal & Chairperson
- Mr. Murlidhar Patil Management Representative
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. A.S.Kale Co-ordinator {IQAC}
- Dr. K.R.Labahde Member
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative

Leave of absence was granted to following members.

- 1) Mr. Sanjay Godse: - Alumni Representative

IQAC Co-ordinator welcomed and briefed members the agenda.



**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlesh Khimji Tejokaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)



- **Agenda: - 1**

Review of earlier meeting.

The IQAC Co-Ordinator read the minutes of earlier meeting held on 4<sup>th</sup> April 2016. The minutes were reviewed by the members and finally approved.

- **Agenda: - 2**

To review result analysis & ATR

The review of result analysis of the exams conducted by university was taken. The issues were discussed and suggestions were made accordingly.

- **Agenda: - 3**

Status of online process.

**Resolution: -**

The status of online admission was briefed by prof. A.S.Kale, some issues were raised and discussed in the meeting.

- **Agenda: - 4**

To enhance value, added and skill-oriented activities.

**Resolution: -**

The IQAC proposed to initiate and enhance value added and skill oriented Co-curricular programme and activities

Proposed by: - S.L.Bhoj

Seconded by: - V.C.Badwar

- **Agenda: - 5**

Wi-Fi network facility on the campus.

**Resolution: -**

The IQAC appreciated the efforts of reliance Jio team for establishing a 4 G and Wi-Fi network and also thanked the reliance Jio company for providing the services at free of cost.

Proposed by: - A.S.Kale

Seconded by: - K.R.Labhade

- **Agenda: - 6**

Apply for solar panel system to the university.



**Resolution: -**

For development of green campus, importance of renewable energy was emphasised by Dr.K.N.Gaikwad. It was unanimously decided to apply for solar panel system to the university in next academic year under quality improvement programme.

Proposed by: - Dr.K.N.Gaikwad

Seconded by: - Mrs. S.A.Adke

- Agenda: - 7

Any other issues with the permission of chair

Dr. K.N.Gaikwad recommended about arranging field visits of students as a part of curriculum in between January to February.

The vote of thanks was proposed by the secretary.

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejokaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)







### Minutes of the meeting

Held on 11/12/2016

**Venue:-** IQAC Room

**Date:-** 11 /09 /2016

**Time:-** 11 To 12.30

• **Agenda of the meeting: -**

- 1) To review and confirm minutes of last meeting.
- 2) Planning and organisation of seminars & workshop for faculty and student.
- 3) To discuss and finalise AQAR of the year 2015-16.
- 4) Any other issues raised on the spot.

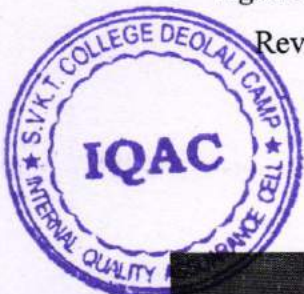
• **Member Present:-**

- Dr.. V.J.Medhane Principal & Chairperson
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. A.S.Kale Co-ordinator {IQAC}
- Dr. K.R.Labahde Member
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative
- Mr. Sanjay Godse- Alumni Representative
- Miss. Patil Jidnyasa Dinkar Student Representative

- Leave of absence was granted to Mr. Mr. Murlidhar Patil Management Representative

• **Agenda :- 1**

Review of earlier meeting



**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejokaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)



The IQAC Co-ordinator read the minutes of earlier meeting held on 18 July 2016. Members approved the minutes after reviewing.

• **Agenda:- 2**

Planning and finalisation of seminars and workshops for faculty and students.

BCUD of Savitribai Phule Pune University has granted a national level seminar to science faculty and a state level seminar to arts faculty, two days' workshop on *Nirbhay Kanya Abhiyan* and special guidance scheme. Committees were prepared for execution of it.

• **Agenda:- 3**

To discuss and finalise AQAR of 2015-16.

**Resolution:-**

The content of AQAR of 2015-16 of the college was presented in the meeting. After thorough discussion some charges were suggested by the members and then the AQAR was approved. Further it was suggested to submit it to the NAAC within the stipulated time.

• **Agenda :- 4**

Any other issues raised with the permission of chair.

**Resolution:-**

Dr.K.R.Labahde insisted on installation of LCD projectors in the class room. All the members unanimously agreed for the suggestion. Principal gave the assurance for the same.

Vote of thanks was proposed by Co-ordinator.





### Minutes of the meeting

Held on 13/04/2017

**Venue:** -IQAC Room

**Date:** - 13/04/2017

**Time:** - 11.00 am

• **Agenda of the meeting:** -

- 1) To discuss minutes of last meeting.
- 2) Appreciation of the efforts taken by the faculty.
- 3) Installation of firewall to restrict the use of internet through Wi-Fi.
- 4) Any other issues.

• **Members Present:** -

- Dr.. V.J.Medhane Principal & Chairperson
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. A.S.Kale Co-ordinator {IQAC}
- Dr. K.R.Labahde Member
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative

Leave of Absence was granted to

- 1.Mr. Murlidhar Patil- Management representative
- 2.Mr. Sanjay Godse- Alumni Representative
- 3.Miss. Patil Jidnyasa Dinkar Student Representative

• **Agenda :- 1**

To review the minutes of earlier meeting.

**Resolution:-**





The minutes of the meeting conducted on 11/09/2016 read by the secretary. Member has taken the review & the minutes were approved.

IQAC took a note of following issues followed from the last meets.

- The green audit conducted by team of environmental expert.
- Newly formed University Act.
- Successful conduction of National and State level seminar as well as workshop on disaster management and *Nirbhay Kanya Abhiyan*.

• **Agenda :- 2**

Appreciation of the efforts taken by the faculty.

The IQAC appreciated the efforts of the faculties and support staff in conducting different Co-curricular activities for the students.

• **Agenda :- 3**

Installation of firewall to restrict the misuse of internet facility.

**Resolution:-**

It has been observed that the internet facility is misused by some students on the college campus. Some students are wasting time on social media and other than educational sites. Hence IQAC members suggested to install fire wall for restriction of misuse of internet facility.

Proposed by- Ms. S.A. Adke

Seconded by- Mr. A.S.Kale

• **Agenda :- 4**

Any other issues raised with the permission of Chair

Dr. K.N.Gaikwad stressed upon the importance and need of the bio waste management and suggested to take appropriate step.

The vote of thanks was proposed by secretary of IQAC.



  
Coordinator  
IQAC  
S.V.K.T. College,  
Deolali Camp (Nashik)

  
PRINCIPAL  
Smt.Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)

## Minutes of The Meeting Of 2016-17

Held On 18 July 2016

**Venue:** - IQAC Room

**Date:** -18 July 2016

**Time:** -11 To 12.30 pm

• **Agenda of the meeting:** -

- 1) To review and confirm minutes of last meeting.
- 2) To review result analysis and ATR
- 3) Status of online admission process.
- 4) To enhance the value added and skill-oriented activities.
- 5) To install Wi-Fi network facility and firewall security on the campus.
- 6) Apply for solar system to the university.
- 7) Any other issues with the permission of chair

• **Members Present:** -

- Dr. Smt. J.D.Sonkhaskar      Principal & Chairperson
- Mr. Murlidhar Patil      Management Representative
- Mr. Maharaj Birmani      Expert from Industry
- Dr. V.B.Gaikwad      Academic Expert
- Mr. A.S.Kale      Co-ordinator {IQAC} - *A*
- ~~Mr.~~ K.R.Labahde      Member *Bel*
- Dr. S.B.Singh      Member
- Mr. S.L.Bhoj      Member *Bhys*
- Mr. V.C.Badwar      Member
- Ms. S.A.Adke      Member
- Dr. K.N.Gaikwad      Member
- Mr. A.L.Gawale      Office representative

Leave of absence was granted to following members.

- 1) Mr. Sanjay Godse: - Alumni Representative

IQAC Co-ordinator welcomed and briefed members the agenda.





- **Agenda: - 1**

Review of earlier meeting.

The IQAC Co-Ordinator read the minutes of earlier meeting held on 4<sup>th</sup> April 2016. The minutes were reviewed by the members and finally approved.

- **Agenda: - 2**

To review result analysis & ATR

The review of result analysis of the exams conducted by university was taken. The issues were discussed and suggestions were made accordingly.

- **Agenda: - 3**

Status of online process.

**Resolution: -**

The status of online admission was briefed by prof. A.S.Kale, some issues were raised and discussed in the meeting.

- **Agenda: - 4**

To enhance value, added and skill-oriented activities.

**Resolution: -**

The IQAC proposed to initiate and enhance value added and skill oriented Co-curricular programme and activities

Proposed by: - S.L.Bhoj

Seconded by: - V.C.Badwar

- **Agenda: - 5**

Wi-Fi network facility on the campus.

**Resolution: -**

The IQAC appreciated the efforts of reliance Jio team for establishing a 4 G and Wi-Fi network and also thanked the reliance Jio company for providing the services at free of cost.

Proposed by: - A.S.Kale

Seconded by: - K.R.Labhade

- **Agenda: - 6**

Apply for solar panel system to the university.



**Resolution: -**

For development of green campus, importance of renewable energy was emphasised by Dr.K.N.Gaikwad. It was unanimously decided to apply for solar panel system to the university in next academic year under quality improvement programme.

Proposed by: - Dr.K.N.Gaikwad

Seconded by: - Mrs. S.A.Adke

- Agenda: - 7

Any other issues with the permission of chair

Dr. K.N.Gaikwad recommended about arranging field visits of students as a part of curriculum in between January to February.

The vote of thanks was proposed by the secretary.





### Minutes of the meeting

Held on 11/12/2016

**Venue:-** IQAC Room

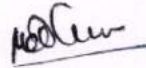



**Date:-** 11 /09 /2016

**Time:-** 11 To 12.30

• **Agenda of the meeting: -**

- 1) To review and confirm minutes of last meeting.
- 2) Planning and organisation of seminars & workshop for faculty and student.
- 3) To discuss and finalise AQAR of the year 2015-16.
- 4) Any other issues raised on the spot.

• **Member Present:-**

- Dr.. V.J.Medhane Principal & Chairperson 
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. A.S.Kale Co-ordinator {IQAC} 
- Dr. K.R.Labahde Member 
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member 
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative
- Mr. Sanjay Godse- Alumni Representative
- Miss. Patil Jidnyasa Dinkar Student Representative

- Leave of absence was granted to Mr. Mr. Murlidhar Patil Management Representative

• **Agenda :- 1**

Review of earlier meeting







The IQAC Co-ordinator read the minutes of earlier meeting held on 18 July 2016. Members approved the minutes after reviewing.

• **Agenda:- 2**

Planning and finalisation of seminars and workshops for faculty and students.

BCUD of Savitribai Phule Pune University has granted a national level seminar to science faculty and a state level seminar to arts faculty, two days' workshop on *Nirbhay Kanya Abhiyan* and special guidance scheme. Committees were prepared for execution of it.

• **Agenda:- 3**

To discuss and finalise AQAR of 2015-16.

**Resolution:-**

The content of AQAR of 2015-16 of the college was presented in the meeting. After thorough discussion some charges were suggested by the members and then the AQAR was approved. Further it was suggested to submit it to the NAAC within the stipulated time.

• **Agenda :- 4**

Any other issues raised with the permission of chair.

**Resolution:-**

Dr.K.R.Labahde insisted on installation of LCD projectors in the class room. All the members unanimously agreed for the suggestion. Principal gave the assurance for the same.

Vote of thanks was proposed by Co-ordinator.





### Minutes of the meeting

Held on 13/04/2017

**Venue:** -IQAC Room

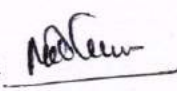

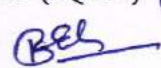

**Date:** - 13/04/2017

**Time:** - 11.00 am

• **Agenda of the meeting:** -

- 1) To discuss minutes of last meeting.
- 2) Appreciation of the efforts taken by the faculty.
- 3) Installation of firewall to restrict the use of internet through Wi-Fi.
- 4) Any other issues.

• **Members Present:** -

- Dr.. V.J.Medhane Principal & Chairperson 
- Mr. Maharaj Birmani Expert from Industry
- Dr. V.B.Gaikwad Academic Expert
- Mr. A.S.Kale Co-ordinator {IQAC} 
- Dr. K.R.Labahde Member 
- Dr. S.B.Singh Member
- Mr. S.L.Bhoj Member 
- Mr. V.C.Badwar Member
- Ms. S.A.Adke Member
- Dr. K.N.Gaikwad Member
- Mr. A.L.Gawale Office representative

Leave of Absence was granted to

- 1.Mr. Murlidhar Patil- Management representative
- 2.Mr. Sanjay Godse- Alumni Representative
- 3.Miss. Patil Jidnyasa Dinkar Student Representative

• **Agenda :- 1**

To review the minutes of earlier meeting.

**Resolution:-**





The minutes of the meeting conducted on 11/09/2016 read by the secretary. Member has taken the review & the minutes were approved.

IQAC took a note of following issues followed from the last meets.

- The green audit conducted by team of environmental expert.
- Newly formed University Act.
- Successful conduction of National and State level seminar as well as workshop on disaster management and *Nirbhay Kanya Abhiyan*.

• **Agenda :- 2**

Appreciation of the efforts taken by the faculty.

The IQAC appreciated the efforts of the faculties and support staff in conducting different Co-curricular activities for the students.

• **Agenda :- 3**

Installation of firewall to restrict the misuse of internet facility.

**Resolution:-**

It has been observed that the internet facility is misused by some students on the college campus. Some students are wasting time on social media and other than educational sites. Hence IQAC members suggested to install fire wall for restriction of misuse of internet facility.

Proposed by- Ms. S.A. Adke

Seconded by- Mr. A.S.Kale

• **Agenda :- 4**

Any other issues raised with the permission of Chair

Dr. K.N.Gaikwad stressed upon the importance and need of the bio waste management and suggested to take appropriate step.

The vote of thanks was proposed by secretary of IQAC.



  
Coordinator  
IQAC  
S.V.K.T. College,  
Deolali Camp (Nashik)

  
PRINCIPAL  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)



**MINUTES OF THE MEETING of THE YEAR 2017-18**

**Venue:** - IQAC Room

**Date:** - 17 July 2017

**Time:** - 11.00 am

**A meeting of IQAC was held in the IQAC room on 17 July 2017 under the chairmanship of the Principal to discuss on above agenda.**

• **Agenda of the meeting:** -

- 1) To review and confirm the minutes of earlier meeting.
- 2) Status of the online admission process.
- 3) To enhance the value added and skill-oriented activities.
- 4) To review the ATR and the result analysis.

• **Members Present:** -

- 1) Dr. V.J.Medhane      Principal & Chairperson
- 2) Mr. Sachin Pingle      Management Representative
- 3) Mr. Maharaj Birmani      Expert from Industry
- 4) Dr. V.B.Gaikwad      Academic Expert
- 5) Mr. A.S.Kale      Co-ordinator {IQAC}
- 6) Dr. K.R.Labahde      Member
- 7) Dr. S.B.Singh      Member
- 8) Mr. S.L.Bhoj      Member
- 9) Mr. V.C.Badwar      Member
- 10) Ms. S.A.Adke      Member
- 11) Dr. K.N.Gaikwad      Member
- 12) Mr. A.L.Gawale      Office representative

**Leave of absence was granted to following members.**

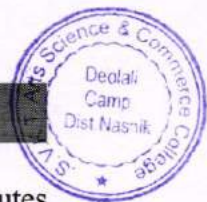
- 1) Mr. Sanjay Godse: - Alumni Representative
- 2) Mr. Fadol Nitin Narayan- Student Representative

IQAC Co-ordinator welcomed and briefed the committee members on the agenda.

• **Agenda :- 1**

Review of earlier meeting.





IQAC coordinator read the minutes of earlier meeting conducted 13/04/2017. The minutes were reviewed by the members and some suggestion were made.

• **Agenda :- 2**

Status of online admission process.

**Resolution:-**

The status of online admission was briefed by Mr. A.S.Kale. IQAC members expressed their gratitude towards the software company for extending the support.

• **Agenda :- 3**

To enhance value added and skill-oriented activities.

**Resolution:-**

The IQAC proposed to initiate and enhance value added and skill oriented Co-curricular, extracurricular, programmes and activities.

Proposed by:- Mrs.S.A.Adke

Seconded by:- Mr. V.C.Badwar

• **Agenda :- 4**

To review ATR and result analysis.

The review of ATR and result analysis was taken. The issues were discussed and suggestions were made accordingly.

Vote of thanks was proposed by Mr. K.R.Labhade.





## MINUTES OF THE MEETING

**Held on 15 December 2017**

**Venue:** - IQAC Room

**Date:** -15/12/2017

**Time:** -10.30 am

• **Agenda of the meeting:** -

- 1) To review and confirm the minutes of earlier meeting.
- 2) To discuss new frame work of NAAC.
- 3) Preparation of AQAR of 2016-17.
- 4) Organise seminars and workshops.
- 5) Any other issues raised on the spot

• **Members Present:** -

- Dr. V.J.Medhane                      Principal & Chairperson
- Dr. V.B.Gaikwad                    Academic Expert
- Mr. A.S.Kale                        Co-ordinator {IQAC}
- Dr. K.R.Labahde                    Member
- Dr. S.B.Singh                        Member
- Mr. S.L.Bhoj                         Member
- Mr. V.C.Badwar                    Member
- Ms. S.A.Adke                        Member
- Dr. K.N.Gaikwad                    Member
- Mr. A.L.Gawale                    Office representative
- Mr. Fadol Nitin Narayan- Student Representative

Leave of absence was granted to following members.

- 1) Mr.Sachin Pingle:- Management Representative
- 2) Mr. Sanjay Godse: - Alumni Representative
3. Mr. Maharaj Birmani- Expert from the Industry

**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khandajkar, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)



**Agenda -1****To review and confirm the minutes of earlier meeting.**

IQAC coordinator read the minutes of earlier meeting conducted 17/07/2017. The minutes were reviewed by the members and some suggestion were made.

**Agenda-2****To discuss new frame work of NAAC**

Dr. S.B.Singh proposed to deliberate on new frame work of NAAC.

IQAC coordinator has given a presentation to all the committee members and also decided that same is to be given to all the staff members of the college so that all will be acquainted with it.

Proposed by- Dr. V.B.Gaikwad

Seconded by- Dr. V.J. Medhane

**Agenda-3****Preparation of AQAR of 2016-17.**

It was discussed in the meeting that for timely submission of AQAR of the academic year 2016-17, the data is to be collected from all the departments by each coordinator of the criterion and filled up in the given format as provided by the NACC.

Proposed by- Dr. V.J.Medhane

Seconded by- Mr. A.S.Kale

**Agenda-4****Organise seminars and workshops under quality Improvement Program (QIP)**

College has been sanctioned seminar and work shop under QIP in this year. It was decided that in coming month a programme is to be scheduled to organise and conduct it.

Proposed by. Ms.S.A.Adke

Seconded by- Dr. K.N.Gaikwad

ATTESTED  
  
 PRINCIPAL  
 Smt. Vimlaben Kaimbi, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)





**Agenda -5 Any other issues raised on the spot**

Mr. Nitin Fadol insisted that on the occasion of Birth Anniversary of Swami Vivekanand,celebrate it as a youth week

Principal sir directed members of cultural and other literary committee members to chalk out plan accordingly so that all the activities are conducted smoothly.

Proposed by- Mr. Fadol Nitin Narayan- Student Representative

Seconded by- Ms. S.A.Adke

Vote of thanks was proposed by Mr. A.S.Kale

**ATTESTED**  
*M.S. Kale*  
**PRINCIPAL**  
Smt. Vimlaben K. Jayakaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)







## MINUTES OF THE MEETING

**Held on 5 February 2018**

**Venue:** - IQAC Room

**Date:** -5/02/2018

**Time:** -10.30 am

• **Agenda of the Meeting:** -

1. Review and confirm minutes of last meeting
2. finalize AQAR of 2016-17
3. Collection of information of every committee
4. Auditing of programs / seminar/ workshops conducted
5. Preparation of University examinations

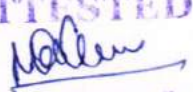
• **Members Present:** -

Dr. V.J.Medhane	Principal & Chairperson
Mr. A.S.Kale	Co-ordinator {IQAC}
Dr. K.R.Labahde	Member
Dr. S.B.Singh	Member
Mr. S.L.Bhoj	Member
Mr. V.C.Badwar	Member
Ms. S.A.Adke	Member
Dr. K.N.Gaikwad	Member
Mr. A.L.Gawale	Office representative

3) Mr. Sanjay Godse: - Alumni Representative

Leave of absence was granted to following members.

- 1) Mr.Sachin Pingle:- Management Representative
- 2). Mr. Maharaj Birmani- Expert from the Industry
- 3). Dr. V.B.Gaikwad – Academic Expert

**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Kumbhar, Jayakanya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)





4) Mr. Nitin Fadol- Student representative

**1. Agenda No.1**

**1. Review and confirm minutes of last meeting**

IQAC coordinator read the minutes of earlier meeting conducted 15/12/2017. The minutes were reviewed by the members and some suggestion were made.

**2. Agenda No.2**

**Finalize AQAR of 2016-17**

Final draft of AQAR of 2016-17 was placed by IQAC before the committee for suggestions. After minor changes it was finalized and send for printing.

Proposed by – A.S.Kale

Seconded by- Dr. K.R.Labhade

**3. Agenda No. 3**

**Collection of information of every committee**

IQAC has appealed to various committees for the preparation of college magazine, MIS, AISHE and annual report. It was decided that the concerned faculties were instructed to prepare detailed record of the programs/ activities conducted during this academic year.

Proposed by- Mr. V.C.Badwar

Seconded by- Dr. K.N.Gaikwad

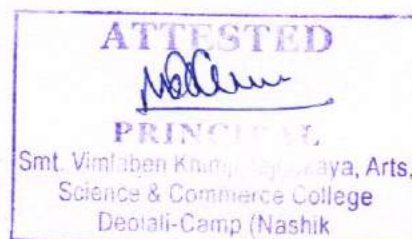
**4. Agenda No.4**

**Auditing of programs / seminar/ workshops conducted**

IQAC also instructed concerned authorities to do the auditing of the programmes / seminars/ workshop/ projects sanctioned by various bodies and submit it to the account office in time.

**Proposed by- Dr. V.J.Medhane**

**Seconded by- A.L.Gawale**





## 5. Agenda No. 5

### Preparation of University examinations

In the view of forthcoming examination of university concerned faculties and authorities were instructed by Principal and IQAC to chalk out detailed schedule of time table of theory and practical examinations, assignment, project submission etc. and convey it to the students.

**Proposed by-Dr. V.J.Medhane**

**Seconded by – S.L.Bhoj**

Vote of thanks was proposed by. the IQAC coordinator.

  
**Coordinator**  
**IQAC**  
S.V.K.T. College,  
Deolali Camp (Nashik)

  
**PRINCIPAL**  
Smt.Vimlaben Khimji Tejookaya,  
Arts,Science & Commerce College  
Deolali Camp, (Nashik)



**MINUTES OF THE MEETING of THE YEAR 2017-18**

**Venue:** - IQAC Room

**Date:** - 17 July 2017

**Time:** - 11.00 am

**A meeting of IQAC was held in the IQAC room on 17 July 2017 under the chairmanship of the Principal to discuss on above agenda.**

• **Agenda of the meeting:** -

- 1) To review and confirm the minutes of earlier meeting.
- 2) Status of the online admission process.
- 3) To enhance the value added and skill-oriented activities.
- 4) To review the ATR and the result analysis.

• **Members Present:** -

- |                        |                           |                |
|------------------------|---------------------------|----------------|
| 1) Dr. V.J.Medhane     | Principal & Chairperson   | <i>Medhane</i> |
| 2) Mr. Sachin Pingle   | Management Representative |                |
| 3) Mr. Maharaj Birmani | Expert from Industry      |                |
| 4) Dr. V.B.Gaikwad     | Academic Expert           |                |
| 5) Mr. A.S.Kale        | Co-ordinator {IQAC}       | <i>A</i>       |
| 6) Dr. K.R.Labahde     | Member                    | <i>Labahde</i> |
| 7) Dr. S.B.Singh       | Member                    |                |
| 8) Mr. S.L.Bhoj        | Member                    | <i>Bhoj</i>    |
| 9) Mr. V.C.Badwar      | Member                    |                |
| 10) Ms. S.A.Adke       | Member                    |                |
| 11) Dr. K.N.Gaikwad    | Member                    |                |
| 12) Mr. A.L.Gawale     | Office representative     |                |

**Leave of absence was granted to following members.**

- 1) Mr. Sanjay Godse: - Alumni Representative
- 2) Mr. Fadol Nitin Narayan- Student Representative

IQAC Co-ordinator welcomed and briefed the committee members on the agenda.

• **Agenda :- 1**

Review of earlier meeting.

**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)





IQAC coordinator read the minutes of earlier meeting conducted 13/04/2017. The minutes were reviewed by the members and some suggestion were made.

• **Agenda :- 2**

Status of online admission process.

**Resolution:-**

The status of online admission was briefed by Mr. A.S.Kale. IQAC members expressed their gratitude towards the software company for extending the support.

• **Agenda :- 3**

To enhance value added and skill-oriented activities.

**Resolution:-**

The IQAC proposed to initiate and enhance value added and skill oriented Co-curricular, extracurricular, programmes and activities.

Proposed by:- Mrs.S.A.Adke

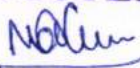
Seconded by:- Mr. V.C.Badwar

• **Agenda :- 4**

To review ATR and result analysis.

The review of ATR and result analysis was taken. The issues were discussed and suggestions were made accordingly.

Vote of thanks was proposed by Mr. K.R.Labhade.

ATTESTED  
  
PRINCIPAL  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)





## MINUTES OF THE MEETING

**Held on 15 December 2017**

**Venue:** - IQAC Room

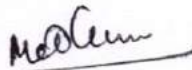


**Date:** -15/12/2017

**Time:** -10.30 am

• **Agenda of the meeting:** -

- 1) To review and confirm the minutes of earlier meeting.
- 2) To discuss new fame work of NAAC.
- 3) Preparation of AQAR of 2016-17.
- 4) Organise seminars and workshops.
- 5) Any other issues raised on the spot

• **Members Present:** -

- |                            |                         |   |
|----------------------------|-------------------------|---|
| • Dr. V.J.Medhane          | Principal & Chairperson |   |
| • Dr. V.B.Gaikwad          | Academic Expert         |   |
| • Mr. A.S.Kale             | Co-ordinator {IQAC}     |   |
| • Dr. K.R.Labahde          | Member                  |  |
| • Dr. S.B.Singh            | Member                  |   |
| • Mr. S.L.Bhoj             | Member                  |  |
| • Mr. V.C.Badwar           | Member                  |   |
| • Ms. S.A.Adke             | Member                  |   |
| • Dr. K.N.Gaikwad          | Member                  |   |
| • Mr. A.L.Gawale           | Office representative   |   |
| • Mr. Fadol Nitin Narayan- | Student Representative  |   |

Leave of absence was granted to following members.

- 1) Mr.Sachin Pingle:- Management Representative
- 2) Mr. Sanjay Godse: - Alumni Representative
3. Mr. Maharaj Birmani- Expert from the Industry

**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)



**Agenda -1**

**To review and confirm the minutes of earlier meeting.**

IQAC coordinator read the minutes of earlier meeting conducted 17/07/2017. The minutes were reviewed by the members and some suggestion were made.

**Agenda-2**

**To discuss new frame work of NAAC**

Dr. S.B.Singh proposed to deliberate on new frame work of NAAC.

IQAC coordinator has given a presentation to all the committee members and also decided that same is to be given to all the staff members of the college so that all will be acquainted with it.

Proposed by- Dr. V.B.Gaikwad

Seconded by- Dr. V.J. Medhane

**Agenda-3**

**Preparation of AQAR of 2016-17.**

It was discussed in the meeting that for timely submission of AQAR of the academic year 2016-17, the data is to be collected from all the departments by each coordinator of the criterion and filled up in the given format as provided by the NACC.

Proposed by- Dr. V.J.Medhane

Seconded by- Mr. A.S.Kale

**Agenda-4**

**Organise seminars and workshops under quality Improvement Program (QIP)**

College has been sanctioned seminar and work shop under QIP in this year. It was decided that in coming month a programme is to be scheduled to organise and conduct it.

Proposed by. Ms.S.A.Adke

Seconded by- Dr. K.N.Gaikkwad





**Agenda -5 Any other issues raised on the spot**

Mr. Nitin Fadol insisted that on the occasion of Birth Anniversary of Swami Vivekanand,celebrate it as a youth week

Principal sir directed members of cultural and other literary committee members to chalk out plan accordingly so that all the activities are conducted smoothly.

Proposed by- Mr. Fadol Nitin Narayan- Student Representative

Seconded by- Ms. S.A.Adke

Vote of thanks was proposed by Mr. A.S.Kale

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)







## MINUTES OF THE MEETING

**Held on 5 February 2018**

**Venue:** - IQAC Room

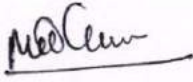


**Date:** -5/02/2018

**Time:** -10.30 am

• **Agenda of the Meeting:** -

1. Review and confirm minutes of last meeting
2. finalize AQAR of 2016-17
3. Collection of information of every committee
4. Auditing of programs / seminar/ workshops conducted
5. Preparation of University examinations

• **Members Present:** -

Dr. V.J.Medhane	Principal & Chairperson	
Mr. A.S.Kale	Co-ordinator {IQAC}	
Dr. K.R.Labahde	Member	
Dr. S.B.Singh	Member	
Mr. S.L.Bhoj	Member	
Mr. V.C.Badwar	Member	
Ms. S.A.Adke	Member	
Dr. K.N.Gaikwad	Member	
Mr. A.L.Gawale	Office representative	

3) Mr. Sanjay Godse: - Alumni Representative

Leave of absence was granted to following members.

- 1) Mr.Sachin Pingle:- Management Representative
- 2). Mr. Maharaj Birmani- Expert from the Industry
- 3). Dr. V.B.Gaikwad – Academic Expert

**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)





4) Mr. Nitin Fadol- Student representative

**1. Agenda No.1**

**1. Review and confirm minutes of last meeting**

IQAC coordinator read the minutes of earlier meeting conducted 15/12/2017. The minutes were reviewed by the members and some suggestion were made.

**2. Agenda No.2**

**Finalize AQAR of 2016-17**

Final draft of AQAR of 2016-17 was placed by IQAC before the committee for suggestions. After minor changes it was finalized and send for printing.

Proposed by – A.S.Kale

Seconded by- Dr. K.R.Labhade

**3. Agenda No. 3**

**Collection of information of every committee**

IQAC has appealed to various committees for the preparation of college magazine, MIS, AISHE and annual report. It was decided that the concerned faculties were instructed to prepare detailed record of the programs/ activities conducted during this academic year.

Proposed by- Mr. V.C.Badwar

Seconded by- Dr. K.N.Gaikwad

**4. Agenda No.4**

**Auditing of programs / seminar/ workshops conducted**

IQAC also instructed concerned authorities to do the auditing of the programmes / seminars/ workshop/ projects sanctioned by various bodies and submit it to the account office in time.

**Proposed by- Dr. V.J.Medhane**

**Seconded by- A.L.Gawale**

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)





**5. Agenda No. 5**

**Preparation of University examinations**

In the view of forthcoming examination of university concerned faculties and authorities were instructed by Principal and IQAC to chalk out detailed schedule of time table of theory and practical examinations, assignment, project submission etc. and convey it to the students.

**Proposed by-Dr. V.J.Medhane**

**Seconded by – S.L.Bhoj**

Vote of thanks was proposed by. the IQAC coordinator.

  
**Coordinator**  
**IQAC**  
**S.V.K.T. College,**  
**Deolali Camp (Nashik)**

  
**PRINCIPAL**  
Smt.Vimlaben Khimji Tejookaya,  
Arts,Science & Commerce College  
Deolali Camp. (Nasik)

16 June 2018



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-1**

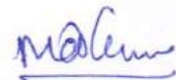
All the members of IQAC are hereby informed that a meeting has been scheduled on **Wednesday 20<sup>th</sup> June 2018 in IQAC room at 11.30.am** to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the Meeting: -**

- 1) To review minutes of last meeting.
- 2) Preparation of Timetable
- 3) Organisation of Meeting of Purchase Committee
- 4) Preparation of AQAR of 2017-18
- 5) Framing of college committees
- 6) Preparation for admissions, Conferences & Workshops
- 7) Recommendation for Bridge Courses
- 8) Any other issues that will be raised instantly during the meeting

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
Principal  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

**Smt. VimlabenKhimjiTejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-1**

A meeting of IQAC was held on 20<sup>th</sup> June 2018 in IQAC room under the Chairmanship of the Principal

**Date:** - 20<sup>th</sup> June 2019

**Time:** - 11.30 am

**Venue:** - IQAC Room

➤ **Following Members were present for the meeting: -**

1	<b>Chairperson</b>	
	Prin. Dr. V. J. Medhane	
2	<b>Management Representative</b>	
	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj , Nashik	
3	<b>Teachers to Represent all Levels</b>	
	Dr.S.B.Singh	
	Dr. K.R. Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	<b>Senior Administrative Officers</b>	

SVKT COLLEGE DEOLALI CAMP, NASHIK

**ATTESTED**

**PRINCIPAL**

Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)



	Dr.S.L.Bhoj [ Faculty Incharge- Commerce]	
	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
<b>5</b>	<b>One Nominee Each From Local Society, Alumni, Student</b>	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Khandu Medhe (Alumni)	
	Mr. Omkar Kale (Student)	
<b>7</b>	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	

Leave of absence was granted to the following members.

1) Mr. Maharaj Birmani - Industry Expert

Mr A.S.Kale, IQAC co-ordinator Welcome all the members & briefed agenda of the meeting.

➤ **Agenda:-1**

Review of previous meeting.

The minute of previous meeting were reviewed and discussed by the IQAC Coordinator and all present member agreed to the resolutions made during the meeting.

➤ **Agenda:-2**

Preparation of Time Table.

Mr. D.S.Shinde was appointed as the Chairman of time table committee and was instructed to prepare faculty wise timetable before commencement of the classes.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Mr. SL. Bhoj

**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)

➤ **Agenda: -3**

**Organisation of purchase committees meeting.**

It was decided that a meeting of purchase committee to be schedules for tentative budget in order to purchase of chemicals, instruments, equipment, computers, Stationery etc. for the academic year.

Proposed by: -Mr Sachin Pingle

Seconded by: -Dr.V.J.Medhane

➤ **Agenda:-4**

**Preparation of AQAR of 2017-18.**

All the Co-ordinator of criteria were guided to download & study the guidelines for preparation of online AQAR of 2017-18 & call meeting of the members of criteria to collect the date from various departments in the formats given by NAAC.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Mr.A.S.Kale

➤ **Agenda: -5**

**Framing of college committees.**

All the faculty in charge were instructed to prepare college committees for smooth administration.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Dr.S.B.Singh

➤ **Agenda: -6**

**Status of online admissions and preparations of Conferences/ seminar/ workshops proposals**

Chairman of admission committee was instructed to review the admission process & make suitable arrangements for the online admissions. All HOD were instructed to decide topics and prepare proposals of Conferences/ seminar/ workshops

Proposed by: -Dr.K.R.Labhade

Seconded by: -Mr.D.T.Jadhav

➤ **Agenda:-7**

**Preparation of timetable for bridge courses.**

Chairman of timetable committee was instructed to prepare timetable for it & concerned departments were directed to prepare syllabus for conducting the programme.



➤ **Agenda:-8**

**Any other issues that will be raised instantly during the meeting**

1. Dr. V.D. Kapadi, Incharge of Arts Faculty suggested that Staff academy should be organized at the beginning of the academic year, His suggestion was accepted unanimously.
2. Mr. M.G.Thakare, NSS programm officer suggested that in the view of 'World Environment Day' and 'Unnat Bahrat Abhiyan' treeplantation should be carried out in the college campus and adopted village. All the committee members unanimously agreed to this sugession.

Mr. A.S.Kale proposed vote of thanks.



**A.S.Kale  
Coordinator  
IQAC**



**Dr.V.J.Medhane  
Principal**

Smt.Vimlaaben Khimji Tejookaya.  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





1/09/2018



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce  
College, Deolali Camp, Nashik**

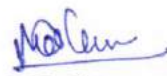
**Meeting-2**

All the members of IQAC are hereby informed that a meeting has been scheduled on **Wednesday 7<sup>th</sup> Sep.2018 in IQAC room at 11.30.am** to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the Meeting: -**

- 1) To review minutes of last meeting.
- 2) Preparation of schedule of term end & Semester Exams
- 3) Establishment of student council
- 4) Organisation of meeting of college Development Committee.
- 5) To organize NSS Special Winter Camp at the adopted village
- 6) To take Follow up of MoU
- 7) Any other issues that will be raised instantly during the meeting

  
**A.S.Kale**  
Coordinator  
IQAC

  
**Dr. V.J. Medhane**  
**Principal**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

**Smt. VimlabenKhimjiTejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-2**

A meeting of IQAC was held on 7<sup>th</sup> Sep.2018 in IQAC Room to discuss on following agenda.

**Date:** -7<sup>th</sup> Sep.2018

**Time:** - 11.30 am

**Venue:** - IQAC Room

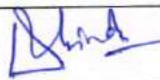


Following Members were present.

<b>1</b>	<b>Chairperson</b>	
	Prin. Dr. V. J. Medhane	
<b>2</b>	<b>Teachers to Represent all Levels</b>	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
<b>3</b>	<b>Senior Administrative Officers</b>	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	

SVKT COLLEGE DEOLALI CAMP, NASHIK

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)



	Dr.S.L.Bhoj [ Faculty Incharge- Commerce]	
	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravi Godse, Registrar	
4	<b>One Nominee Each from Local Society, Alumni, Student</b>	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Khandu Medhe (Alumni)	
	Mr. Omkar Kale (Student)	
5	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	

Leave of absence was granted for the following members.

- 1) Mr. Sachinji Pingle - Director MVP Samaj's
- 2) Mr. Maharaj Birmani - Industry Expert

Mr.A.S.Kale welcomed members of the committee & briefed agenda of the meeting.

➤ **Agenda:-1**

**Review minutes of previous meeting**

Mr.A.S.Kale, Coordinator of IQAC read minutes of the previous meeting and after reviewing the minutes, all members unanimously agreed up on the points discussed in previous meeting.

➤ **Agenda:-2**

**Preparation of schedule for term end & semester Examination.**

Chairman of exam committee (CEO) & Time table committee was instructed to prepare schedule of the exams by taking precautions that there will not be clashes or overlapping of time tables of term end & semester as well.

Proposed by:- Dr.V.J.Medhane

Seconded by:-Dr.K.R.Labhade

➤ **Agenda:-3**

**Establishment of student Council.**

Mr. Satish Kawale (SDO) Mr.Mr. Milind Thakare (NSS) ,Mr.P.C.Gangurde (NCC) & All faculty in charge were instructed to prepare schedule for forming Students Council for the year 2018-19 as per the guidelines of University

Proposed by :- Dr.V.D.Kapadi

Seconded by :- Mr.A.S.Kale

➤ **Agenda:-4**

**Organisation of meeting of College Development Committee.**

The IQAC Coordinator & the Registrar were instructed to take initiative for the organisation of a meeting of College Development Committee.

Proposed by:-Dr.V.J.Medhane

Seconded by:-Mr.K.H.Rakibe

➤ **Agenda :- 5 To organize NSS Special Winter Camp at the adopted village**

Special Winter Camp of the NSS should be organized at the adopted village in the month of December / January. Suitable arrangement should be made accordingly.

Proposed by: Mr. M.G. Thakare

Seconded By: Mr. S.S.Kawale

➤ **Agenda: -6**

**To take follow up of MoUs.**

It was unanimously decided that each department should sign at least one MoU with concerned industry/ firm/organization & ensure that it remains active throughout the year. Each HOD was directed accordingly.

Proposed by: -Dr.K.R.Labhade

Seconded by: -Mr.M.G.Thakare

➤ **Agenda :- 7**

**Any other issues that will be raised instantly during the meeting**

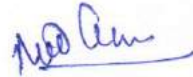
1.The Principal Dr. V.J.Medhane suggested that departments having poor results should conduct more practice tests for the better performance.

2.Mr Kawale S.S. Coordinator of Student Welfare committee suggested to celebrate and conduct different schemes and programs of national interest announced by the central and state government like Plastic free campaign, road safety week, save fuel week etc. Suitable directions were given to the concerned members of the committees.

Vote for thanks was proposed by A.S.Kale, Co-ordinator of IQAC.



**A.S.Kale  
Coordinator  
IQAC**

**Dr.V.J.Medhane  
PRINCIPAL**  
Smt.Vimlaben Khunji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)



28/12/2018



MVP Samaj's


**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-3**

All the members of IQAC are hereby informed that a meeting has been scheduled on Thursday **10<sup>th</sup> Jan.2019 in Principal's Office at 10.30.am** to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the meeting: -**

- 1) To review and confirm minutes of last meeting.
- 2) Planning and execution of seminars & workshop for faculty and student.
- 3) Conducting Academic Administrative Audit (AAA)
- 4) To discuss and finalise AQAR of the year 2017-18.
- 5) Organisation of annual prize distribution and sports week
- 6) Any other issues raised during the meeting

  
A.S.Kale  
Coordinator  
IQAC



  
**Dr. V.J. Medhane**  
**Principal**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

**Smt. VimlabenKhimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-3**

A meeting of IQAC was held on 10<sup>th</sup> Jan.2019 in IQAC Room to discuss on following agenda.


**Date:** -10<sup>th</sup> Jan.2019

**Time:** - 10.30 am

**Venue:** -Office of the Principal

Following Members were present:

1	Chairperson	Sign
	Prin. Dr. V. J. Medhane	
3	Teachers to Represent all Levels	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	Senior Administrative Officers	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	
	Dr.S.L.Bhoj [ Faculty Incharge- Commerce]	
	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Shri. Ravi Godse, Registrar	

5	One Nominee Each From Local Society, Alumni, Student	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Omkar Kale (Student)	
6	Nominee Each from Employers /Industrialists/Stakeholders	
	Mr. Maharaj Birmane	
7	Coordinator of the IQAC	
	Mr. A.S.Kale	

Leave of absence was granted to Mr. Sachinji Pingle, Director, Maratha Vidya Prasarak Semaj, Nashik, Mr. Khandu Medhe (Alumni), Mr. S.D.Jadhav, Phy. Director

➤ **Agenda: 1**

**To review and confirm minutes of last meeting.**

Mr. A. S.Kale, IQAC Co-ordinator read out the minutes of meeting held on 7<sup>th</sup> Sep.2018. The minutes were approved after reviewing.

➤ **Agenda :- 2**

**Planning and execution of seminars and workshops under Quality Improvement Program.**

The Coordinators and committees were appointed for the successful organization of seminars/ Conference and workshop sanctioned by SPPU

Proposed by :D.S.Shinde

Seconded by: S.S.Kawale

➤ **Agenda : 3 Conducting Academic Administrative Audit (AAA)**

AAA committee was directed to look after the preparation of conducting AAA in the month of April 2019. It was decided to invite external experts for AAA.

Proposed by. Dr. V.J.Medhane

Seconded by: A.S.Kale



➤ **Agenda :- 4**

**To discuss and finalise AQAR of 2017-18.**

**Resolution:-**

The content of AQAR of 2017-18 of the college was presented in the meeting. After thorough discussion some changes were suggested by the IQC coordinator and was put before College Development committee for its approval. Further it was decided to submit it to the NAAC by the end of the academic year through offline mode.

➤ **Agenda :- 4**

**Organisation of Annual Prize Distributions Program and Sports Week**

Like every year, on the occasion of birth anniversary of Swami Vivekananda, it was decided that in the last week of the January various competitions were to be organised. Accordingly, all members of Arts circle, Literary Association, Student Welfare Cell and Director of Physical Education were instructed to chalk out the program for it and prepare committees accordingly. Principal Dr. Vijay Medhane also asked for suggesting appropriate chief guest for the Annual Prize Distribution Ceremony.

Proposed by- Dr. V.D. Kapadi

Seconded by – Mr. D S. Shinde

➤ **Agenda:- 5**

**Any other issues raised on the spot**


Mr. Omkar Kale, University Representative of the college stressed upon the importance and need of the bio waste management and suggested to take appropriate steps.

All the members unanimously agreed on the issue and the department of Botany and Microbiology and college support staff were instructed to look into the matter.

Vote of thanks was proposed by A.S.Kale

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
~~Principal~~  
Principal  
Smt. Vimlaben Khimji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)



10/03/2019



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-4**


All the members of IQAC are hereby informed that a meeting has been scheduled on **Saturday 20<sup>th</sup> April.2019** in IQAC room at **11.30.am** to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the meeting: -**

1. **Review and confirmation of the minutes of last meeting**
2. **Preparation of reports of the activities conducted during the academic year**
3. **Smooth conduct of annual exams**
4. **Filling up of feed backs from stake holders**
5. **Filling up of self-appraisals by the teachers**
6. **Conduct of Academic Administrative Audit(AAA)**
7. **Annual stock check**
8. **Finalization of college magazine**
9. **Any other issues raised on the spot**

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**Principal**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik

Minutes of the Meeting-4

A meeting of IQAC was held on 20<sup>th</sup> April.2019 in IQAC Room to discuss on following agenda.

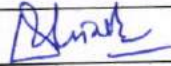


Date: -20<sup>th</sup> April 2019

Time: - 1.30 am

Venue: -IQAC

Following members were present for the meeting

		Sign
1	Chairperson	
	Prin. Dr. V. J. Medhane	
2	Management Representative	
	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj , Nashik	
3	Teachers to Represent all Levels	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr. K.H.Rakibe	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	Senior Administrative Officers	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	
	Dr.S.L.Bhoj [ Faculty Incharge- Commerce]	

	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravi Godse, Registrar	
5	<b>One Nominee Each From Local Society, Alumni, Student</b>	
6	<b>Nominee Each from Employers /Industrialists/Stakeholders</b>	
	Mr. Maharaj Birmane	
7	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	

**Leave of absence was granted to the following members**

Ms. Godse Asha Chandrabhan (Social worker)

Mr. Khandu Medhe (Alumni), Dr. S. L Erande and Omkar Kale ( UR),

➤ **Agenda-1**

**Review and confirmation of minutes of last meeting**

Minutes of the last meeting were reviewed by the members and confirmed.

➤ **Agenda-2**

**Preparation of reports of various activities conducted during the academic year**

All the committee members were instructed to prepare and submit reports of various activities conducted during the academic year with supporting documents to the IQAC in stipulated time.

Proposed by: Principal Dr. V.J.Medhane

Seconded by. : A.S.Kale

➤ **Agenda-3**

**Smooth conduct of annual exams**

In order to conduct University exams smoothly, Dr.S.B.Andhale CEO was asked to organize a meeting under the chairmanship of the Principal. It was decided that the college should also appoint internal squad for it.

Proposed by: Mr. Bhoj S.L.

Seconded by: - Dr. V.D.Kapadi

➤ **Agenda-4**

**Filling up of feed backs from stake holders**

It was decided that the feedback committee should discuss with faculty members about filling up the feedback from various stake holders of the institute in the given format by online mode, analyse it and upload it on the website of the college.

Proposed by: Dr. S.B.Singh

Seconded by: A.S.Kale

➤ **Agenda-5**

**Filling up of self-appraisals by the teachers**

Format of self-appraisal was prepared by IQAC and distributed to all heads of the department and suggested them to get filled up from every members of their department in stipulated time with supportive documents.

➤ **Agenda 6: Conduct of Academic Administrative Audit (AAA)**

The suggestion and recommendations made by the external committee for AAA were discussed and analysed and AAA committee of the college was given the task to take steps towards the compliances.

➤ **Agenda-7**

**Annual stock check**

All the lab assistants and accountants were instructed to check the stock of chemicals, glass wares, journals, stationary etc. and asked to update dead stock register


➤ **Agenda-8**

**Any other issues raised during the meeting.**

Mr. D.S. Shinde suggested preparation of prospectus for the academic year 2019-20. Prospectus committee was directed to prepare the prospectus for the year 2019-20, get it checked from the IQAC and send it for printing.

  
A.S.Kale  
Coordinator



  
Dr. V.J. Medhane  
**Principal**  
Smt. Vimlaben Khimji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nasik)



	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
<b>4</b>	<b>One Nominee Each from Local Society, Alumni, Student</b>	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Khandu Medhe (Alumni)	
	Mr. Omkar Kale (Student)	
<b>5</b>	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	

Leave of absence was granted for the following members.

- 1) Mr. Sachinji Pingle - Director MVP Samaj's
- 2) Mr. Maharaj Birmani - Industry Expert

Mr.A.S.Kale welcomed members of the committee & briefed agenda of the meeting.

➤ **Agenda:-1**

Review minutes of previous meeting

Mr.A.S.Kale,Coordinator of IQAC read minutes of the previous meeting and after reviewing the minutes, all members unanimously agreed up on the points discussed in previous meeting.

➤ **Agenda:-2**

Preparation of schedule for term end & semester Examination.

Chairman of exam committee (CEO) & Time table committee was instructed to prepare schedule of the exams by taking precautions that there will not be clashes or overlapping of time tables of term end & semester as well.

Proposed by:- Dr.V.J.Medhane

Seconded by:-Dr.K.R.Labhade

➤ **Agenda:-3**

Establishment of student Council.

Mr. Satish Kawale (SDO) Mr.Mr. Milind Thakare (NSS) ,Mr.P.C.Gangurde (NCC) & All faculty in charge were instructed to prepare schedule for forming Students Council for the year 2018-19 as per the guidelines of University

	Shri. Ravindra Godse, Registrar	
5	One Nominee Each From Local Society, Alumni, Student	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Omkar Kale (Student)	
6	Nominee Each from Employers /Industrialists/Stakeholders	
	Mr. Maharaj Birmane	
7	Coordinator of the IQAC	
	Mr. A.S.Kale	

Leave of absence was granted to Mr. Sachinji Pingle, Director, Maratha Vidya Prasarak Semaj , Nashik, Mr. Khandu Medhe (Alumni), Mr. S.D.Jadhav, Phy. Director

➤ **Agenda: 1**

To review and confirm minutes of last meeting.

Mr. A. S.Kale, IQAC Co-ordinator read out the minutes of meeting held on 7<sup>th</sup> Sep.2018.

The minutes were approved after reviewing.

➤ **Agenda :- 2**

Planning and execution of seminars and workshops under Quality Improvement Program.

The Coordinators and committees were appointed for the successful organization of seminars/ Conference and workshop sanctioned by SPPU

Proposed by :D.S.Shinde

Seconded by: S.S.Kawale

➤ **Agenda : 3 Conducting Academic Administrative Audit (AAA)**

AAA committee was directed to look after the preparation of conducting AAA in the month of April 2019. It was decided to invite external experts for AAA.

Proposed by. Dr. V.J.Medhane

Seconded by: A.S.Kale

ATTESTED  
  
 PRINCIPAL  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)

	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
5	<b>One Nominee Each From Local Society, Alumni, Student</b>	
6	<b>Nominee Each from Employers /Industrialists/Stakeholders</b>	
	Mr. Maharaj Birmane	
7	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	

**Leave of absence was granted to the following members**

Ms. Godse Asha Chandrabhan (Social worker)

Mr. Khandu Medhe (Alumni), Dr. S. L Erande and Omkar Kale ( UR),

➤ **Agenda-1**

Review and confirmation of minutes of last meeting

Minutes of the last meeting were reviewed by the members and confirmed.

➤ **Agenda-2**

**Preparation of reports of various activities conducted during the academic year**

All the committee members were instructed to prepare and submit reports of various activities conducted during the academic year with supporting documents to the IQAC in stipulated time.

Proposed by: Principal Dr. V.J.Medhane

Seconded by. : A.S.Kale

➤ **Agenda-3**

**Smooth conduct of annual exams**

In order to conduct University exams smoothly, Dr.S.B.Andhale CEO was asked to organize a meeting under the chairmanship of the Principal. It was decided that the college should also appoint internal squad for it.

Proposed by : Mr. Bhoj S.L.



16 June 2018



MVP Semaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-1**

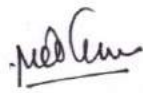
All the members of IQAC are hereby informed that a meeting has been scheduled on Wednesday 20<sup>th</sup> June 2018 in IQAC room at 11.30.am to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the Meeting: -**

- 1) To review minutes of last meeting.
- 2) Preparation of Timetable
- 3) Organisation of Meeting of Purchase Committee
- 4) Preparation of AQAR of 2017-18
- 5) Framing of college committees
- 6) Preparation for admissions, Conferences & Workshops
- 7) Recommendation for Bridge Courses
- 8) Any other issues that will be raised instantly during the meeting

  
**A.S.Kale**  
Coordinator  
IQAC



  
**Dr. V.J. Medhane**  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

**Smt. VimlabenKhimjiTejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-1**

A meeting of IQAC was held on 20<sup>th</sup> June 2018 in IQAC room under the Chairmanship of the Principal

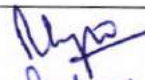
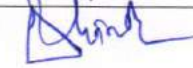


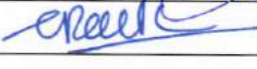
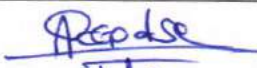
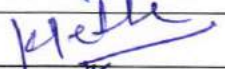
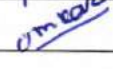

**Date:** - 20<sup>th</sup> June 2019

**Time:** - 11.30 am

**Venue:** - IQAC Room

➤ **Following Members were present for the meeting: -**

<b>1</b>	<b>Chairperson</b>	
	Prin. Dr. V. J. Medhane	
<b>2</b>	<b>Management Representative</b>	
	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj , Nashik	
<b>3</b>	<b>Teachers to Represent all Levels</b>	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
<b>4</b>	<b>Senior Administrative Officers</b>	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	

	Mr. S.L. Bhoj [ Faculty Incharge- Commerce]	
	Mr. D.S. Shinde [Faculty Incharge- Science]	
	, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D. Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
5	One Nominee Each From Local Society, Alumni, Student	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Khandu Medhe (Alumni)	
	Mr. Omkar Kale (Student)	
7	Coordinator of the IQAC	
	Mr. A.S. Kale	



Leave of absence was granted to the following members.

1) Mr. Maharaj Birmani - Industry Expert

Mr. A.S. Kale, IQAC co-ordinator Welcome all the members & briefed agenda of the meeting.

➤ **Agenda:-1**

Review of previous meeting.

The minute of previous meeting were reviewed and discussed by the IQAC Coordinator and all present member agreed to the resolutions made during the meeting.

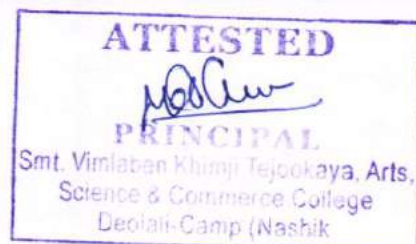
➤ **Agenda:-2**

Preparation of Time Table.

Mr. D.S. Shinde was appointed as the Chairman of time table committee and was instructed to prepare faculty wise timetable before commencement of the classes.

Proposed by: - Dr. V.J. Medhane

Seconded by: -Mr. SL. Bhoj





➤ **Agenda: -3**

Organisation of purchase committees meeting.

It was decided that a meeting of purchase committee to be schedules for tentative budget in order to purchase of chemicals, instruments, equipment, computers, Stationery etc. for the academic year.

Proposed by: -Mr Sachin Pingle

Seconded by: -Dr.V.J.Medhane

➤ **Agenda:-4**

Preparation of AQAR of 2017-18.

All the Co-ordinator of criteria were guided to download & study the guidelines for preparation of online AQAR of 2017-18 & call meeting of the members of criteria to collect the data from various departments in the formats given by NAAC.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Mr.A.S.Kale

➤ **Agenda: -5**

Framing of college committees.

All the faculty in charge were instructed to prepare college committees for smooth administration.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Dr.S.B.Singh

➤ **Agenda: -6**

Status of online admissions and preparations of Conferences/ seminar/ workshops proposals Chairman of admission committee was instructed to review the admission process & make suitable arrangements for the online admissions. All HOD were instructed to decide topics and prepare proposals of Conferences/ seminar/ workshops

Proposed by: -Dr.K.R.Labhade

Seconded by: -Mr.D.T.Jadhav

➤ **Agenda:-7**

Preparation of timetable for bridge courses.

Chairman of timetable committee was instructed to prepare timetable for it & concerned departments were directed to prepare syllabus for conducting the programme.

➤ **Agenda:-8**


Any other issues that will be raised instantly during the meeting

Dr. V.D. Kapadi, Incharge of Arts Faculty suggested that Staff academy should be organized at the beginning of the academic year, His suggestion was accepted unanimously.

Mr. A.S.Kale proposed vote of thanks.

  
**A.S.Kale**  
 Coordinator  
 IQAC



  
**Dr. V.J. Medhane**  
 PRINCIPAL  
 Smt. Vimlaben Khimji Tejokaya,  
 Arts, Science & Commerce College  
 Deolali Camp, (Nashik)



1/09/2018



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce  
College, Deolali Camp, Nashik**

**Meeting-2**

All the members of IQAC are hereby informed that a meeting has been scheduled on Wednesday 7<sup>th</sup> Sep.2018 in IQAC room at 11.30.am to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the Meeting: -**

- 1) To review minutes of last meeting.
- 2) Preparation of schedule of term end & Semester Exams
- 3) Establishment of student council
- 4) Organisation of meeting of college Development Committee.
- 5) To take Follow up of MoU
- 6) Any other issues that will be raised instantly during the meeting

**A.S.Kale**  
Coordinator  
IQAC



**Dr. V.J. Medhane**  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's



**Smt. VimlabenKhimjiTejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-2**

A meeting of IQAC was held on 7<sup>th</sup> Sep.2018 in IQAC Room to discuss on following agenda.





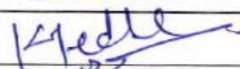
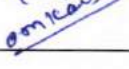

**Date:** -7<sup>th</sup> Sep.2018

**Time:** - 11.30 am

**Venue:** - IQAC Room

Following Members were present.

<b>1</b>	<b>Chairperson</b>	
	Prin. Dr. V. J. Medhane	
<b>2</b>	<b>Teachers to Represent all Levels</b>	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
<b>3</b>	<b>Senior Administrative Officers</b>	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	
	Mr.S.L.Bhoj [ Faculty Incharge- Commerce]	
	Mr. D.S.Shinde [Faculty Incharge- Science]	

	Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
4	One Nominee Each from Local Society, Alumni, Student	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Khandu Medhe (Alumni)	
	Mr. Omkar Kale (Student)	
5	Coordinator of the IQAC	
	Mr. A.S.Kale	



Leave of absence was granted for the following members.

- 1) Mr. Sachinji Pingle - Director MVP Samaj's
- 2) Mr. Maharaj Birmani - Industry Expert

Mr.A.S.Kale welcomed members of the committee & briefed agenda of the meeting.

➤ **Agenda:-1**

Review minutes of previous meeting

Mr.A.S.Kale,Coordinator of IQAC read minutes of the previous meeting and after reviewing the minutes, all members unanimously agreed up on the points discussed in previous meeting.

➤ **Agenda:-2**

Preparation of schedule for term end & semester Examination.

Chairman of exam committee (CEO) & Time table committee was instructed to prepare schedule of the exams by taking precautions that there will not be clashes or overlapping of time tables of term end & semester as well.

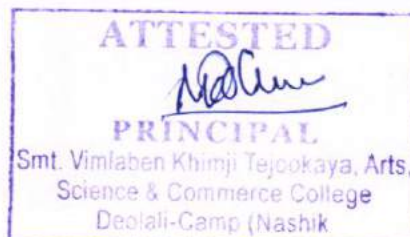
Proposed by:- Dr.V.J.Medhane

Seconded by:-Dr.K.R.Labhade

➤ **Agenda:-3**

Establishment of student Council.

Mr. Satish Kawale (SDO) Mr.Mr. Milind Thakare (NSS) ,Mr.P.C.Gangurde (NCC) & All faculty in charge were instructed to prepare schedule for forming Students Council for the year 2018-19 as per the guidelines of University





Proposed by :- Dr.V.D.Kapadi

Seconded by :- Mr.A.S.Kale



➤ **Agenda:-4**

Organisation of meeting of College Development Committee.

The IQAC Coordinator & the Registrar were instructed to take initiative for the organisation of a meeting of College Development Committee.

Proposed by:-Dr.V.J.Medhane

Seconded by:-Mr.K.H.Rakibe

➤ **Agenda: -5**

To take follow up of MoUs.

It was unanimously decided that each department should sign at least one MoU with concerned industry/ firm/organization & ensure that it remains active throughout the year. Each HOD was directed accordingly.

Proposed by: -Dr.K.R.Labhade

Seconded by: -Mr.M.G.Thakare

➤ **Agenda :- 6**


Any other issues that will be raised instantly during the meeting

The Principal Dr. V.J.Medhane suggested that departments having poor results should conduct more practice tests for the better performance.

Vote for thanks was proposed by A.S.Kale, Co-ordinator of IQAC.

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)



28/12/2018



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-3**

All the members of IQAC are hereby informed that a meeting has been scheduled on Thursday 10<sup>th</sup> Jan.2019 in Principal's Office at 10.30.am to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the meeting: -**

- 1) To review and confirm minutes of last meeting.
- 2) Planning and execution of seminars & workshop for faculty and student.
- 3) Conducting Academic Administrative Audit (AAA)
- 4) To discuss and finalise AQAR of the year 2017-18.
- 5) To organize NSS Special Winter Camp at the adopted village
- 6) Organisation of annual prize distribution and sports week
- 7) Any other issues raised during the meeting

**A.S.Kale**  
Coordinator  
IQAC



**Dr. V.J. Medhane**  
**Principal**

Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's



**Smt. VimlabenKhimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-3**

A meeting of IQAC was held on 10<sup>th</sup> Jan.2019 in IQAC Room to discuss on following agenda.

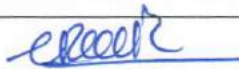




**Date:** -10<sup>th</sup> Jan.2019

**Time:** - 10.30 am

**Venue:** -Office of the Principal

Following Members were present:

1	Chairperson	Sign
	Prin. Dr. V. J. Medhane	
3	Teachers to Represent all Levels	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	Senior Administrative Officers	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	
	Mr. S.L.Bhoj [ Faculty Incharge- Commerce]	
	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	

	Shri. Ravindra Godse, Registrar	
5	One Nominee Each From Local Society, Alumni, Student	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Omkar Kale (Student)	
6	Nominee Each from Employers /Industrialists/Stakeholders	
	Mr. Maharaj Birmane	
7	Coordinator of the IQAC	
	Mr. A.S.Kale	



Leave of absence was granted to Mr. Sachinji Pingle, Director, Maratha Vidya Prasarak Semaj, Nashik, Mr. Khandu Medhe (Alumni), Mr. S.D.Jadhav, Phy. Director

➤ **Agenda: 1**

To review and confirm minutes of last meeting.

Mr. A. S.Kale, IQAC Co-ordinator read out the minutes of meeting held on 7<sup>th</sup> Sep.2018.

The minutes were approved after reviewing.

➤ **Agenda :- 2**

Planning and execution of seminars and workshops under Quality Improvement Program.

The Coordinators and committees were appointed for the successful organization of seminars/ Conference and workshop sanctioned by SPPU

Proposed by :D.S.Shinde

Seconded by: S.S.Kawale

➤ **Agenda : 3 Conducting Academic Administrative Audit (AAA)**

AAA committee was directed to look after the preparation of conducting AAA in the month of April 2019. It was decided to invite external experts for AAA.

Proposed by. Dr. V.J.Medhane

Seconded by: A.S.Kale





➤ **Agenda :- 4**

To discuss and finalise AQAR of 2017-18.

**Resolution:-**

The content of AQAR of 2017-18 of the college was presented in the meeting. After thorough discussion some changes were suggested by the IQC coordinator and was put before College Development committee for its approval. Further it was decided to submit it to the NAAC by the end of the academic year through offline mode.

➤ **Agenda :- 4**

Organisation of Annual Prize Distributions Program and Sports Week

Like every year, on the occasion of birth anniversary of Swami Vivekananda, it was decided that in the last week of the January various competitions were to be organised. Accordingly, all members of Arts circle, Literary Association, Student Welfare Cell and Director of Physical Education were instructed to chalk out the program for it and prepare committees accordingly. Principal Dr. Vijay Medhane also asked for suggesting appropriate chief guest for the Annual Prize Distribution Ceremony.

Proposed by- Dr. V. V. Kapadi

Seconded by – Mr. D S Shinde

➤ **Agenda:- 5**

Any other issues raised on the spot

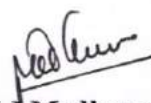
Mr. Omkar Kale, University Representative of the college stressed upon the importance and need of the bio waste management and suggested to take appropriate steps.

All the members unanimously agreed on the issue and the department of Botany and Microbiology and college support staff were instructed to look into the matter.

Vote of thanks was proposed by A.S.Kale

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp. (Nashik)



10/03/2019



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-4**

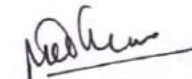
All the members of IQAC are hereby informed that a meeting has been scheduled on Saturday 20<sup>th</sup> April.2019 in IQAC room at 11.30.am to discuss on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the meeting: -**

1. Review and confirmation of the minutes of last meeting
2. Preparation of reports of the activities conducted during the academic year
3. Smooth conduct of annual exams
4. Filling up of feed backs from stake holders
5. Filling up of self-appraisals by the teachers
6. Conduct of Academic Administrative Audit(AAA)
7. Annual stock check
8. Finalization of college magazine
9. Any other issues raised on the spot

  
A.S.Kale  
Coordinator  
IQAC



  
Dr.V.J.Medhane  
**PRINCIPAL**  
Smt.Vimlaben Khimji Tejookaya,  
Arts,Science & Commerce College  
Deolali Camp, (Nasik)





MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-4**

A meeting of IQAC was held on 20<sup>th</sup> April.2019 in IQAC Room to discuss on following agenda.

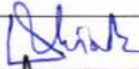
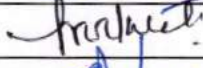

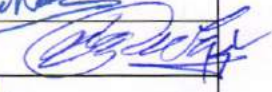

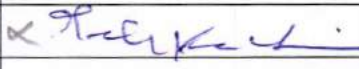

**Date:** -20<sup>th</sup> April 2019

**Time:** - 1.30 am

**Venue:** -IQAC

**Following members were present for the meeting**

1	Chairperson	Sign
	Prin. Dr. V. J. Medhane	
2	Management Representative	
	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj , Nashik	
3	Teachers to Represent all Levels	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr. K.H.Rakibe	
	Cpt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	Senior Administrative Officers	
	Dr. V.D. Kapadi [Faculty Incharge- Arts]	
	Mr.S.L.Bhoj [ Faculty Incharge- Commerce]	

	Mr. D.S.Shinde [Faculty Incharge- Science]	
	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
5	One Nominee Each From Local Society, Alumni, Student	
6	Nominee Each from Employers /Industrialists/Stakeholders	
	Mr. Maharaj Birmane	
7	Coordinator of the IQAC	
	Mr. A.S.Kale	

**Leave of absence was granted to the following members**

Ms. Godse Asha Chandrabhan (Social worker)

Mr. Khandu Medhe (Alumni), Dr. S. L Erande and Omkar Kale ( UR),

➤ **Agenda-1**

Review and confirmation of minutes of last meeting

Minutes of the last meeting were reviewed by the members and confirmed.

➤ **Agenda-2**

**Preparation of reports of various activities conducted during the academic year**

All the committee members were instructed to prepare and submit reports of various activities conducted during the academic year with supporting documents to the IQAC in stipulated time.

Proposed by: Principal Dr. V.J.Medhane

Seconded by. : A.S.Kale

➤ **Agenda-3**

**Smooth conduct of annual exams**

In order to conduct University exams smoothly, Dr.S.B.Andhale CEO was asked to organize a meeting under the chairmanship of the Principal. It was decided that the college should also appoint internal squad for it.

Proposed by : Mr. Bhoj S.L.



Seconded by: - Dr. V.D.Kapadi

➤ **Agenda-4**

**Filling up of feed backs from stake holders**

It was decided that the feedback committee should discuss with faculty members about filling up the feedback from various stake holders of the institute in the given format by online mode, analyse it and upload it on the website of the college.

Proposed by: Dr. S.B.Singh

Seconded by: A.S.Kale

➤ **Agenda-5**

**Filling up of self-appraisals by the teachers**

Format of self-appraisal was prepared by IQAC and distributed to all heads of the department and suggested them to get filled up from every members of their department in stipulated time with supportive documents.

➤ **Agenda 6: Conduct of Academic Administrative Audit (AAA)**

The suggestion and recommendations made by the external committee for AAA were discussed and analysed and AAA committee of the college was given the task to take steps towards the compliances.

➤ **Agenda-7**

**Annual stock check**

All the lab assistants and accountants were instructed to check the stock of chemicals, glass wares, journals, stationary etc. and asked to update dead stock register

➤ **Agenda-8**

**Any other issues raised during the meeting.**

Mr. D.S. Shinde suggested preparation of prospectus for the academic year 2019-20. Prospectus committee was directed to prepare the prospectus for the year 2019-20, get it checked from the IQAC and send it for printing.

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nasik)



17 June 2019



MVP Samaj's


**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-1**

All the members of IQAC are hereby informed that a meeting has been arranged on **Tuesday, 25<sup>th</sup> June 2019 in IQAC room at 11.00.am** to deliberate on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the Meeting: -**

- 1) To review and confirm the minutes of last meeting.
- 2) Preparation of Timetable
- 3) Organisation of Meeting of Purchase Committee
- 4) Preparation of AQAR of 2018-19
- 5) Framing of college committees
- 6) Preparation for admissions, Conferences & Workshops
- 7) Organization of 'Student Induction Program' – 'VIDYRAMBHA'
- 8) Apply for the subscription of G-Suit
- 9) Recommendation for Bridge Courses
- 10) Any other issues that will be raised instantly during the meeting

  
**A.S.Kale**  
Coordinator  
IQAC



  
**Dr. V.J. Medhane**  
**Principal**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**



**Minutes of the Meeting-1**

A meeting of IQAC was held on 20<sup>th</sup> June 2018 in IQAC room under the Chairmanship of the Principal

**Date:** - 25<sup>th</sup> June 2019

**Time:** - 11.30 am

**Venue:** - IQAC Room

➤ **Following Members were present for the meeting: -**

<b>1</b>	<b>Chairperson</b>	
	<b>Prin. Dr. V. J. Medhane</b>	
<b>2</b>	<b>Management Representative</b>	
	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj, Nashik	
<b>3</b>	<b>Teachers to Represent all Levels</b>	
	Dr.S.B.Singh	
	Dr. K. R. Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Capt. P.C.Gangurde	
	Mr. S.S.Kawale	



<b>4</b>	<b>Senior Administrative Officers</b>	
	Dr. V.D. Kapadi [Faculty In Charge- Arts]	<i>V.D. Kapadi</i>
	Mr. S.L.Bhoj [ Faculty In Charge- Commerce]	<i>S.L. Bhoj</i>
	Mr. D.S.Shinde [Faculty In Charge- Science]	<i>D.S. Shinde</i>
	Mr. S.S.Murkute, Librarian	<i>S.S. Murkute</i>
	Dr. S.B. Andhale , CEO	<i>S.B. Andhale</i>
	Shri. Ravindra Godse, Registrar	<i>Ravindra Godse</i>
<b>5</b>	<b>One Nominee Each from Local Society, Alumni, Student</b>	
	Ms. Godse Asha Chandrabhan (Social worker)	<i>A. Godse</i>
	Mr. Kahnderao Medhe (Alumni)	<i>K. Medhe</i>
<b>7</b>	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	<i>A.S. Kale</i>

Leave of absence was granted to the following members.

- 1) Mr. Maharaj Birmani - Industry Expert
- 2) Mr. S.D. Jadhav, Phy. Director

Mr A.S.Kale, IQAC co-ordinator Welcome all the members & briefed agenda of the meeting.

➤ **Agenda:-1**

**Review of previous meeting.**

The minute of previous meeting were reviewed and deliberated by the IQAC Coordinator and all present member agreed to the resolutions made during the meeting.

➤ **Agenda:-2**

**Preparation of Time Table.**

Mr. D.S.Shinde was appointed as the Chairman of time table committee and was instructed to prepare faculty wise timetable before commencement of the classes.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Mr. SL. Bhoj



➤ **Agenda: -3**

**Organisation of meeting of Purchase Committee.**

It was decided that a meeting of purchase committee to be arranged for allocation of tentative budget in order to purchase of new Smart Boards, audio visual tools, for ICT, chemicals, instruments, equipment, computers, Stationery etc. for the academic year.

Proposed by: -Mr Sachin Pingle

Seconded by: -Dr.V.J.Medhane

➤ **Agenda: -4**

**Preparation of AQAR of 2018-19.**

All the Co-ordinator of criteria were directed to download & study the guidelines for preparation of online AQAR of 2018-19 & call meeting of the members of respective criteria to collect the data with supportive documents from various departments in the formats given by NAAC.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Mr.A.S.Kale

➤ **Agenda: -5**

**Framing of college committees.**

All the faculty in charge were instructed to prepare college committees for smooth administration.

Proposed by: - Dr.V.J.Medhane

Seconded by: -Dr.S.B.Singh

➤ **Agenda: -6**

**Status of online admissions and preparations of Conferences/ seminar/ workshops proposals**

Chairman of admission committee was instructed to review the admission process & make suitable arrangements for the online admissions. All HOD were instructed to decide topics and prepare proposals of Conferences/ seminar/ workshops

Proposed by: -Dr.K.R.Labhade

Seconded by: -Mr.D.T.Jadhav





**Agenda: 7 Organization of 'Student Induction Program' – 'VIDYRAMBHA'**

As per the guidelines given by UGC and SPPU, Pune, it was decided that the 'Student Induction program for the newly admitted students at First year of UG and PG classes is to be organized towards the end of July 2019. A committee would be formed to chalk out the program.

Proposed by: Dr. V.J.Medhane

Seconded by: Mr. A.S.Kale

➤ **Agenda: - 8 Apply for the subscription of G-Suit**

In order to make the website dynamic, separate domain should be hired, for that website development committee was instructed to approach to the concerned authority to complete the task. Simultaneously for LMS, application for G-Suit was send to concerned authorities.

Proposed by: Mr. A.S.Kale

Seconded by: Dr. K.R.Labhade

➤ **Agenda: -9**

**Preparation of timetable for Bridge Courses.**

Chairman of Timetable Committee was instructed to prepare timetable for it & concerned departments were directed to prepare syllabus for conducting the programme.

➤ **Agenda: -8**

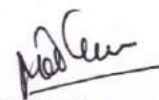
**Any other issues that will be raised instantly during the meeting**

1. Dr. S.L. Bhoj In Charge of Commerce Faculty suggested that Staff academy should be organized at the beginning of the academic year, His suggestion was accepted unaniMOUsly.
2. Mr. Murkute suggested to all heads to download syllabus of First year UG and PG and send list of the text and reference books at the earliest.
3. Mr. M.G.Thakare, NSS program officer suggested that in the view of 'World Environment Day' and 'Unnat Bahrat Abhiyan' tree plantation should be carried out in the college campus and adopted village. All the committee members unaniMOUsly agreed to this suggestion.

Mr. A.S.Kale proposed vote of thanks.

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
Principal  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





7/09/2019



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce  
College, Deolali Camp, Nashik**

**Meeting-2**

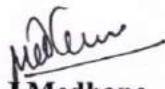
All the members of IQAC are hereby informed that a meeting has been arranged on **Monday 16<sup>th</sup> Sep.2019 in IQAC room at 10.30.am** to deliberate on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the Meeting: -**

- 1) To review minutes of last meeting.
- 2) Preparation of schedule of term end & Semester Exams
- 3) Establishment of student council
- 4) Preparation of proposals for CAS
- 5) Organisation of meeting of college Development Committee.
- 6) Set up of more number ICT enabled rooms
- 7) To organize NSS Special Winter Camp at the adopted village
- 8) To take Follow up of MOU
- 9) Any other issues that will be raised instantly during the meeting

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-2**

A meeting of IQAC was held on 7<sup>th</sup> Sep.2018 in IQAC Room to deliberate on following agenda.

**Date:** -16<sup>th</sup> Sep.2019

**Time:** - 11.30 am

**Venue:** - IQAC Room

Following Members were present.

<b>1</b>	<b>Chairperson</b>	
	Prin. Dr. V. J. Medhane	
<b>2</b>	<b>Teachers to Represent all Levels</b>	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Capt. P.C.Gangurde	
	Mr. S.S.Kawale	
<b>3</b>	<b>Senior Administrative Officers</b>	
	Dr. V.D. Kapadi [Faculty In Charge- Arts]	
	Mr.S.L.Bhoj [ Faculty In Charge- Commerce]	
	Mr. D.S.Shinde [Faculty In Charge- Science]	

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)







	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
<b>4</b>	<b>One Nominee Each from Local Society, Alumni, Student</b>	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Kahnderao Medhe (Alumni)	
	Mr. Miss. Gaikwad Harshada (Student)	
<b>5</b>	<b>Coordinator of the IQAC</b>	
	Mr. A.S.Kale	

Leave of absence was granted for the following members.

- 1) Mr. Sachinji Pingle - Director MVP Samaj's
- 2) Mr. Maharaj Birmani - Industry Expert
- 3) Shri. Ravindra Godse, Registrar

Mr.A.S.Kale welcomed members of the committee & briefed agenda of the meeting.

➤ **Agenda:-1**

**Review and confirmation of minutes of previous meeting**

Mr.A.S.Kale, Coordinator of IQAC read minutes of the previous meeting and after reviewing the minutes, all members unaniMOUsly agreed up on the points deliberated in previous meeting.

➤ **Agenda:-2**

**Preparation of schedule for term end & semester Examination.**

Chairman of exam committee (CEO) & Time table committee was instructed to prepare schedule of the exams by taking precautions that there will not be clashes or overlapping of time tables of term end & semester as well.

Proposed by:- Dr.V.J.Medhane

Seconded by:- A.S.Kale





➤ **Agenda:-3**

**Establishment of student Council.**

Mr. Satish Kawale (SDO) Mr.Mr. Milind Thakare (NSS) ,Mr.P.C.Gangurde (NCC) & All faculty in charge were instructed to prepare schedule for forming Students Council for the year 2018-19 as per the guidelines of University

Proposed by :- Dr.V.D.Kapadi

Seconded by :- Mr.A.S.Kale

➤ **Agenda :- 4 Preperation of CAS Proposals**

Those teachers are eligible for CAS were directed to prepare proposals for CAS by following all the guidelines of UGC and University

Proposed by : A.S. Kale

Seconded by: Dr. K.H.Rakibe

➤ **Agenda:-5**

**Organisation of meeting of College Development Committee.**

The IQAC Coordinator & the Registrar were instructed to take initiative for the organisation of a meeting of College Development Committee.

Proposed by:-Dr.V.J.Medhane

Seconded by:-Mr.K.H.Rakibe

➤ **Agenda : 6 Set up of more number ICT enabled rooms**

In order to enhance learning experience of the students it was decided that a greater number of class rooms should be made ICT enabled with modern ICT tools.

➤ **Agenda:- 7 To organize NSS Special Winter Camp at the adopted village**

Special Winter Camp of the NSS should be organized at the adopted village, Lahavit in the month of December / January. Suitable preparations should be made accordingly.

Proposed by: Mr. M.G. Thakare

Seconded By: Mr. S.S.Kawale

➤ **Agenda: -8**

**To take follow up of MOUs.**

It was unaniMOUSly decided that each department should sign at least one MOU with concerned industry/ firm/organization & ensure that it remains active throughout the year. Each HOD was directed accordingly.

Proposed by: -Dr.K.R.Labhade

Seconded by: -Mr.M.G.Thakare




➤ **Agenda :- 9**

**Any other issues that will be raised instantly during the meeting**

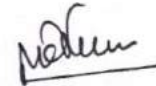
1.The Principal Dr. V.J.Medhane suggested that departments having poor results should conduct more practice tests for the better performance.

2.Mr Kawale S.S. Coordinator of Student Welfare committee suggested to celebrate and conduct different schemes and programs of national interest announced by the central and State Government like, Cleanliness Week, Plastic Free Campaign, 'Unnat Bharat Abhiyan', Save Fuel Week etc. Suitable directions were given to the concerned members of the committees.

Vote for thanks was proposed by A.S.Kale, Co-ordinator of IQAC.



**A.S.Kale  
Coordinator  
IQAC**

**Dr.V.J.Medhane**

**Principal**

Smt.Vimlaben Khimji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)



15/01/2020



MVP Samaj's


**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-3**

All the members of IQAC are hereby informed that a meeting has been arranged on Wednesday 22<sup>nd</sup> Jan.2020 in Principal's Office at 10.30.am to deliberate on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the meeting: -**

- 1) To review and confirm minutes of last meeting.
- 2) Planning and execution of seminars & workshop for faculty and student.
- 3) Conducting Academic Administrative Audit (AAA)
- 4) To deliberate and finalise AQAR of the year 2018-19.
- 5) Organise syllabus revision workshop of S.Y.Bsc. Chemistry, CBCS pattern.
- 6) Organisation of annual prize distribution and sports week
- 7) Any other issues raised during the meeting

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nashik)





MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-3**

A meeting of IQAC was held on 10<sup>th</sup> Jan.2020 in IQAC Room to deliberate on following agenda.

**Date:** -10<sup>th</sup> Jan.2020

**Time:** - 10.30 am

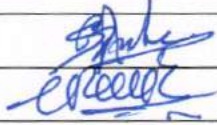


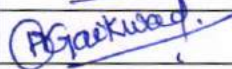
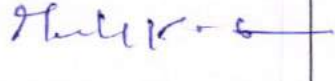

**Venue:** -Office of the Principal

Following Members were present:

1	Chairperson	Sign
	Prin. Dr. V. J. Medhane	
3	Teachers to Represent all Levels	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr.S.L.Erande	
	Dr. K.H.Rakibe	
	Capt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	Senior Administrative Officers	
	Dr. V.D. Kapadi [Faculty In Charge- Arts]	
	Dr.S.L.Bhoj [ Faculty In Charge- Commerce]	
	Mr. D.S.Shinde [Faculty In Charge- Science]	
	Mr. S.S.Murkute, Librarian	

**ATTESTED**  
  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)



	Dr. S.B. Andhale , CEO	
	Shri. Ravindra Godse, Registrar	
5	One Nominee Each from Local Society, Alumni, Student	
	Ms. Godse Asha Chandrabhan (Social worker)	
	Mr. Miss. Gaikwad Harshada (Student)	
6	Nominee Each from Employers /Industrialists/Stakeholders Mr. Maharaj Birmane	
7	Coordinator of the IQAC	
	Mr. A.S.Kale	

Leave of absence was granted to Mr. Sachinji Pingle, Director, Maratha Vidya Prasarak Samaj , Nashik, Mr. Kahnderao Medhe (Alumni), Mr. S.D.Jadhav, Phy. Director

➤ **Agenda: 1**

**To review and confirm minutes of last meeting.**

Mr. A. S.Kale, IQAC Co-ordinator read out the minutes of meeting held on 7<sup>th</sup> Sep.2018. The minutes were approved after reviewing.

➤ **Agenda :- 2**

**Planning and execution of seminars and workshops under Quality Improvement Program.**

The Coordinators and committees were appointed for the successful organization of seminars/ Conference and workshop sanctioned by SPPU

Proposed by :D.S.Shinde

Seconded by: S.S.Kawale

➤ **Agenda : 3 Conducting Academic Administrative Audit (AAA)**

AAA committee was directed to look after the preparation of conducting AAA of 2019-20 in the month of April 2020. It was decided to invite external experts for AAA.

Proposed by. Dr. V.J.Medhane

Seconded by: A.S.Kale



➤ **Agenda :- 4**

**To deliberate and finalise AQAR of 2018-19.**

**Resolution:-**

The content of AQAR of 2018-19 of the college was presented in the meeting. After thorough deliberation some changes were suggested by the IQC coordinator and was put before College Development committee for its approval. Further it was decided to submit it to the NAAC by the end of the academic year through online mode.

➤ **Agenda :- 5**

**Organise syllabus revision workshop of S.Y.Bsc. Chemistry, CBCS pattern.**

Mr. D.S. Shinde, Head of the Chemistry department was instructed to prepare the program for organisation of workshop for the revision of the syllabus of S.Y.Bsc. Chemistry, CBCS pattern.

Proposed by ; Dr. V.J.Medhane

Seconded by: Mr. A.S. Kale

➤ **Agenda :- 6**

**Organisation of Annual Prize Distributions Program and Sports Week**

Like every year, on the occasion of birth anniversary of Swami Vivekananda, it was decided that in the last week of the January various competitions were to be organised. Accordingly, all members of Arts circle, Literary Association, Student Welfare Cell and Director of Physical Education were instructed to chalk out the program for it and prepare committees accordingly. Principal Dr.Vijay Medhane also asked for suggesting appropriate chief guest for the Annual Prize Distribution Ceremony.

Proposed by- Dr.V.D..Kapadi

Seconded by – Mr. D S. Shinde

➤ **Agenda:- 5**

**Any other issues raised on the spot**

Mr. Miss. Gaikwad Harshada, University Representative of the college suggested need of the organisation of workshop of women self-defence.



All the members unanimously agreed on the issue and the department of Physical Education and Student Welfare were instructed to look into the matter.

Vote of thanks was proposed by A.S.Kale

  
**A.S.Kale**  
**Coordinator**  
**IQAC**



  
**Dr. V.J. Medhane**  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nasik)





10/03/2010



MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Meeting-4**

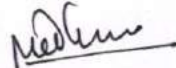
All the members of IQAC are hereby informed that a meeting has been arranged on **Saturday 20<sup>th</sup> April.2020** in IQAC room at **11.30.am** to deliberate on the following issues mentioned in agenda. Kindly remain present for the same

➤ **Agenda of the meeting: -**

1. Review and confirmation of the minutes of last meeting
2. Preparation of reports of the activities conducted during the academic year
3. Smooth conduct of annual exams
4. Filling up of feed backs from stake holders
5. Filling up of self-appraisals by the teachers
6. Conduct of Academic Administrative Audit (AAA)
7. Annual stock check
8. Finalization of college magazine
9. Any other issues raised on the spot

  
A.S.Kale  
Coordinator  
IQAC



  
Dr. V.J. Medhane  
**Principal**  
Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp. (Nashik)





MVP Samaj's

**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**



**Minutes of the Meeting-4**

A meeting of IQAC was held on 20<sup>th</sup> April, 2020 in IQAC Room to deliberate on following agenda.

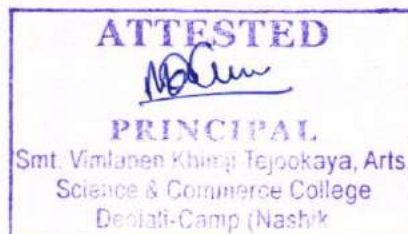
**Date:** -20<sup>th</sup> April 2020

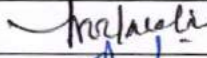


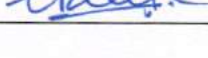
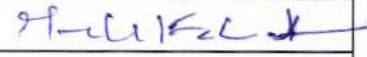

**Time:** - 1.30 am

**Venue:** -IQAC

**Following members were present for the meeting**

1	Chairperson	Sign
	Prin. Dr. V. J. Medhane	
2	Management Representative	
	Hon. Shri. Sachin Pingle Director, Maratha Vidya Prasarak Samaj, Nashik	
3	Teachers to Represent all Levels	
	Dr.S.B.Singh	
	Dr.K.R.Labhade	
	Mr.M.G.Thakare	
	Mr. D.T. Jadhav	
	Dr. K.H.Rakibe	
	Capt. P.C.Gangurde	
	Mr. S.S.Kawale	
4	Senior Administrative Officers	
	Dr. V.D. Kapadi [Faculty In Charge- Arts]	
	Dr.S.L.Bhoj [ Faculty In Charge- Commerce]	
	Mr. D.S.Shinde [Faculty In Charge- Science]	



	Mr. S.S.Murkute, Librarian	
	Dr. S.B. Andhale , CEO	
	Mr. S.D.Jadhav, Phy. Director	
	Shri. Ravindra Godse, Registrar	
5	One Nominee Each From Local Society, Alumni, Student	
6	Nominee Each from Employers /Industrialists/Stakeholders	
	Mr. Maharaj Birmane	
7	Coordinator of the IQAC	
	Mr. A.S.Kale	



### Leave of absence was granted to the following members

Ms. Godse Asha Chandrabhan (Social worker)

Mr. Kahnderao Medhe (Alumni), Dr. S. L Erande and Miss. Gaikwad Harshada ( UR),

#### ➤ Agenda-1

##### Review and confirmation of minutes of last meeting

Minutes of the last meeting were reviewed by the members and confirmed.

#### ➤ Agenda-2

##### Preparation of reports of various activities conducted during the academic year

All the committee members were instructed to prepare and submit reports of various activities conducted during the academic year with supporting documents to the IQAC in stipulated time.

Proposed by: Principal Dr. V.J.Medhane

Seconded by.: A.S.Kale

#### ➤ Agenda-3

##### Smooth Conduct of Annual Exams

In order to conduct University exams smoothly, Dr.S.B.Andhale CEO was asked to organize a meeting under the chairmanship of the Principal. It was decided that the college should also appoint internal squad for it.

Proposed by: Mr. Bhoj S.L.

Seconded by: - Dr. V.D.Kapadi





➤

**Agenda-4****Filling up of feed backs from stake holders**

It was decided that the feedback committee should deliberate with faculty members about filling up the feedback from various stake holders of the institute in the given format by online mode, analyse it and upload it on the website of the college.

Proposed by: Dr. S.B.Singh

Seconded by: A.S.Kale

➤ **Agenda-5****Filling up of self-appraisals by the teachers**

Format of self-appraisal was prepared by IQAC and distributed to all heads of the department and suggested them to get filled up from every members of their department in stipulated time with supportive documents.

➤ **Agenda 6: Conduct of Academic Administrative Audit (AAA)**

The suggestion and recommendations made by the external committee for AAA were deliberated and analysed and AAA committee of the college was given the task to take steps towards the compliances.

➤ **Agenda-7****Annual stock check**

All the lab assistants and accountants were instructed to check the stock of chemicals, glass wares, journals, stationary etc. and asked to update dead stock register

➤ **Agenda-8****Any other issues raised during the meeting.**

Mr. D.S. Shinde suggested preparation of prospectus for the academic year 2019-20. Prospectus committee was directed to prepare the prospectus for the year 2020-21, get it checked from the IQAC and send it for printing.

  
A.S.Kale  
Coordinator



  
Dr. V.J. Medhane  
Principal  
Smt. Vimlaben Khimji Tejokaya,  
Arts, Science & Commerce College  
Deolali Camp. (Nashik)





MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-1  
2020-21**

A meeting of IQAC was held on 20<sup>th</sup> June 2020 in IQAC room by online mode under the Chairmanship of the Principal

**Date:** - 20<sup>th</sup> June 2020

**Time:** - 11.30 am

**Venue:** - IQAC Room

**Mode :-** Online ( Google meet)

➤ **Agenda of the Meeting:** -

- 1) To review minutes of last meeting.
- 2) Preparation of Timetable
- 3) Organisation of Meeting of Purchase Committee
- 4) Preparation of AQAR of 2019-20
- 5) Framing of college committees
- 6) Preparation for admissions

➤ **Following Members were present for the meeting:** -

- Dr. V.J.Medhane - Principal & Chairperson
- Mr. Sachin Pingle - Management Representative
- Dr. V.B.Gaikwad - Academic Expert
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Mr. D.S.Shinde - Member
- Dr. V.D.Kapadi- Member
- Dr. K.R.Labahde Member

SVKT COLLEGE DEOLALI CAMP, NASHIK



**ATTESTED**  
*[Signature]*  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)



- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Dr.S.L.Erande- Member
- Mr. D.T.Jadhav- Member
- Mr. V.G.Gaikwad - Member
- Dr.K.H.Rakibe - Member
- Mr. M.G.Thakare- Member
- Mr. P.C.Gangurde - Member
- Mr. S.D.Jadhav- Member
- Mrs. S. S.Murkute- Member
- Mr.Khandu Medhe - Alumni
- Mr. R.N.Godase - Office representative

Leave of absence was granted to the following members.

- 1) Mr. Maharaj Birmani - Industry Expert

IQAC co-ordinator welcomed all the members & briefed agenda of the meeting.

➤ **Agenda:-1**

Review of previous meeting.

IQAC Co-ordinator briefed minutes of previous meeting & all the members agree to the resolutions made in this meeting.

➤ **Agenda:-2**

Preparation of Time Table.

In the view of COVID-19 pandemic, the Chairman of time table committee was instructed to prepare faculty wise timetable, for commencement of the classes by online mode

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mr.D.S.Shinde

➤ **Agenda: -3**

Organisation of purchase committees meeting.

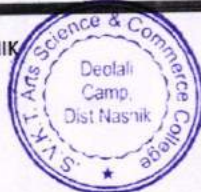
The chairman of the committee was instructed to prepare tentative budget for purchasing of chemicals, instruments, equipment, computers, Stationery etc. for the academic year.

Proposed by: - Dr.V.J. Medhane

Seconded by: - Mr. V.D.Kapadi

➤ **Agenda:-4**

Preparation of AQAR of 2019-20.



- Miss : Waje Asmita Ganpat ( UR)

Leave of absence was granted to Dr. V.B.Gaikwad & Mr. Khandu Medhe



- **Agenda: 1**

To review and confirm minutes of last meeting.

The IQAC Co-ordinator read the minutes of earlier meeting held on 7<sup>th</sup> Sep.2020. Members approved the minutes after reviewing it.

- **Agenda :- 2**

Planning for preparation of SSR for forthcoming NAAC

In the view of this the principal and IQAC coordinator instructed to all committee members regarding preparation of information as per the new guidelines of NAAC

Proposed by : A.S.Kale

Seconded by: Dr. S.L.Erande

- **Agenda: - 3**

To discuss and finalise AQAR of 2019-20.

**Resolution: -**

The content of AQAR of 2019-20 of the college was presented in the meeting. After thorough discussion some changes were suggested by the members and then the AQAR was put in the meeting of college Development committee for its approval. Further it was suggested to submit it to the NAAC within the end of the academic year by online mode on its portal.

- **Agenda: - 4**

Any other issues raised on the spot

Dr.S.L.Bhoj appealed to all staff regarding to develop awareness among staff and students to take appropriate safety measures to prevent spread of Corona . For this some online lectures are to be organised by the college and NSS volunteers should be involved by taking appropriate safety measures for development of awareness in the near by community.

Vote of thanks was proposed by A.S.Kale

A.S.Kale  
Coordinator  
IQAC

S.V.K.T. College,

Deolali Camp (Nashik)

SVKT COLLEGE DEOLALI CAMP, NASHIK



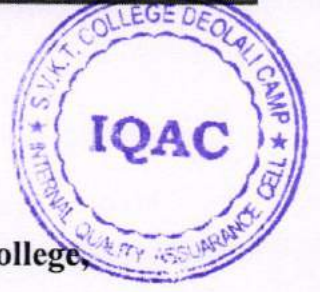
Dr. V.J.Medhane

Principal

Smt.Vimlaben Khimji Tejookaya,  
Arts,Science & Commerce College  
Deolali Camp, (Nashik)



MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-2**

A meeting of IQAC was held on 7<sup>th</sup> Sep.2020 in IQAC Room by online mode to discuss on following agenda.

**Date:** - 7<sup>th</sup> Sep.2020

**Time:** - 1.30 pm

**Venue:** - IQAC Room

**Mode :-** online ( google meet)

➤ **Agenda of the Meeting:** -

- 1) To review minutes of last meeting.
- 2)Preparation of schedule of term end & Semester Exams
- 3) Establishment of student council
- 4) Organisation of meeting of college Development Committee.
- 5) To take Follow up of MoU.

Following Members were present.

- Dr. V.J.Medhane - Principal & Chairperson
- Dr. V.B.Gaikwad - Academic Expert
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Mr. D.S.Shinde - Member
- Dr. V.D.Kapadi- Member
- Dr. K.R.Labahde Member
- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Dr.S.L.Erande- Member
- Mr. D.T.Jadhav- Member
- Mr. V.G.Gaikwad - Member

**ATTESTED**  
*[Signature]*  
**PRINCIPAL**  
Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)





- Mr.Khandu Medhe - Alumni
- Mr. R.N.Godase - Office representative

Leave of absence was granted for the following members.

- 1) Mr. Sachinji Pingle - Director MVP Samaj's
- 2) Mr. Maharaj Birmani - Industry Expert

Mr.A.S.Kale welcomed members of the committee & briefed agenda of the meeting.

➤ **Agenda: -1**

Review minutes of previous meeting

Mr.A.S.Kale, Coordinator of IQAC read minutes of the previous meeting and after reviewing the minutes, all members unanimously agreed up on the points discussed in previous meeting.

➤ **Agenda: -2**

Preparation of schedule for term end & semester Examination.

Chairman of exam committee (CEO) & Time table committee was instructed to prepare schedule of the exams by taking precautions that there will not be clashes or overlapping of time tables of term end & semester as well, and it will be conducted by online mode

Proposed by: - Dr.V.J.Medhane

Seconded by: - Dr.K.R.Labhade

➤ **Agenda: -3**

Establishment of student Council.

Mr. Satish Kawale (SDO) Mr.Mr. Milind Thakare (NSS),Mr. P.C.Gangurde (NCC) & All faculty in charge were instructed to prepare student Council for the year 2020-21 as per the guidelines of University

Proposed by: - Mr. D.S.Shinde

Seconded by: - Mr.A.S.Kale

➤ **Agenda: -4**

Organisation of meeting of college development committee.

All the faculty in charge & Registrar were instructed to prepare schedule for the organisation of a meeting of college development committee.

Proposed by: -Dr.V.J.Medhane

Seconded by: -Mr.A.S.Kale

➤ **Agenda: -5**

To prepare proposals for B.Voc / Community college.




**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)

It was decided unanimously that each department should prepare at least one proposal & take its follow up regularly. Every HOD was directed accordingly.

Proposed by: -Dr. S.B.Singh

Seconded by: - Dr. K.H.Rakibe

Vote for thanks was proposed by A.S.Kale, Co-ordinator of IQAC.

  
**A.S.Kale**  
**Coordinator**  
**IQAC**  
**S.V.K.T. College,**  
**Deolali Camp (Nashik)**



  
**Dr. V.J. Medhane**  
**Principal**  
**Smt. Vimlaben Khimji Tejookaya,**  
**Arts, Science & Commerce College**  
**Deolali Camp. (Nashik)**





MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-3**

A meeting of IQAC was held on 15<sup>th</sup> Jan.2021 in IQAC Room by online mode to discuss on following agenda.

**Date:** - 15<sup>th</sup> Jan.2021

**Time:** - 10.30 am

**Venue:** - Office of the principal

**Mode :** Online

➤ **Agenda of the meeting:** -

- 1) To review and confirm minutes of last meeting.
- 2) Planning of SSR for NAAC.
- 3) To discuss and finalise AQAR of the year 2019-20.
- 5) Any other issues raised on the spot

Following Members were present:

- Dr. V.J.Medhane - Principal & Chairperson
- Mr. Sachin Pingle – Management Representative
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Mr. D.S.Shinde - Member
- Dr. V.D.Kapadi- Member
- Dr. K.R.Labahde Member
- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Dr.S.L.Erande- Member
- Mr. D.T.Jadhav- Member
- Mr. S.E.Kardak - Member
- Mr. R.N.Godase - Office representative



**ATTESTED**  
  
**PRINCIPAL**  
 Smt. Vimlaben Khimji Tejookaya, Arts,  
 Science & Commerce College  
 Deolali-Camp (Nashik)



- Miss : Waje Asmita Ganpat ( UR)

Leave of absence was granted to Dr. V.B.Gaikwad & Mr. Khandu Medhe

- **Agenda: 1**

To review and confirm minutes of last meeting.

The IQAC Co-ordinator read the minutes of earlier meeting held on 7<sup>th</sup> Sep.2020. Members approved the minutes after reviewing it.

- **Agenda :- 2**

Planning for preparation of SSR for forthcoming NAAC

In the view of this the principal and IQAC coordinator instructed to all committee members regarding preparation of information as per the new guidelines of NAAC

Proposed by : A.S.Kale

Seconded by: Dr. S.L.Erande

- **Agenda: - 3**

To discuss and finalise AQAR of 2019-20.

**Resolution: -**

The content of AQAR of 2019-20 of the college was presented in the meeting. After thorough discussion some changes were suggested by the members and then the AQAR was put in the meeting of college Development committee for its approval. Further it was suggested to submit it to the NAAC within the end of the academic year by online mode on its portal.

- **Agenda: - 4**

Any other issues raised on the spot

Dr.S.L.Bhoj appealed to all staff regarding to develop awareness among staff and students to take appropriate safety measures to prevent spread of Corona . For this some online lectures are to be organised by the college and NSS volunteers should be involved by taking appropriate safety measures for development of awareness in the near by community.

Vote of thanks was proposed by A.S.Kale

A.S.Kale  
Coordinator  
IQAC

S.V.K.T. College,  
Deolali Camp (Nashik)



Dr. V.J. Medhane  
Principal

Smt. Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp (Nashik)



MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

**Minutes of the Meeting-1  
2020-21**

A meeting of IQAC was held on 20<sup>th</sup> June 2020 in IQAC room by online mode under the Chairmanship of the Principal

**Date:** - 20<sup>th</sup> June 2020

**Time:** - 11.30 am

**Venue:** - IQAC Room

**Mode :-** Online ( Google meet)

➤ **Agenda of the Meeting:** -

- 1) To review minutes of last meeting.
- 2) Preparation of Timetable
- 3) Organisation of Meeting of Purchase Committee
- 4) Preparation of AQAR of 2019-20
- 5) Framing of college committees
- 6) Preparation for admissions

➤ **Following Members were present for the meeting:** -

- Dr. V.J.Medhane - Principal & Chairperson
- Mr. Sachin Pingle - Management Representative
- Dr. V.B.Gaikwad - Academic Expert
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Mr. D.S.Shinde - Member
- Dr. V.D.Kapadi- Member
- Dr. K.R.Labahde Member



**ATTESTED**

*M. S. Kale*

**PRINCIPAL**

Smt. Vimlaben Khimji Tejookaya, Arts,  
Science & Commerce College  
Deolali-Camp (Nashik)



- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Dr.S.L.Erande- Member
- Mr. D.T.Jadhav- Member
- Mr. V.G.Gaikwad - Member
- Dr.K.H.Rakibe - Member
- Mr. M.G.Thakare- Member
- Mr. P.C.Gangurde - Member
- Mr. S.D.Jadhav- Member
- Mrs. S. S.Murkute- Member
- Mr.Khandu Medhe - Alumni
- Mr. R.N.Godase - Office representative

Leave of absence was granted to the following members.

- 1) Mr. Maharaj Birmani - Industry Expert

IQAC co-ordinator welcomed all the members & briefed agenda of the meeting.

➤ **Agenda:-1**

Review of previous meeting.

IQAC Co-ordinator briefed minutes of previous meeting & all the members agreed to the resolutions made in this meeting.

➤ **Agenda:-2**

Preparation of Time Table.

In the view of COVID-19 pandemic, the Chairman of time table committee was instructed to prepare faculty wise timetable, for commencement of the classes by online mode

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mr.D.S.Shinde

➤ **Agenda: -3**

Organisation of purchase committees meeting.

The chairman of the committee was instructed to prepare tentative budget for purchasing of chemicals, instruments, equipment, computers, Stationery etc. for the academic year.

Proposed by: - Dr.V.J. Medhane

Seconded by: - Mr. V.D.Kapadi

➤ **Agenda:-4**

Preparation of AQAR of 2019-20.



All the Co-ordinator of criteria were guided to download & study the guidelines for preparation of online AQAR of 2019-20 & call meeting of the members of criteria to collect the data from various departments in the formats given by NAAC.

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mr.A.S.Kale

➤ **Agenda: -5**

Framing of college committees.

All the faculty in charge were instructed to prepare college committees for smooth administration.

Proposed by: - Dr.V.J.Medhane

Seconded by: - Dr.K.R.Labhade

➤ **Agenda: -6**

Status of online admissions and preparations of Conferences/ seminar/ workshops proposals.

Chairman of admission committee was instructed to review the admission process & make suitable arrangements for the online admissions. All HOD were instructed to decide topics and prepare proposals of Conferences/ seminar/ workshops

Proposed by: - Dr.K.R.Labhade

Seconded by: - Dr. S.L.Erande

➤ **Agenda:-7**

Preparation of timetable for Student Induction program

Chairman of timetable committee was instructed to prepare timetable for it & concerned departments were directed to prepare syllabus for conducting the programme by online mode.

Co-ordinator of the IQAC proposed vote of thanks.

  
A.S.Kale  
Coordinator  
IQAC  
Deolali Camp, (Nashik)  
S.V.K.T. College,  
IQAC  
Coordinator



  
Dr. V.J.Medhane  
Principal  
**PRINCIPAL**  
Smt.Vimlaben Khimji Tejokaya,  
Arts.Science & Commerce College  
Deolali Camp. (Nashik)



**MVP Samaj's**

**SVKT Arts Science and Commerce College, Deolali Camp, Nashik**

**6.5.3 Quality Assurance Initiatives of the Institution:**

**Link of the Annual Report**

**1. Annual Report-**

[http://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual\\_Report\\_Dashboard.aspx](http://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.aspx)





**MVP Samaj's**

**SVKT Arts Science and Commerce College, Deolali Camp, Nashik**

**6.5.3 Quality Assurance Initiatives of the Institution:**

**Links of the Annual Reports and Collaborative Work**

**1. Annual Report-**

[http://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual\\_Report\\_Dashboard.aspx](http://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.aspx)

**2. Collaborative Work**

- a. Gender Equity- <https://mvpsvktcollege.ac.in/accreditation-certificates/>
- b. Green Campus Initiative- <https://mvpsvktcollege.ac.in/wp-content/uploads/2021/07/7.1.5-Green-Campus.pdf>
- c. Facilities for alternate sources of energy and energy conservation measures- <https://mvpsvktcollege.ac.in/wp-content/uploads/2021/07/7.1.2-Environment-Consciousness.pdf>
- d. Quality audits on environment and energy-
- e. <https://mvpsvktcollege.ac.in/wp-content/uploads/2021/07/GREEN-AUDIT-REPORT-SVKT-DEOLALI-2019-20-Final-1.pdf>