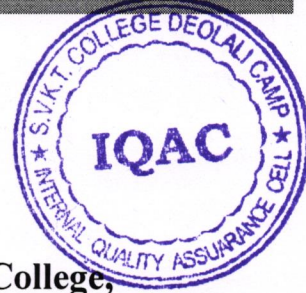




MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

### Minutes of the Meeting-1

A meeting of IQAC was held on 28<sup>th</sup> June 2021 in IQAC room under the Chairmanship of the Principal

**Date:** - 28<sup>th</sup> June 2021

**Time:** - 10.00 am

**Venue:** - IQAC Room

➤ **Agenda of the Meeting:** -

- 1) To review minutes of last meeting.
- 2) Preparation for admissions
- 3) Preparation of Timetable
- 4) To Schedule Meeting of the purchase committee
- 5) Preparations for SSR
- 6) Framing of college committees
- 7) Any other issues raised by permission of the chair

➤ **Following Members were present for the meeting:** -

- Dr. V.J.Medhane - Principal & Chairperson
- Mr. Sachin Pingle - Management Representative
- Dr. V.B.Gaikwad - Academic Expert
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Dr. S.L.Erande - Member
- Mr. S.M.Jadhav- Member
- Dr. K.R.Labahde Member
- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Mr. D.T.Jadhav- Member
- Mr. S.E.Kardak - Member

- Dr.K.H.Rakibe - Member
- Mr. M.G.Thakare- Member
- Mr. P.C.Gangurde - Member
- Mr. S.D.Jadhav- Member
- Mrs. P.V.Waray- Member
- Mr.Khandu Medhe - Alumni
- Mr. R.N.Godase - Office representative

Leave of absence was granted to the following members.

- 1) Mr. Maharaj Birmani - Industry Expert

IQAC co-ordinator Welcomed all the members & briefed agenda of the meeting.

➤ **Agenda:-1**

**Review of previous meeting.**

IQAC Co-ordinator briefed minutes of previous meeting & all the members agreed to the resolutions made in this meeting.

➤ **Agenda:-2**

**Preparations for online admissions of the year 2021-22 .**

Chairman of admission committee was instructed to review the admission process & make suitable arrangements for the online admissions.

Proposed by: - Dr.S.B.Singh

Seconded by: - Dr. S.L.Erande

➤ **Agenda: -3**

**Preparation of Time Table.**

In the view of COVID-19 pandemic The Chairman of time table committee was instructed to prepare faculty wise timetable. For commencement of the classes by online mode

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mr. A.S.Kale

➤ **Agenda :- 4**

**To Schedule Meeting of the purchase committee.**

The chairman of the committee was instructed to prepare tentative budget for purchasing of chemicals, instruments, books, equipment, computers, Stationery etc. for the academic year.

Proposed by: - Dr.V.J. Medhane

Seconded by: - Mr.S.M.Jadhav

➤ **Agenda:-5**

**Preparations for SSR**



The IQA of the college has been accepted by the NAAC and within 45 days SSR has to be uploaded in prescribed format on the HEI portal of NAAC. All the criterion coordinators and their team members were instructed as well as directed to put data in the templates given by NAAC and prepare supportive documents for it in soft and hard copies for uploading .

Proposed by: - Dr.V.J.Medhane

Seconded by: - Mr.A.S.Kale

➤ **Agenda: -6**

**Framing of college committees.**

All the faculty in charge were instructed to prepare college committees for smooth conduct of administration.

Proposed by: - Dr.V.J.Medhane

Seconded by: - Dr.K.R.Labhade

➤ **Agenda: -7**

**Any other issues raised by permission of the chair**

Mr. P.C.Gangurde & Dr. S.B.Andhale suggested to the members regarding preparation of timetable for conduct of Student Induction program

Chairman of timetable committee was instructed to prepare timetable for it & concerned departments were directed to prepare syllabus for conducting the programme.

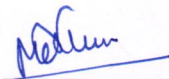
Co-ordinator of the IQAC proposed vote of thanks.



**A.S.Kale**  
**Coordinator**

**IQAC**  
**Coordinator**  
**IQAC**

**S.V.K.T. College,**  
**Deolali Camp (Nashik)**



**Dr. V.J.Medhane**

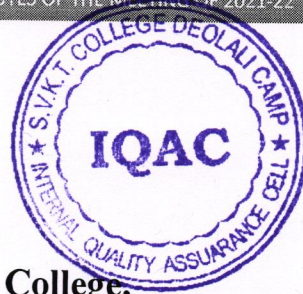
**Principal**  
**PRINCIPAL**

**Smt.Vimlaben Khimji Tejookaya,**  
**Arts, Science & Commerce College**  
**Deolali Camp, (Nashik)**





MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

### Minutes of the Meeting-2

A meeting of IQAC was held on 7<sup>th</sup> Sep.2021 in IQAC Room to discuss on following agenda.

**Date:** - 7<sup>th</sup> Sep.2021

**Time:** - 11.00 am

**Venue:** - IQAC Room

➤ **Agenda of the Meeting:** -

- 1) To review minutes of last meeting.
- 2) To prepare for DVV
- 3) Establishment of student council
- 4) any other issues by the permission of chair

Following Members were present.

- Dr. V.J.Medhane - Principal & Chairperson
- Dr. V.B.Gaikwad - Academic Expert
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Mr. S.L.Erande - Member
- Mr. S.M.Jadhav- Member
- Dr. K.R.Labahde Member
- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Mr. D.T.Jadhav- Member
- Mr. S.E.Kardak- Member
- Dr.K.H.Rakibe - Member
- Mr. M.G.Thakare- Member
- Mr. P.C.Gangurde - Member
- Mr. S.D.Jadhav- Member
- Mrs. P.V.Waray- Member



- Mr.Khandu Medhe - Alumni
- Mr. R.N.Godase - Office representative

Leave of absence was granted for the following members.

- 1) Mr. Sachinji Pingle - Director MVP Samaj's
- 2) Mr. Maharaj Birmani - Industry Expert

Mr.A.S.Kale welcomed members of the committee & briefed agenda of the meeting.

➤ **Agenda:-1**

**Review minutes of previous meeting**

Mr.A.S.Kale,Coordinator of IQAC read minutes of the previous meeting and after reviewing the minutes, all members unanimously agreed up on the points discussed in previous meeting.

➤ **Agenda:-2**

**To prepare for DVV**

SSR has been accepted by NAAC on 12/8/2021 and very soon it will be asked for DVV. For that IQAC coordinator instructed and directed to all criterion coordinators to keep necessary relevant documents that may be asked for data verification and validation

Proposed by- DR. S.B.singh

Seconded by – Dr. A.S.Kale

➤ **Agenda:-3**

**Establishment of student Council.**

Mr. Satish Kawale (SDO) Mr.Mr. Milind Thakare (NSS),Mr. P.C.Gangurde (NCC) & All faculty in charge were instructed to prepare student Council for the year 2021-22 as per the guidelines of University

Proposed by:- Dr. S.L.Erande

Seconded by:- Mr.S.E.Kardak

➤ **Agenda: -4**

**Any other issues by the permission of chair**

In the view of COVID-19 exams will be conducted by online mode for that CEO and Examination committee members are informed to prepare schedule accordingly


Proposed by: -Dr. S.B.Singh

Seconded by: - Dr. K.H.Rakibe

Vote for thanks was proposed by A.S.Kale, Co-ordinator of IQAC.

  
A.S.Kale  
Coordinator  
Coordinator  
IQAC

SVKT COLLEGE DEOLALI CAMP, NASHIK  
S.V.K.T. College,  
Deolali Camp (Nashik)

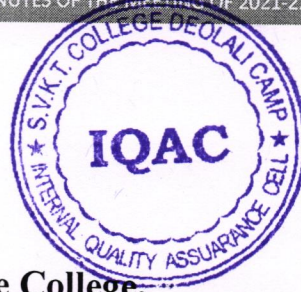
  
Dr. V.J.Medhane  
Principal  
PRINCIPAL

Smt.Vimlaben Khimji Tejookaya,  
Arts,Science & Commerce College  
Deolali Camp, (Nasik)





MVP Samaj's



**Smt. Vimlaben Khimji Tejookaya Arts, Science and Commerce College,  
Deolali Camp, Nashik**

### Minutes of the Meeting-3

A meeting of IQAC was held on 24<sup>th</sup> Jan.2022 in IQAC Room to discuss on following subjects of agenda.

**Date:** - 24<sup>th</sup> Jan.2022

**Time:** - 10.30 am

**Venue:** - IQAC room

**Mode :** Online

➤ **Agenda of the meeting: -**

- 1) To review and confirm minutes of last meeting.
- 2) Planning of PTV for NAAC.
- 3) preparation of time table for internal exams
- 4) Any other issues raised on the spot

Following Members were present:

- Dr. V.J.Medhane - Principal & Chairperson
- Mr. Sachin Pingle – Management Representative
- Mr. A.S.Kale- Co-ordinator {IQAC}
- Dr.S.L.Bhoj - Member
- Dr. S.L.Erande- Member
- Mr. S.M.Jadhav- Member
- Dr. K.R.Labahde Member
- Dr. S.B.Singh- Member
- Mr. S.A.Khairnar - Member
- Mr. D.T.Jadhav- Member
- Mr.S.E.Kardak - Member
- Dr.K.H.Rakibe - Member
- Mr. M.G.Thakare- Member



- Mr. P.C.Gangurde - Member
- Mr. S.D.Jadhav- Member
- Mrs. P.V.Waray- Member
- Mr Maharaj Birmane- Industrialist
- Mr. R.N.Godase - Office representative
- Mr. Gaurav Berad ( UR)

Leave of absence was granted to Dr. V.B.Gaikwad & Mr. Khandu Medhe

➤ **Agenda: 1**

**To review and confirm minutes of last meeting.**

The IQAC Co-ordinator read the minutes of earlier meeting held on 7<sup>th</sup> Sep.2022. Members approved the minutes after reviewing.

➤ **Agenda :- 2**

**Planning of PTV for NAAC.**

DVV has been accepted by NAAC and in the view of forthcoming onsite peer team visit all the criterion coordinators were instructed to prepare documents and other things as per the guidelines mentioned in manual published by NAAC.

Proposed by- Dr. A.S.Kale

Seconded by – Dr. S.L.Bhoj

➤ **Agenda :- 3**

**Preparation of schedule for term end & semester Examination.**

Chairman of exam committee (CEO) & Time table committee was instructed to prepare schedule of the exams by taking precautions that there will not be clashes or overlapping of time tables of term end & semester as well, and it will be conducted by online mode

➤ Proposed by:- Dr.V.J.Medhane

Seconded by:- Dr.K.R.Labhade


➤ **Agenda :- 4**

**Any other issues raised on the spot**

Dr. D.T.Jadhav instructed to all members regarding completion of all NAAC related work of their concerned departments and completion of syllabus of even semesters in time.

Vote of thanks was proposed by A.S.Kale

  
A.S.Kale  
Coordinator  
IQAC  
Coordinator  
IQAC

  
Dr. V.J.Medhane  
Principal  
PRINCIPAL  
Smt.Vimlaben Khimji Tejookaya,  
Arts, Science & Commerce College  
Deolali Camp, (Nasik)