



MVP Samaj's

**Shrimati Vimlaben Khimji Tejookaa Art's, Science & Commerce College,
Deoali Camp, Nashik-422401.**

CIRCULAR

Prevention & Prohibition of Sexual Harassment of Women at Workplace

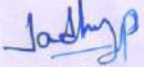
Dear Colleagues, this is to inform you that as per the provision of the Law, S.V.K.T. Arts, Science & Commerce College, Deolali Camp has constituted the 'Internal Complaints Committee' for a redressal of the issues of Sexual Harassment at the College.

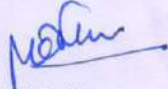
The names and the contact details of the committee members are as under:

Name	Title	Contact No.	Email ID
Dr. J. P. Jadhav	Presiding Officer	9881938858	jadhav.jayashri@mvpsvktcollege.ac.in
Dr. S. B. Singh	Member	7588827444	singh.swati@mvpsvktcollege.ac.in
Smt. V. E. Sonawane	Member	9960077660	sonawane.vaishali@mvpsvktcollege.ac.in
Smt. Vaishali Mukane PSI Police Station Deolali Camp	Member (Preferable Legal Background, committed to the cause of women)	0253-2305234 9922261600 9373542624	vaishalimukane1980@gmail.com
Smt. S. A. Adke	Member (NGO)	9423925585	sunitaadke@gmail.com
Smt. Charushila Khairnar	Member (Advocate)	9373909500	khairnarcharu@gmail.com
Smt. K.S. Mulane	Member (Advisory Committee)	9657698856	ksmulane@gmail.com
Smt. Meena Sonar	Member (Advisory Committee)	9545348359	msonar@gmail.com

1. Female employees will register their complaint in the complaint register or inform any of the above committee members in writing or verbally and the same will be discussed and resolved by the committee immediately or during the meeting.
2. The committee will have bi-monthly meeting or even before that on need basis and shall cover the following points in the meeting:

- a. Educate female employees with respect to their safety, security and provisions of the Act on the sexual harassment
 - b. Grievance of College's female/Male employees
 - c. Any other issue in the interest of female employee or necessary for their awareness
3. The detailed policy on Sexual Harassment at workplace has also been displayed on the board and is available with College Office Superintendent. The detailed policy is being circulated by email to all the college staff.
 4. College management will review POSH committee in the month of April every year.


Dr. J. P. Jadhav
Chairman of ICC


Dr. V. J. Medhane
PRINCIPAL
Principal
Smt. Vimlaben Khatke Tejeekaya,
Arts, Science & Commerce College,
Deolali-Camp. (Nasik)