



Maratha Vidya Prasarak Samaj's
Shrimati Vimlaben Khimji Tejookaya
ARTS, COMMERCE & SCIENCE COLLEGE

(Tejookaya College)

Lam Road, Deolali Camp, Naka No. 6, Nashik - 422 401. (M.S) INDIA

NAAC Accredited "A" Grade with CGPA 3.11 (3rd Cycle)

Best College Award - 2023, SPPU Pune University



University of Pune

Dr. S. S. Kale
M.Sc., Ph.D.
Principal

Affiliated to Savitribai Phule
Pune University Id No.
PU / NS / ACS / 029 (1984)

Center Code No.: 0168
AISHE - C - 41392

Jr. College Index No. J-13.07.007
Vocational Index No. J-13.07.902

Ref. No.

Date : 02/03/2023

Following teachers are informed that they are assigned the duty for syllabus framing and designing of **Data Management (Advanced Excel)** under Certificate Course in the College. They are required to connect and Contribute with concern agency for the syllabus framing related with Advanced Tally Prime with GST as per the rules and regulations provided. Topic allotted to faculty members as per the guidelines given by SPPU for the Additional Credit.

Sr.	Name of the Teacher	Subject	Signature
1	Prof. S. E. Kardak	Advanced Excel Level 1 Module 1 to Module 8	
2	Prof. K.V.Shende	Advanced Excel Level 2 Module 1 to Module 9	
3	Prof. R. V.. Jadhav	Communication Skills Module 1 to Module 9	



Dr. S. S. Kale
Principal

• College Phone No. : (02555) 2473132, 2473131, Fax : 2473132 • e-mail id : svktcollege@yahoo.co.in • website : www.mvpsvktcollege.ac.in

Central Office : Maratha Vidya Prasarak Samaj, Nashik, Shivaji Nagar, Gangapur Road, Nashik - 422 002.

• Phone No. : (0253) 2574511, 2573422 • Fax No. : (0253) 2579863 • e-mail id : ndmvpsamajnashik@yahoo.co.in • website : www.mvp.edu.in



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Sr.	Name of the Teacher	Subject	Signature
1	Dr. V. G. Gaikwad	Basic Tally Lesson 1 to 9	
2	Dr. S. V. Shrimali	Advanced Tally Lesson 10 to 14	
3	Dr. U. Y. Gite	Advanced Tally Lesson 15 to 20	



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